COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
FRIDAY, JANUARY 31, 2020
10:AM REGULAR SESSION

Commissioners met in regular session with all members present.

No Audio Available

1. Invocation and Pledges

Prayer said by Paula Gentry
Pledges led by Dustin Nicholson

2. Consider and take action on approval of:

A. The minutes of the previous meeting:
B. Payroll changes:
C. Payroll:
D. Budget amendments:
E. Accounts Payable:
Expense Approval Report:
F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of $2500.00; Correspondence from the lease tenant on the Upshur County School Lands in Baylor and Throckmorton Counties verifying funds spent on improvements; and applications for use of Upshur County roads and rights-of way and permit request.

Motion to approve and record items A-F made by Paula Gentry
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.
Copies attached.

3. **Discuss and take action to approve the request from the Iris Garden Club to use the Courthouse square from June 19, 2020 at 7 p.m until June 20, 2020 at 7 p.m. for the Juneteenth Celebration in conjunction with the Historic Upshur Museum and the Upshur County Historical Commission.**

Motion to approve the Iris Garden Club to use the Courthouse square for the time stated above made by Paula Gentry
Second by Jay Miller
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

4. **Discuss and take action to approve payment for the purchase of security camera equipment, supplies, installation and programming for the Justice Center Security Camera System out of the Courthouse Security Fund, Facilities Improvement.**

Motion to approve the purchase of security camera equipment out of the Courthouse Security Fund made by Frank Berka
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

5. **Discuss and take action to authorize the Upshur County Extension Agent to purchase five (5) new egg incubators to aid in Agriculture Education and to authorize payment from contingency funds.**

Motion to approve the purchase of five (5) new egg incubators to aid in Agriculture Education from the contingency fund made by Paula Gentry
Second by Frank Berka
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

6. **Discuss and take action to create an Upshur County 2020 Complete Count Committee to support the 2020 U.S. Census.**

Motion to create the Upshur County 2020 Complete Count Committee to support the 2020 U.S. Census made by Frank Berka
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.
Copy attached.

7. **Discuss and take action to make employee policy and procedure manual changes.**

Motion to accept the Upshur County exemption list with the exception of the District Court Reporter that all of the positions are exempt and are not required to fill out a time sheet and therefore, would not receive longevity and would not accrue vacation and sick time made by Frank Berka
Second by Paula Gentry
Paula Gentry and Frank Berka voted for.
Dustin Nicholson, Jay Miller and Judge Tefteller voted against.
Motion failed.

8. **Discuss and take action to request that Billy Byrd, Upshur County District Attorney review the employee policy and procedure manual.**

This item dies for lack of motion.

9. **Discuss and take necessary action on House Bill 3834 which requires that all local government employees and elected officials in the State of Texas receive certified information security training by June 14, 2020.**

No action taken.

10. **Discuss and take action to award the bid for the grant administrator for TIF grant.**

Motion to appoint Traylor and Associates, Inc. the administrator for the TIF grant made by Dustin Nicholson
Second by Jay Miller
Motion approved.
Copy attached.

11. **Adjourn.**

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Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.
Bills previously approved placed into minutes for recording purposes only.
Jury payroll placed into minutes for recording purposes only.