COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
FRIDAY, JULY 31, 2020
10:00AM REGULAR SESSION

Commissioners met in regular session with all members present.

Audio

1. **Invocation and Pledges**
   Prayer said by Gene Dolle
   Pledges said by Dustin Nicholson

2. **Consider and take action on approval of:**

   A. **The minutes of the previous meeting:**
   B. **Payroll changes:**
   C. **Payroll:**
   D. **Budget amendments:**
   E. **Accounts Payable:**
      Expense Approval Report:
   F. **Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of $2500.00; Second Amended Order Appointing Upshur County, Texas Game Room Hearing and Appeal Examiner(s); Certificate of Liability Insurance for NaturChem, Inc.-SC; and applications for use of Upshur County roads and rights-of way and permit request.**

   Motion to approve and record items A-F made by Jay Miller
   Second by Frank Berka
   Dustin Nicholson, Frank Berka and Judge Tefteller voted for.
   Motion approved.
   Copies attached.

3. Recognize Molly Sullivan of Gilmer, Texas for obtaining the highest level of achievement in Girl Scouts of America, the GIRL SCOUT GOLD AWARD.

The Court recognized Molly Sullivan for being the first person from Upshur County to earn the highest level of achievement in Girl Scouts of America being the GIRL SCOUT GOLD AWARD and presented her a certificate for her achievement. No action was needed.

4. Discuss and take action to appoint Sheriff Larry Webb to the Board of Trustees of Community Healthcore, ex-Officio member as per SB 632, Sheriffs on Local Boards, to serve September 1, 2020-August 31, 2022.

No action was taken.

5. Discuss and take action to establish a County policy on disposition of indigent remains (ashes) resulting from County indigent cremations.

No action was taken.

6. Discuss and take action to accept Palomino Run and Quarter Horse Trail in the Meadow Springs subdivision into the County Road Inventory.

Motion to place Palomino Run and Quarter Horse Trail in the Meadow Springs subdivision onto the two year County Road waiting list made by Jay Miller
Second by Frank Berka
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

7. Discuss and take action to approve cancelling a contract with Peregrine and to approve entering into a new contract with The Master's Touch for printing of tax statements.

No action was taken.

8. Discuss and take action to approve payment of electrical work from the COVID-19 grant funds to move tax station computers and printers in the Tax office to the Auto Registration side.

Motion to approve up to $8,000.00 to pay for electrical work from the COVID-19 grant funds to move tax station computers and printers to the auto registration side made by Dustin Nicholson
Second by Jay Miller
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

9. Discuss and take action to approve the installation of the second drive-thru lane at the Tax Office and to approve payment from the COVID-19 grant funds.

Motion to let David Womble, the maintenance supervisor, look into putting in a second drive-thru lane at the Tax Office and the cost associated with it made by Frank Berka
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

10. Discuss and take action to approve the expansion of storage space in the Courthouse for Upshur County Clerk records.

Motion to allow the Election Administrator to move election equipment to basement floor, relocate the EM Coordinator and Precinct Four Constable to other offices in the Courthouse and continue to explore letting the County Clerk use the fourth floor for storage after making sure it is structurally sound made by Dustin Nicholson
Second Jay Miller
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

11. **Discuss and take action to approve billing Gilmer Housing Authority on a monthly basis for dump services.**

Motion to let Gilmer Housing Authority pay once a month for dumping services made by Jay Miller
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

12. **Hear from Employee Benefits Consulting concerning Upshur County Health Insurance Plan.**
Discuss and take necessary action.

Rachel Means from Employee Benefits gave a report and presented a slide show to the Court explaining the cost and savings to the County as to the Health Insurance Plan. No action was needed.

13. **Adjourn.**

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Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.
Bills previously approved placed into minutes for recording purposes only.
Jury payroll placed into minutes for recording purposes only.