VOL 62 PG 525

NOTICE OF MEETING
COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
FRIDAY, AUGUST 30, 2002, 9:00 AM, REGULAR SESSION
3RD FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS

AGENDA

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 27 AM 9:02
UPSHUR COUNTY, TX.
BY _____ DEPUTY

1. Approve the minutes of previous meetings.
2. Consider any budget amendments and take action.
3. Consider approval of expenditures.
4. Consider approval of accounts payable and take action.
5. Consider approval of any payroll changes and take action.
6. Accept payroll register.
7. Hear from Bill Ward, Ward Timber Company, concerning the Marvin Nichols Reservoir.
8. Discuss and Take action on Audit Contracts.
9. Consider and take action on setting September 13, 2002 as a Commissioners Court meeting date. Court member will be at a State Conference from September 16th - 19th, 2002.
10. Consider an Interlocal Agreement with the City of Big Sandy for Upshur County to assume the posting of 911 addressing and mapping system and to keep system updated.
11. Consider a resolution from Gary R. Traylor regarding the 2003-2004 Grant Application, Community Development fund Grant-Water Improvements, Pritchett Water Supply Corporation.
12. Consider the acceptance of a grant from the Governor Office concerning a Community School Officer.
13. Discuss and take any action necessary on a request made by the Texas Department of Transportation concerning closing Mockingbird during the replacement of a the bridge over Bog Creek.
14. Discuss and take any action necessary on the payment of expenses of relocating power lines in reference of the relocation of a bridge on Bamboo Road.
15. Open bids for Sale of used equipment.
16. Open bids for purchase of equipment.
17. Accept for recording the Tax Assessor-Collector's Budget for Non-Budgetary funds held by the Tax Assessor-Collector.
18. Accept for recording the updated constitution and bylaws of the Elwell Volunteer Fire Department.
19. Accept for recording a copy of the Annual Jail Report by the Texas Commission on Jail Standards.
20. Approve applications for use of Upshur County roads and right of way.

Charles L. Still

Charles L. Still
Upshur County Judge

VOL 62 PG 526

UPSHUR COUNTY COMMISSIONERS COURT

8-30-2002

COMMISSIONERS COURT MET IN REGULAR SESSION. ALL MEMBERS PRESENT.

1. MOTION BY RICK JACKSON SECONDED BY RUSSELL GREEN TO APPROVE MINUTES OF PREVIOUS MEETING DATED 8-15-2002. MOTION CARRIED.

2. MOTION BY RICK JACKSON SECONDED BY JOEY ORMS TO APPROVE BUDGET AMENDMENTS AS PRESENTED BY COUNTY AUDITOR. MOTION CARRIED. BUDGET AMENDMENTS ATTACHED.

3. MOTION BY JOEY ORMS SECONDED BY TOMMY STANLEY TO ALLOW THE SHERIFF TO UPGRADE THE 911 RECORDER SYSTEM NOW. MOTION CARRIED. DOCUMENTATION CONCERNING 12 CHANNEL VOICE RECORDER AND LETTER FROM COMMISSION ON STATE EMERGENCY COMMUNICATIONS ATTACHED.

MOTION BY RICK JACKSON SECONDED BY RUSSELL GREEN TO APPROVE PAYING EXPENDITURES FOR PRECINCT TWO AND FOUR. MOTION CARRIED.

MOTION BY JOEY ORMS SECONDED BY TOMMY STANLEY TO PAY OUTSTANDING CABLE BILL. MOTION CARRIED. STIPULATED IN THIS MOTION IS TO PAY THIS OUT OF THE COMPUTER DEPARTMENT FUND.

4. MOTION BY RUSSELL GREEN SECONDED BY RICK JACKSON TO APPROVE PAYMENT OF ACCOUNTS PAYABLE NOW DUE. MOTION CARRIED.

BILLS PREVIOUSLY APPROVED ON 8-15-2002 PLACED INTO MINUTES FOR RECORDING PURPOSES ONLY.

JURY LIST PLACED INTO MINUTES FOR RECORDING PURPOSES ONLY.

5. MOTION BY RUSSELL GREEN SECONDED BY RICK JACKSON TO APPROVE THE FOLLOWING PAYROLL CHANGES:

JESSICA HILL-JUVENILE PROBATION-NEW HIRE
MICHELE GRIFFITH-J.P. #2-NEW HIRE
LOUIE ENGLISH-DISTRICT COURT-LONGEVITY INCREASE
SHERRY NIELL-COUNTY JAIL-LONGEVITY INCREASE
MELISSA CHEVALIER-DISTRICT CLERK-LONGEVITY INCREASE

SHERRON LAMINACK-TAX OFFICE-LONGEVITY INCREASE
KAREN HUGHES-COUNTY JAIL-LONGEVITY INCREASE
JILL MCCAULEY-COUNTY JAIL-LONGEVITY INCREASE
HEWITT DERAMUS-PRECINCT #1-LONGEVITY INCREASE
ELIZABETH BEAN-COUNTY JAIL-LONGEVITY INCREASE
LUANNA HOWELL-TAX OFFICE-LONGEVITY INCREASE
DALE TILLERY-SHERIFF'S OFFICE-LONGEVITY INCREASE
CARLA GIBSON-TAX OFFICE-LONGEVITY INCREASE

MOTION CARRIED. PAYROLL CHANGES ATTACHED.

6. MOTION BY RUSSELL GREEN SECONDED BY TOMMY STANLEY TO ACCEPT PAYROLL REGISTER. MOTION CARRIED. PAYROLL REGISTER ATTACHED.

8. MOTION BY RICK JACKSON SECONDED BY JOEY ORMS TO APPROVE PROPOSALS SUBMITTED BY PATTILLO, BROWN AND HILL FOR AUDIT CONTRACTS. MOTION CARRIED. ENGAGEMENT LETTERS SUBMITTED BY PATTILLO, BROWN AND HILL ATTACHED.

9. MOTION BY TOMMY STANLEY SECONDED BY RUSSELL GREEN TO APPROVE SETTING NEXT COMMISSIONERS COURT DATE FOR 9-13-2002 DUE TO STATE CONFERENCE. MOTION CARRIED. STIPULATED IN THIS MOTION IS TO PAY BILLS AND PAYROLL ON 9-16-2002.

10. MOTION BY RICK JACKSON SECONDED BY RUSSELL GREEN TO APPROVE INTERLOCAL AGREEMENT BETWEEN UPSHUR COUNTY AND BIG SANDY CONCERNING 911 ADDRESSING. MOTION CARRIED. JOINT RESOLUTION AND INTERLOCAL AGREEMENT ATTACHED.

11. MOTION BY RUSSELL GREEN SECONDED BY RICK JACKSON TO APPROVE RESOLUTION SUBMITTED BY TRAYLOR AND ASSOCIATES CONCERNING WATER IMPROVEMENTS FOR PRITCHETT WATER SUPPLY CORPORATION. MOTION CARRIED. COMMUNITY DEVELOPMENT FUND RESOLUTION ATTACHED. TWO RESOLUTIONS BY PRITCHETT WATER CORPORATION ATTACHED.

12. MOTION BY RUSSELL GREEN SECONDED BY RICK JACKSON TO ACCEPT GRANT NOTICE CONCERNING THE UPSHUR COUNTY SCHOOL & SUMMER PROGRAM OFFICER . MOTION CARRIED. INCLUDED IN THIS MOTION IS TO AUTHORIZE JUDGE STILL TO SIGN GRANT ACCEPTANCE NOTICE. STATEMENT OF GRANT AWARD AND GRANT ACCEPTANCE NOTICE ATTACHED.

13. MOTION BY JOEY ORMS SECONDED BY RUSSELL GREEN TO GRANT REQUEST OF TEXAS DEPARTMENT OF TRANSPORTATION TO CLOSE A SECTION OF

MOCKINGBIRD ROAD DURING THE REPLACEMENT OF A BRIDGE OVER BOG CREEK. MOTION CARRIED. LETTER AND MAP FROM TEXAS DEPARTMENT OF TRANSPORTATION ATTACHED.

14. MOTION BY RUSSELL GREEN SECONDED BY RICK JACKSON TO APPROVE PAYING EXPENSES OF RELOCATING POWER LINES IN REFERENCE TO THE RELOCATION OF BRIDGE ON BAMBOO ROAD. MOTION CARRIED. LETTER FROM THE TEXAS DEPARTMENT OF TRANSPORTATION ATTACHED.

15. THE FOLLOWING BIDS WERE SUBMITTED FOR USED EQUIPMENT IN PRECINCT #4:

E.J. HELPENSTILL-JCB EXTENDA HOE-$5,700.00
WILLIE FLOWERS-CHIPPER-$1,500.00
WILLIE FLOWERS-450 J.D. DOZIER-$3,500.00
JOHN KINSEY-450 DOZIER-$3,150.00
JOHN KINSEY-1-TON TRUCK-$150.00
FLOY KNOX, JR.-450 DOZIER-$3,500.00
FLOY KNOX, JR.-JCB EXTEND-A HOE-$4,000.00
T.D. MYERS-1989 CHEV 1-TON TRUCK-$400.00
JEFF BAIRD-DOZIER-$5,151.99
JEFF BAIRD-VERMEER CHIPPER-$3,605.99

MOTION BY RUSSELL GREEN SECONDED BY RICK JACKSON TO ACCEPT HIGHEST BIDS SUBMITTED FOR EACH PIECE OF EQUIPMENT:

E.J. HELPENSTILL-JCB EXTEND A HOE-$5700.00
T.D. MYERS-1989 CHEVROLET 1-TON -$400.00
JEFF BAIRD-450 DOZIER-$5151.99
JEFF BAIRD-VERMEER CHIPPER-$3605.99

MOTION CARRIED. COPIES OF ALL BIDS ATTACHED. NOTICE OF SALE CONCERNING EQUIPMENT ATTACHED.

16. MOTION BY JOEY ORMS SECONDED BY RUSSELL GREEN TO TABLE ANY ACTION ON BID SUBMITTED FOR PURCHASE OF NEW LOADER BACKHOE. MOTION CARRIED. ONLY BID SUBMITTED BY NORTRAX ATTACHED. FUTURE EQUIPMENT SUBMITTED NO BID.

17. MOTION BY JOEY ORMS SECONDED BY TOMMY STANLEY TO ACCEPT FOR RECORDING THE TAX ASSESSOR-COLLECTORS'S BUDGET FOR NON-BUDGETARY FUNDS HELD BY THE TAX ASSESSOR-COLLECTOR. MOTION CARRIED. BUDGET ATTACHED.

18. MOTION BY RICK JACKSON SECONDED BY JOEY ORMS TO ACCEPT FOR RECORDING, THE UPDATED CONSTITUTION AND BYLAWS OF THE EWELL VOLUNTEER FIRE DEPARTMENT. MOTION CARRIED. CONSTITUTION AND BYLAWS ATTACHED.

19. MOTION BY RICK JACKSON SECONDED BY RUSSELL GREEN TO ACCEPT FOR RECORDING, A COPY OF THE ANNUAL JAIL REPORT BY THE TEXAS COMMISSION ON JAIL STANDARDS. MOTION CARRIED. REPORT ATTACHED.

20. MOTION BY TOMMY STANLEY SECONDED BY RICK JACKSON TO APPROVE THE FOLLOWING SPECIAL ROAD USE AGREEMENTS AND PERMIT APPLICATIONS:

SPECIAL ROAD USE AGREEMENT SUBMITTED BY MONNIE WEEMS TO HAUL LOGS AND PULPWOOD ON BOB WHITE ROAD.

PERMIT APPLICATION SUBMITTED BY SUE WALLACE TO PLACE A SEWER LINE IN ROW OF HANDY ROAD.

PERMIT APPLICATION SUBMITTED BY NEAL WRIGHT TO PLACE A WATER LINE IN ROW OF BLUEBELL.

PERMIT APPLICATION SUBMITTED BY LESTER CUMMINGS TO PLACE CULVERT IN ROW OF BOB O LINK.

MOTION CARRIED. ALL PERMITS ATTACHED.

7. MOTION BY TOMMY STANLEY SECONDED BY JOEY ORMS TO ADJOURN REGULAR MEETING WITH STIPULATION THAT EVERYONE WAS WELCOMED TO ATTEND PRESENTATION GIVEN BY BILL WARD, OF WARD TIMBER COMPANY, CONCERNING THE MARVIN NICHOLS RESERVOIR. PRESENTATION IS TO GIVEN IN COUNTY COURTROOM IMMEDIATELY FOLLOWING. MOTION CARRIED.

ATTENDANCE SHEET PLACED INTO MINUTES FOR RECORDING PURPOSES ONLY.

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JUDGE CHARLES STILL

COMMISSIONER JOE "JOEY" ORMS

COMMISSIONER TOMMY STANLEY

COMMISSIONER RICK JACKSON

COMMISSIONER RUSSELL GREEN

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UPSHUR COUNTY

BUDGET AMENDMENTS

The following budget amendments were approved on this the 30th day of August, 2002

Charles Still, County Judge

Joey Orms, Commissioner, Pct. 1

Tommy Stanley, Comm. Pct. 2

Rick Jackson, Comm. Pct. 3

Russell Green, Comm. Pct. 4

FILED
REXA SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 532

We hereby amend the Upshur County budget for the fiscal year 2002 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Section 111.010.

The 2002 Upshur County budget is hereby so amended and we find and declare that a grave emergency and public necessity exists to meet unusual and unforeseen conditions which could not, by reasonably diligent thought and attention, have been included in the original 2002 budget as adopted.

A copy of this Order is to be filed with the County Clerk and attached to the budget originally adopted for 2002.

Signed on this 30th day of August, 2002.

County Judge

Commissioner Precinct #1

Commissioner Precinct #2

Commissioner Precinct #3

Commissioner Precinct #4

Passed and approved by the Commissioners Court of Upshur County on the 30th day of August, 2002 as the same appears on file in the office of the County Clerk of Upshur County.

VOL 62 PG 533

Page 1 August 31st, 2002 LINE ITEM TRANSFER/EMERGENCY BUDGET AMENDMENTS

FROM				TO			
	Non-Departmental			**Commissioners Court**			
10-409-4955	Contingency	$	495 00	10-401-4502	Education Exp	$	495 00
	Records Management			**County Clerk**			
20-403-4446	Book Restoration	$	5,931.58	10-403-4440	Micr-film expense	$	2,644 33
				10-403-4445	Records Indexing	$	3,207 25
				10-403-4600	Asso & Org dues	$	80 00
	Non-Departmental			**Non-Departmental**			
10-409-4200	Prop & Gen Liab Ins	$	7,451.67	10-409-3380	Other Operating	$	49 05
				10-409-4140	Delinq Tax Atty	$	7,402 62
	Non-Departmental			**Telecommunications**			
10-409-5100	Facilities Improvement	$	6,306.48	10-410-4330	Local Telephone Serv	$	4,739 34
				10-410-4335	Long Distance	$	1,041 20
				10-410-5300	Equipment	$	525 94
	Non-Departmental			**County Court**			
10-409-4495	Contracted Services	$	2,213.55	10-426-3010	Gen Office Supplies	$	13 55
				10-426-3095	Books/publications	$	150 00
				10-426-4110	Senate 7 Bill appts	$	1,250 00
				10-426-4135	Court Costs	$	800 00
	JP #1			**JP #1**			
10-451-5400	Office Machines	$	694 11	10-451-3010	Gen Office Supplies	$	284 11
				10-451-4800	Bldg Lease	$	410 00
	JP #2			**JP #2**			
10-453-4010	Petit Jury	$	227 85	10-452-3030	Stationery, forms	$	827 85
10-453-4495	Contracted Services	$	600 00				
	JP #3			**JP #3**			
10-454-3095	Books/publications	$	16 57	10-454-3010	Office Supplies	$	16 57
	DISTRICT ATTORNEY			**District Attorney**			
10-476-4230	Bonds	$	425 45	10-476-3010	General Office	$	404 54
				10-476-4135	Court Costs	$	20 91
	Elections			**9-1-1 Mapping**			
10-490-3040	Election Materials	$	708.94	10-509-3010	Office Supplies	$	165 94
				10-509-3500	Signs/posts	$	423 00
				10-509-5250	Software	$	120 00
	County Buildings			**County Buildings**			
10-510-5100	Facilities Improvement	$	2,387 61	10-510-3110	Uniforms/accessories	$	11 36
				10-510-3380	Misc Exp	$	856 73
				10-510-3480	Janitorial	$	136 50
				10-510-4300	Electricity	$	234 02
				10-510-4310	Water, sewer	$	1,061 00
				10-510-4480	Labor	$	88 00
	C. J. Annex			**C. J. Annex**			
10-514-3400	Lawn/grounds	$	431.07	10-514-3380	Misc Exp	$	120 16
10-514-3470	Electrical	$	241.42	10-514-4310	Water, sewer	$	1,752.32
10-514-5100	Facilities Improvement	$	1,581.49	10-514-4480	Labor	$	169 00
				10-514-4495	Contracted Services	$	212 50

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Page Two Budget Amendments August 31st, 2002

	Constable #4			**Constable #4**			
10-552-3010	General Office	$	100.00	10-552-2150	Social Security	$	16.04
10-552-3110	Uniforms	$	85.41	10-552-2300	Retirement	$	151.11
				10-552-3010	General Office	$	18.26
	Sheriff			**Sheriff**			
10-560-3030	Stationery, forms	$	1,000.00	10-560-3010	General Office	$	39.90
10-506-3105	Investigative	$	1,000.00	10-560-3230	Batteries	$	86.00
10-560-5450	Furniture/fixtures	$	261.17	10-560-3240	Tires/tubes	$	92 66
				10-560-3380	Misc Exp	$	5 44
				10-560-4230	Bonds	$	263.00
				10-560-4470	Other Comm Maint	$	16.25
				10-560-4480	Labor	$	198 50
				10-560-4495	Other Contr Services	$	38 49
				10-560-4502	Education Exp	$	1,520 93
	Indigent Health			**County Jail**			
14-642-4803	Hospital, Inpatient	$	19,974.55	10-565-3010	General Office	$	247 18
				10-565-3110	Uniforms/accessories	$	91 03
				10-565-3125	Prescriptions	$	645 32
				10-565-3135	Food	$	5,545 79
				10-565-3380	Misc Exp	$	4 94
				10-565-3480	Janitorial	$	386 32
				10-565-4495	Contracted Services	$	157 24
				10-565-4700	Equipt Lease	$	770 53
				10-565-4860	Prisoner Medical	$	12,126 20
	DPS			**DPS**			
10-580-5800	Radar	$	180.42	10-580-3380	Other Operating	$	12.42
				10-580-4480	Other Repairs/Maint	$	168 00
	Library Services			**Library Services**			
10-650-1200	Salary Regular Employee	$	1,050 66	106501300	Salary Part time	$	1,050 66
10-650-5100	Facilities Improvement	$	48 98	10-650-4502	Education Exp	$	48 98
	Extension Service			**Extension Service**			
10-665-3010	Supplies	$	387.01	10-665-4502	Education Exp	$	313 81
10-665-3095	Books/publications	$	154 14	10-665-4520	Mileage	$	310 59
10-665-5450	Furniture/fixtures	$	83.25				
	Road & Bridge #1			**Road & Bridge #1**			
15-611-3300	Culverts	$	5,187 32	15-611-1300	Salary Part time emp	$	2,706 80
				15-611-3430	Equipt repair	$	311 22
				15-611-4335	Long distance	$	100 30
				15-611-4480	Other Repairs	$	210 00
				15-611-4700	Equipt Lease	$	1,859 00
	Road & Bridge #2			**Road & Bridge #2**			
16-612-1300	Salary Part-time empl	$	8,156 75	16-612-1200	Salary Regular Emp	$	8,156 75
16-612-3430	Repair/maint equipt	$	10,000 00	16-612-3110	Uniforms	$	308 36
16-612-5600	Road equipt	$	10,000 00	16-612-3340	Road Oil	$	19,907 00
16-612-5675	Bridge Material	$	3,591 89	16-612-4300	Electricity	$	85 53
				16-612-4700	Equipt Lease	$	3,291 00

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Page Three Budget Amendments August 31st, 2002

	Road & Bridge #3			**Road & Bridge #3**		
17-613-1300	Part-time employee	$ 6,066.84		17-613-1200	Salary Regular Emp	$ 6,066 84
17-613-9000	Contingency	$ 847.36		17-613-2150	Soc Sec	$ 304 32
				17-613-2300	Retirement	$ 319 49
				17-613-3110	Uniforms	$ 142 48
				17-613-3380	Other Operating	$ 43 88
				17-613-4335	Long distance	$ 1 46
				17-613-4480	Other Repairs	$ 35 75
	Road & Bridge #4			**Road & Bridge #4**		
18-614-1200	Salary Regular Empl	$ 2,804.65		18-614-1300	Salary Part time	$ 2,804 65
18-614-3330	Sand/gravel	$ 5,000 00		18-614-3220	Oil, grease	$ 36 75
18-614-3340	Road Oil	$ 3,916.28		18-614-3300	Culverts	$ 6,090 60
				18-614-3380	Other operating	$ 831 91
				18-614-3420	Repair/Maint Vehicles	$ 1,162 62
				18-614-3430	Repair/Maint Equipt	$ 684 56
				18-614-3480	Janitorial	$ 13.29
				18-614-4470	Other Comm Equipt	$ 96 55
				Insurance		
	Reserves	**$ 108,690.71**		**86-400-2900**	**Health Claims**	**$ 66,930.63**
				86-400-2930	**Premiums**	**$ 41,760.08**
		$ 218,300.20				$218,300.20

VOL 62 PG 536

August 27, 2002

TO: Sheriff Betterton
FROM: Jim Griswold

RE: Purchase of Voice Logger

I am requesting authorization to purchase a 12 channel voice recorder to replace the 8 channel Lainer Unit currently in use. As you are aware, we have had problems with the current system and this has resulted in the loss of up to a month of 911 phone and radio recordings.

Enclosed is a bid for a "Higher Ground" system offered by Commercial Electronics Corporation of San Antonio. This is a next generation system and will allow for virtually unlimited retention of 911, phone and radio transmissions.

I attended a vendors meeting at ETCOG in June and this system has the advantage of not needing to archive tapes or DVD's. All information is stored on internal hard-drive and "Fire Wire", external hard drives can be added for virtually unlimited storage at minimum cost. Also enclosed is a authorization for $9,990.00 to off-set the cost of this unit. The total cost to Upshur County will be $2,710.00.

If you have any questions, please contact me.

Respectfully,

Jim Griswold
Communications Supervisor

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY
DEPUTY

Commission on State Emergency Communications

August 22, 2002

Ms Carolyn Flores, 9-1-1 Coordinator
East Texas Council of Governments
3800 Stone Road
Kilgore, Texas 75662

AUG 26 2002

Dear Ms Flores,

In response to the East Texas Council of Governments' (ETCOG) request for approval of funds for voice recording equipment, the Commission on State Emergency Communications (CSEC) has reviewed the detail provided.

The Upshur ~~Police Department~~ (Upshur ~~PD~~ SO) is scheduled for recorder replacement in FY2003. As a two position PSAP, the Upshur ~~PD~~ SO is eligible for funding for a 4-channel recorder. CSEC staff has determined that, based on the cost information provided by ETCOG for a 4-channel recorder, the following funding level falls within the established rules and guidelines of the Commission:

- Upshur ~~Police Department~~ SO: funding for 4-channel recorder at $9,990. The Upshur PD will fund an additional $2,710 to purchase the requested 12-channel system.

This establishes the funds approved for this recorder to be purchased by ETCOG in FY2003. Future purchases will require separate CSEC staff review. All equipment purchases shall be made in accordance with CSEC rule and RPC procurement policy. Should there be any questions, please do not hesitate to contact me.

Sincerely,

Megan Maldonado

Megan Maldonado
9-1-1 Program Manager

cc Ms. Judy Durland, ETCOG

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HigherGround™

Quotation for HigherGround 12 Channel Recorder FOR UPSHUR COUNTY SHERIFF'S DEPARTMENT

This item is state catalogue approved and on file with the General Services Commission

CLASS-ITEM DESCRIPTION 725-86 HIGHERGROUND VOICE LOGGING PRICE LIST
www.comtextronics.com/hgrdpr.htm

(1) Level II Recording System – 12 Analog channels expandable to 16 channels
Recorder Server systems include:

- Base tower systems include an industrial grade motherboard
- Single power supply
- Dual chassis cooling fans
- 850 MHz processor
- 128 MB RAM
- Mirrored 60 GB hard drive (approximately 9,900 channel hours of voice storage)
- CD-RW, modem and sound card
- Microsoft Windows 2000 Professional (provides access to 5 simultaneous users),
- Symantec pcAnywhere
- CD burning software
- HigherGround Recording software and HigherGround Voice Archive software
- Each tower system is warranted for one (1) year after shipment

Total for base unit plus 4 channels installed	**$ 9,990.00**
8 channel upgrade to 12 channels	**$ 5,510.00**
Total for 12 channel recorder installed	**$ 15,500.00**
Trade - In	**$ 2,800.00**
Total system installed	**$ 12,700.00**

OPTIONS

1 Color monitor, 1keyboard, 1mouse, 1 set of speakers	$ 800.00
Upgrade to front panel Cold Swap Mirrored 60 GHD EIDE	$ 1,608.00
Network Adaptor and LAN/WAN License	$ 700.00

Prepared by Bill Baker 7/2/2002 Commercial Electronics 940-521-1781
1318 N Brooks
San Antonio, Tx 78207

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Commercial Electronics Corp.
www comelectronics com

ETCOG ?
903-984-8641

June 10, 2002

Upshur County Sheriff's Department
Attn: Communications Supervisor
405 N Titus
Gilmer, TX 75644

Dear Communications Professional:

Would you like to see the latest technology in digital recording currently in use at many Texas DPS locations? The Texas Department of Public Safety has installed new technology *open architecture recorders* from **Commercial Electronics** at seventeen locations

Are you accustomed to handling DAT tapes or DVDs? Why handle any storage media at all? The standard internal hard drive of a new technology based ***HigherGround*** recorder is 60 GB mirrored That is over 10,000 hours of voice recordings or approximately six months of recordings in an average sixteen channel recorder. Not enough? Then double it to 120 GB mirrored. It just makes sense to take advantage of always on-line recordings rather than spend man-hours digging for a recorded call in a cabinet or on a shelf

Why use old technology such as DVD? Yes, believe it or not DVD is old technology. ***HigherGround*** is the first company of its kind to incorporate FireWire External Drives. If long-term storage is what you need, it just makes sense For example, it would take seventeen 9 4 GB DVDs **(1,700 hours per 9.4 GB DVD)** to match the storage capacity of one 160 GB FireWire Drive **(29,000 hours** ✓ **per 160 GB FireWire Drive)** Thus, dramatically shortening search time and decreasing physical storage space needed. And finally, the cost of reusable FireWire drives is much less initially and long-term compared to old technology DVD

Call Commercial Electronics for the last recording system you'll ever need. The longevity of ***HigherGround's*** open-architecture hardware and software is unmatched. The software is updated as improvements are made through a modem connection and hardware, such as the newest computer processor, hard-drive or archiving media, etc., can be upgraded without replacing the whole system. In conclusion, the ***HigherGround*** recorder conceivably will never have to be replaced compared to a seven-year total depreciation rate of other recording systems using proprietary hardware

For a demonstration of the *HigherGround* recorder please call Commercial Electronics at 1-800-933-4077, ext. 111.

HigherGround
Authorized Distributor

Corporate Office: 1318 N. BRAZOS SAN ANTONIO, TX 78207 (210) 736-3119 (210) 737-1240 facsimile

Agreement Renewal Invoice

TRAVIS Business Systems

Service Department
P O Box 960026
Oklahoma City, Oklahoma 73196-0026
(405) 948-1797

Agreement : 9U5260	Date 06/25/02	Number Inv#119005

P.O. Number: NANCY BETTERTON
Sales-Rep Number: 403

UPSHUR COUNTY SHERIFF 9U5260 405 N TITUS GILMER TX 75644	UPSHUR COUNTY SHERIFF 405 N TITUS GILMER TX 75644

Agreement Period: 08/01/2002 to 08/01/2003 Invoices in Agreement Period: 1

Invoice for Machine Maintenance covering Dates: 08/01/2002 to 08/01/2003

Serial-no	Make	Model	Location-of-Machine	Yearly-Amt	Invoice-Amt
000000016420	LAN	4241035	LDL 416 LOGGER	3,029.00	3,029.00

DO NOT PAY

Tax 0.00

Please pay this amount: 3,029.00

CUSTOMER

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Screen Print from AbleTerm session (upshur) 12:40 PM 08/29/2002

VOL 62 PG 541

-- Bank Transaction Information --

Transaction Id: BANK-65 Date Posted:

** BANK JOURNAL ENTRY **

1. Apply Date : 08/30/02
2. Check? : No
3. Ref/Check #:
4. Description: TRANSFER/INS.ACCT 8/30/02

5.	Bank Account Id.....	Description.....	Deposit Amt..	Payment Amt..
A1	01-3093-0-01	FNB-INSURANCE	100,022.13	
A2	01-3066-6-01	FNB-OPERATING ACCOUNT		100,022.13
			100,022.13	100,022.13

Enter 'S' to Save, 'X' to Exit, 'V' to Void or "Field Number" to Change: _

FILED
REXA. SHAW
COUNTY CLERK
02 AUG 30 PM 1:00
UPSHUR COUNTY, TX.
BY _____ DEPUTY

UPSHUR COUNTY — ACCOUNTS PAYABLE SYSTEM — 30 Aug 2002

Approved Disbursements

Checking Account(s) APCA FNB INS FNB 125

THE SOFTWARE GROUP, INC — Disbursements Made from 08/15/02 thru 08/29/02 — PAGE 1

Check #....	HC Date...	Vendor..	Check Amount	Invoice Amts	Invoice Descriptions
116456-APCA	08/15/02	UPSHUR COUNTY INSURANCE ACCO	$4,431 72	$4,431 72	CSCD/JUV PROB;CLAIMS,EMP INS COSTS
116457-APCA	08/15/02	NATIONWIDE RETIREMENT	$371.76	$371 76	ENTITY#52039 PAYROLL DEDUCTIONS
116458-APCA	08/15/02	FIRST NATIONAL BANK GILMER	$31,384 12	$31,384 12	FICA;MEDICARE PAYROLL DEDUCTIONS
116459-APCA	08/15/02	FIRST NATIONAL BANK GILMER	$16,904 47	$16,904 47	WITHHOLDING PAYROLL DEDUCTIONS
116460-APCA	08/15/02	HEALTHFIRST TPA	$939 91	$939.91	125/HEALTHCARE REIMBURSEMENT
116461-APCA	08/15/02	UPSHUR COUNTY IRC/125	$296 87	$296.87	125/NATIONAL FAMILY CARE PAYROLL DEDUCTION
116462-APCA	08/15/02	UPSHUR COUNTY IRC/125	$135.95	$135.95	125/AFLAC PAYROLL DEDUCTION
116463-APCA	08/15/02	UPSHUR COUNTY IRC/125	$182 14	$182 14	125/AMERICAN HERITAGE PAYROLL DEDUCTION
116464-APCA	08/15/02	UPSHUR COUNTY IRC/125	$290 92	$290 92	125/TRANSPORT LIFE PAYROLL DEDUCTION
116465-APCA	08/15/02	UPSHUR COUNTY IRC/125	$316 58	$316 58	125/CENTRAL UNITED PAYROLL DEDUCTION
116466-APCA	08/15/02	UPSHUR COUNTY IRC/125	$4,999 90	$4,999 90	125 DEPENDENT INS PREMIUMS/PAYROLL
116467-APCA	08/15/02	ATTORNEY GENERAL OF TEXAS	$247 50	$247 50	MULTIPLE PAYORS
116468-APCA	08/15/02	AUSTIN BANK-GILMER	$700 00	$700 00	ABG/PAYROLL SAVINGS PLAN
116469-APCA	08/15/02	EAST TEXAS PROFESSIONAL	$2,719 03	$2,719 03	ETPCU/PAYROLL SAVINGS PLAN
116470-APCA	08/15/02	FIRST NATIONAL BANK	$1,980 00	$1,980.00	FNB/PAYROLL SAVINGS PLAN
116471-APCA	08/15/02	GILMER NATIONAL BANK	$237 50	$237 50	GNB/PAYROLL SAVINGS PLAN
116472-APCA	08/15/02	GILMER SAVINGS BANK	$10 00	$10.00	GSB/PAYROLL SAVINGS PLAN
116473-APCA	08/15/02	UPSHUR COUNTY INSURANCE ACCO	$714 23	$714 23	DEPENDENT INS PREMIUMS/PAYROLL
116474-APCA	08/15/02	RHONDA REED #00009546732	$135 00	$135 00	JOEY YOUNG
116475-APCA	08/15/02	KARMEN STEELMAN	$330 13	$330.13	#718-99;454-33-4972
116476-APCA	08/15/02	CHERYL ALBRIGHT	$162.50	$162 50	#360-01;465-49-7087
116477-APCA	08/15/02	ENID DAUSTER	$309.94	$309 94	#184-01. 455-19-3575
116478-APCA	08/15/02	DONNA GOODE	$88 00	$88.00	CAUSE#639-95
116479-APCA	08/15/02	BECKY GARRETT	$97 50	$97.50	CAUSE#150-92
116480-APCA	08/15/02	SHARON KEMP #05539655371	$105 00	$105.00	EARL BECK
116481-APCA	08/15/02	MICHAEL GROSS	$100.00	$100 00	CASE#01-62328 KAREN HUGHES

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UPSHUR COUNTY — ACCOUNTS PAYABLE SYSTEM — 30 Aug 2002

Approved Disbursements

Checking Account(s) APCA FNB INS FNB 125

THE SOFTWARE GROUP, INC — Disbursements Made from 08/15/02 thru 08/29/02 — PAGE 2

Check #...	HC	Date ..	Vendor	Check Amount	Invoice Amts	Invoice Descriptions.. ... ...
116482-APCA		08/15/02	VALIC	$257 50	$257 50	PAYROLL DEDUCTIONS . !
116483-APCA		08/15/02	1ST ADMINISTRATIVE JUDICIAL	$1,945 24	$1,945 24	D CT-2002/2003 ASSESSMENT DUE
116484-APCA		08/15/02	A & A SALES & SERVICE	$68 00	$68 00	CO BLDGS-CHECK AC. FREON. LABOR/911 BLDG;
116485-APCA		08/15/02	ABC AUTO PARTS	$4 15	$4 15	PCT#3-DISTR RTR
116486-APCA		08/15/02	ABC AUTO PARTS&GLASS	$142 21	$142 21	PCT#3-AUTO GLASS; GASKET; LABOR
116487-APCA		08/15/02	ACCU. CHEM LABORATORIES	$716 00	$195 00 $521 00	CCP-U985/PROFILES CCP-U985PROFILES
116488-APCA		08/15/02	ACTION SAFE & LOCK	$188 00	$188 00	J CTR-LOCKS; KEYS; SERV. CALL
116489-APCA		08/15/02	ALLTEL	$7 99	$7 99	JP#3-8010445713123/7-23-02
116490-APCA		08/15/02	ALLTEL	$673 96	$9 95 $69 48 $594 53	SUP-8LT29557-7/22/02 BILLING. PAGER PCT#3-0M269D0/72902 CO S-0OM269D4/AUG. 2'02
116491-APCA		08/15/02	ANDERSON ELECTRIC & RADIOSHA	$337 51	$5 98 $154 33 $9 95 $6 49 $136 38 $21 98 $2 40	CO BLDGS-WATCH BATTERIES RS393 (2) CO BLDGS-PAGER; SERVICE; BATTERY(2) PCT#1-BATTERY; MISC ITEMS PCT#1-BATTERYS CO S-DIGITAL REC ; BATTERIES CO S-TADIRAN LIT MEM CO BLDGS-FINANCE CHARGE
116492-APCA		08/15/02	ANGELA NORTON	$13 24	$6 62 $6 62	D A-REIMBURSE MILEAGE FOR JP#1 HEARINGS D A-REIMBURSE MILEAGE TO JP#1 HEARINGS
116493-APCA		08/15/02	APPLIED CONCEPTS INC	$3,245 00	$3,245 00	CONST#2-PARTS/ANTENNAS; REMOTE CABL KIT; SHIP CGS;
116494-APCA		08/15/02	ARAMARK UNIFORM SERVICES INC	$539 32	$35 90 $103 82 $35 90 $91 78 $44 02 $91 78 $44 34 $91.78	CO BLDGS-UNIFORM SERVICES PCT#1-UNIFORM SERVICE CO. BLDGS-UNIFORM SERVICE PCT#1-UNIFORM SERVICE CO BLDGS-UNIFORM SERVICE PCT#1-UNIFORM SERVICE CO BLDGS-UNIFORM SERVICE PCT#1-UNIFORM SERVICE
116495-APCA		08/15/02	ARCH WIRELESS	$15 28	$15 28	CONST#1-02415779/APR 7-AUG 21'02. PAGER
116496-APCA		08/15/02	ARMOR RESEARCH CO.	$641 95	$641.95	PCT 3-DE-TAR; SHIPPING
116497-APCA		08/15/02	BAILEY'S ACE HARDWARE	$80 43	$27 74 $23 37 $6 33	PCT#1-PVC(3); COUPLE(2); SUPPLIES PCT#1-PLIER; COUPLE(2); SCH40 PIPE END PCT#1-SCH 40 COUPLE(2); PIPE

Check #....	HC Date . .	Vendor....	Check Amount.	Invoice Amts	Invoice Descriptions.. . .
				$22.99	PCT#3-RULE TAPE
116498-APCA	08/15/02	BARBARA J. ROBERSON	$478.32	$129.44	D CT- COURT REPORTING/7/25/02;
				$258.88	D CT-COURT REPORTING 8/01-8/02/02
				$90.00	D CT-COURT REPORTING 8/02/02
116499-APCA	08/15/02	BARRY CLARK WALLACE P C	$600.00	$250.00	D CT-#146-98/I-I-D-STANLEY CHILDREN
				$350.00	D CT-#12,904/PAUL NOBLE
116500-APCA	08/15/02	BATON GRAVEL-ROCK L C	$5,250.00	$5,250.00	PCT#3-750 TON CRUSHED ROCK @ $7.00
116501-APCA	08/15/02	BEAR GRAPHICS INC	$776.41	$776.41	CO. TREAS-JOB#312620/11,000 LASER CHECKS
116502-APCA	08/15/02	BI-COUNTY WATER SUPPLY CORP	$52.10	$52.10	PCT#2-ACCT#3668/SERV -6/28-7/15/02
116503-APCA	08/15/02	BIG SANDY MEDICAL CLINIC	$82.48	$82.48	DA-SUSANNA STACKS/HOT CHECK RESTITUTION
116504-APCA	08/15/02	BISHOP & BISHOP P C	$816.70	$401.52	D CT-#584-01/I-I-D-ARNOLD CHILDREN
				$415.18	D.CT-#316-02/I-I-D-J H;H T;H T;L A F
116505-APCA	08/15/02	BLAZER RESOURCES INC	$21,015.00	$5,387.00	PCT#1- ROAD OIL (181-BBLS); PUGMILL(5 HR);
				$8,100.00	PCT#1- ROAD OIL (300 BBLS);
				$2,700.00	PCT#1- ROAD OIL (100-BBLS);
				$4,828.00	PCT#2-ROAD OIL (164 BBLS); PUGMILL (4 HRS)
116506-APCA	08/15/02	BRUCE ACKER	$889.61	$889.61	EXT-REIMBURSE EXPENSES-6/27-7/28/02
116507-APCA	08/15/02	BUTANE GAS & ELECTRIC CO IN	$23.50	$23.50	PCT#3-GAS
116508-APCA	08/15/02	CARD SERVICE CENTER	$979.24	$979.24	D A-#4388153460016273/AUG 2'02
116509-APCA	08/15/02	CARD SERVICE CENTER	$2,723.58	$362.49	SUP-#4388153460017321/AUG 2'02
				$18.57	SUP-4388153460017354/AUG 2'02
				$269.06	SUP-4388153460017412/AUG 2'02
				$143.04	SUP-4388153460017362/AUG 2'02
				$387.47	CCP-#4388153460010045/AUG 2'02
				$1,023.90	SUP&CCP-#4388153460017313/AUG 2'02
				$519.05	CCP-#4388153460008346/AUG 2'02
116510-APCA	08/15/02	CAREER TRACK	$69.90	$69.90	DPS-HOW TO ORGANIZE YOUR LIFE/SHIPPING
116511-APCA	08/15/02	CARLA GIBSON	$41.21	$41.21	TAX-REIMB MILEAGE; MEALS7/29-8/02/02
116512-APCA	08/15/02	CAVENDER'S BOOT CITY	$379.13	$72.48	CO S-UNIFORMS
				$252.67	CONST#4-UNIFORMS
				$49.98	CO. S-UNIFORMS
116513-APCA	08/15/02	CHEROKEE COUNTY	$1,125.00	$475.00	CO CT-M1027.631/RAY DIAMOND(COMMIT TO RUSK)
				$325.00	CO CT-M1028.194/PARIS RENEA RILEY/COMMIT TO RUSK
				$325.00	CO CT-M1028.193/KEITHA JOYCE MCCELLAND/COMMIT

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UPSHUR COUNTY — ACCOUNTS PAYABLE SYSTEM — 30 Aug 2002
Approved Disbursements
Checking Account(s) APCA FNB INS FNB 125
THE SOFTWARE GROUP, INC — Disbursements Made from 08/15/02 thru 08/29/02 — PAGE 4

Check #	HC Date	Vendor	Check Amount	Invoice Amts	Invoice Descriptions
					TO RUSK
116514-APCA	08/15/02	CHEVRON U.S A. INC	$121 67	$121 67	CO S-0789-878-984-2/FUEL
116515-APCA	08/15/02	CITY OF GILMER	$1,728 72	$1,728 72	WASTE-LANDFILL CHGS. -03/1-06/21/02
116516-APCA	08/15/02	CLEANCARE INC	$375 75	$375 75	CO BLDGS-CUST#144/JANITORIAL SUPPLIES
116517-APCA	08/15/02	COLORADO COUNTY JUVENILE	$774 00	$774 00	ISP-JULY'02 PLACEMENT
116518-APCA	08/15/02	COMPU SHACK	$112 50	$112 50	SUP-#07D2071E-18EF3/LABOR;
116519-APCA	08/15/02	CONTINUING EDUCATION DIVISIO	$35 00	$35 00	ISP-REGISTRATION/SANDRA EDWARDS
116520-APCA	08/15/02	CORRECTION SOFTWARE CORP	$1,488 00	$1,488 00	SUP-SEPT 02 BILLING
116521-APCA	08/15/02	CRAIG'S FIX-IT	$300 00	$250 00	J CTR- REPLACE CAMERA DATA SIGNAL DISTRIBUTER;
				$50 00	J CTR-ADJUST CAMARAS IN REC A&B
116522-APCA	08/15/02	CROLEY FUNERAL HOME	$750 00	$750 00	NON DEPT-FLORA ANN BOSTON; BURIAL/CREMATION
116523-APCA	08/15/02	DARTEK COMPUTER SUPPLY	$244 80	$244 80	COMP-SERIAL INTERFACE CARDS; SHIPPING
116524-APCA	08/15/02	DAVID B. BROOKS	$100 00	$100 00	D A-AUGUST 2002 LGAL CONSULT SERV
116525-APCA	08/15/02	DAVIS ELECTRIC COMPANY	$162 99	$162 99	J CTR-PARTS; LABOR
116526-APCA	08/15/02	DEAN FOWLER ATTY AT LAW	$1,450 00	$350 00	D CT-#584-01/I-I-D-ARNOLD CHILDREN
				$750 00	D CT-#12,838/HENRY REICHARD
				$350 00	D CT-#12,998/JEREMY NARRAMORE
116527-APCA	08/15/02	DIAMOND D LUBE +	$23 00	$23 00	CO S-99 FORD/OIL CHANGE, FILTER, ANTIFREEZE, MAINTENANCE
116528-APCA	08/15/02	DIGITAL MATRIX SYSTEMS, INC	$50 00	$50 00	SUP-#614036/JULY 1'02-JULY 31'02 BILLING
116529-APCA	08/15/02	DIXIE PAPER COMPANY	$1,694 67	$74 61	CO JAIL- 585755/DIAL DEOD SOAP;
				$1,458 88	CO JAIL-#585755/CLEANING & PERSONAL SUPPLIES
				$161 18	CO JAIL-#585755/CLEANING SUPPLIES
116530-APCA	08/15/02	DOUG'S CHEVRON	$56 11	$56.11	JUV PROB-VAN EXPENSES
116531-APCA	08/15/02	DUBOSE EQUIPMENT CO INC	$500 80	$15 80	PCT#4-2"TYPE A KAMLOCK; A300 KAMLOCK
				$485 00	PCT#4-TRANSIT LEVEL; ALUMINUM ROD
116532-APCA	08/15/02	DWIGHT A. BRANNON	$2,090 00	$350 00	D CT-#12,880/WARREN EDWARD BRYANT
				$565 00	D CT-#12,680/WARREN EDWARD BRYANT
				$825 00	D CT-#12,920-11,331-12,768/JOHN PAUL ELLIFF
				$350 00	D CT-#12,798/JENNIFER NICOLE JENKES

Check #....	HC	Date .	Vendor	Check Amount.	Invoice Amts	Invoice Descriptions ..
116533-APCA		08/15/02	EAST TEXAS GASTRO ASSOC	$99 83	$99. 83	INDIG-ALTON GRANVILLE/MEDICAL
116534-APCA		08/15/02	EAST TEXAS INSURANCE AGENCY	$71. 00	$71. 00	CO. S-POL. #TXN476590/NOTARY BOND
116535-APCA		08/15/02	EAST TEXAS MEDICAL	$1, 350 34	$367 73	CO JAIL-DAVID SUITER/MEDICAL
					$613. 90	JUV PROB-#3151982/JULY 11'02
					$42. 01	CO. JAIL- CEREOLI, JANICE / MEDICAL;
					$326. 70	CO JAIL-LESTER HAWKINS/MEDICAL
116536-APCA		08/15/02	EAST TEXAS MEDICAL CENTER	$3, 187 86	$3, 187 86	CO. JAIL-CENTENO, DOMINGO/MEDICAL;
116537-APCA		08/15/02	EAST TEXAS PHYSICI	$140. 38	$27. 28	INDIG-ALTON GRANVILLE/MEDICAL
					$54. 56	INDIG-HOWARD D CAIN/MEDICAL
					$58 54	INDIG-HOWARD D CAIN/MEDICAL
116538-APCA		08/15/02	EASTEX TRUCK PARTSINC	$100 00	$100. 00	PCT#4-WHEELS
116539-APCA		08/15/02	ECONOMY AUTO SUPPLY INC.	$97. 11	$21. 24	PCT#1-UBOLT KIT; UJOINT; LBR/1988 DODGE DUALLY
					$43 73	PCT#1-FILTERS(3); REFLECTORS(2)
					$13. 70	PCT#1-2 BELTS
					$11. 72	PCT#1-2 INDUST BELT(RUBBER TURE PACKER)
					$6. 72	CO. S-GAL. PAINT CANS (6)
116540-APCA		08/15/02	ELAINE MCKENLEY	$71 29	$71. 29	TAX-REIMBURSE MILEAGE; MEALS-7/30-8/02/02
116541-APCA		08/15/02	ELWELL'S OIL & LUBE	$71 85	$23. 95	CO S-99 FORD CROWN/OIL CHANGE & FILTER
					$23. 95	CO S-CHEVY IMPALA/OIL CHANGE & FILTER
					$23. 95	CO. S-FORD CRN/OIL CHANGE&FILTER
116542-APCA		08/15/02	ERVIN'S GARAGE	$381 36	$157 44	PCT#1-BRAKE SHOES, KIT & LABOR/97 FORD
					$223. 92	PCT#1-ALT; BRAKE PADS; LABOR
116543-APCA		08/15/02	ETEX TELEPHONE COOP INC	$304 12	$30 91	TELE COMM-#9682941/AUG 01/02 BILLING
					$19. 95	CO CLK-#8380226/AUG 01/02 BILLING
					$36 71	PCT#3- 734-5822/80102;
					$124 64	JP#1-#7430269/AUG 01/02 BILLING
					$26. 45	JP#1-#7343786/AUG 01/02 BILLING
					$30 95	PCT#1-#7344091/AUG 01/02 BILLING
					$34. 51	PCT#1-#7345609/AUG 01/02 BILLING
116544-APCA		08/15/02	ETHC PHYSICIANS CLINIC	$95. 00	$95 00	CO JAIL-ACCT#30449/SELENE LOPEZ(NEW HIRE)
116545-APCA		08/15/02	EXPERIAN	$54. 13	$54. 13	SUP-#TBD3-8906249/JULY 26'02
116546-APCA		08/15/02	EXPRESS LUBE DBA	$88. 55	$23 95	CO S-OIL; FILTER; LABOR
					$29 95	CO S-OIL; FILTERS; LABOR
					$34 65	ENVIRO-OIL CHANGE; FILTER; INSPECTION
116547-APCA		08/15/02	FANNIN FARM EQUIPMENT	$79 00	$43. 50	PCT#3- OX; AX;
					$18 00	PCT#1-JULY CYL RENT
					$17 50	PCT#3- JULY CYL RENT;

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Check #	HC	Date...	Vendor	Check Amount	Invoice Amts	Invoice Descriptions. .....
116548-APCA		08/15/02	FAST FOODS HOLDINGS	$37 01	$27 01	DA-RAYNELL RUSSELL/HOT CHECK RESTITUTION
					$10 00	DA-MAGGIE WILLIAMS/HOT CHECK RESTITUTION
116549-APCA		08/15/02	FIRST MEDCHOICE	$46 00	$23 00	CO JAIL-JAMES SALTER/MEDICAL
					$23 00	CO JAIL-JANICE CEREOLI/MEDICAL
116550-APCA		08/15/02	FOOT CLINIC/PAUL C JONES	$19 64	$19 64	INDIG-FRED MOORE/MEDICAL
116551-APCA		08/15/02	FUTURE EQUIPMENT CO INC	$88 46	$88 46	PCT#1-BLADES(2);
116552-APCA		08/15/02	GALL'S INC.	$90 96	$90 96	CO S-#0004099537/DIVIDED CASE MAGS(3);
116553-APCA		08/15/02	GARY'S REPAIR SHOP	$2,615 59	$2,210 00	CCP-S SRM-230HD; 2PS200
					$405 59	CCP-021-29/SUPPLIES
116554-APCA		08/15/02	GATEWAY BUSINESS	$1,649 95	$1,649 95	SUP-017675007/PJ500SVGA PROJECTOR
116555-APCA		08/15/02	GEORGE P BANE INC	$2,125 69	$1,753 89	PCT 3-PINS & BUSHINGS &MOWING DECK FOR BOOM AXE
					$371 80	PCT#3-091937/REPAIR MOTER SPINDLE & HOUSING
116556-APCA		08/15/02	GILMER COUNSELING SERVICES	$2,600 00	$2,600 00	CCP-JUNE'02 BILLING
116557-APCA		08/15/02	GILMER DISCOUNT TIRE	$451 31	$15 00	CO S-MOUNT & BALANCE(2)
					$20 00	CO S-MOUNT/BALANCE&DISP FEE(2)
					$416 31	CONST#4- TIEROD ENDS(2); SHOCKS(4); ALIGN; LBR;
116558-APCA		08/15/02	GILMER DRUG COMPANY	$4,494 31	$7 80	911-UPS SHIPMENT
					$629 35	INDIG-PRESCRIPTIONS
					$3,849 46	CO JAIL-ACCT#386/PRESCRIPTIONS
					$7 70	CO S-UPS SHIPMENT
116559-APCA		08/15/02	GILMER LUMBER COMPANY INC	$180 42	$132 88	J CTR-CUST#0021020/PAINT; ROLLER COVER; BRUSHES; TAPE
					$21 12	CO BLDGS-CEILING TILE
					$21 84	CO BLDGS-PRIMER
					$4 58	CO BLDGS-PAINT
116560-APCA		08/15/02	GILMER OFFICE CENTER	$744 62	$182 65	C CLK-RIBBON(6); CARTRIDGE(3); PAPER; ENVELOPES
					$1 47	CO BLDGS-RULED PADS
					$1 79	C CLK-DZ LARGE BINDER CLIP
					$5 49	PCT#4-FILE FOLDERS
					$13 49	CO S-MICRO DATER
					$2 98	PCT#4-PHONE MESSAGE BOOK
					$9 01	PCT#3-CLIPS; PEN; FOLDERS; LABELS
					$15 26	C CLK-SCOTCH TAPE(4); CLIPBOARD
					$12 20	C CLK-ARCH CLIPBOARDS(2)
					$71 81	C CLK-RIBBON(12); PINS; FOLDER(20); ENVELOPES
					$28 99	CO S-CHAIR MAT
					$64 97	EXT- BLACK CARTRIDGE; COLOR CARTRIDGE;
					$26 46	EXT- COLOR COPIES (54);

Check #....	MC	Date ..	Vendor	Check Amount	Invoice Amts	Invoice Descriptions
					$25.97	SUP-#24236/SUPPLIES
					$7.99	TREAS- BOX OF ENVELOPES;
					$28.84	D CT-POST IT NOTES(2); STAPLES(3); LIQ PAPER;
					$16.57	JP#4-ENVELOPES; CORRECT TAPE; BM188 RIBBON
					$55.96	CO.S-PRINTER RIBBON(5); BLK REFILLS(4);
					$26.99	CO S-COPY PAPER
					$104.44	CO S-RECEIPT BOOK; COMP PAPER(4)
					$41.29	C.CLK-COPY PAPER
116561-APCA		08/15/02	GLADE LAWN & GARDEN	$38.00	$25.00	PCT#1-CHAIN & SHARPEN
					$13.00	PCT#3-LABOR
116562-APCA		08/15/02	GLENWOOD GROCERY	$144.64	$144.64	CONST#1-FUEL/JUNE 14,19,21,21,JULY 2,8,9,,15;
116563-APCA		08/15/02	GOODLSBEE TIRE SERVICE	$92.66	$92.66	CO S-CUST#2300/TIRES(2)
116564-APCA		08/15/02	GREEN OIL CO. INC	$1,866.45	$1,866.45	PCT#3-FUEL(1500); GLASS TRAC;
116565-APCA		08/15/02	GRIFFITH LAW FIRM P C	$1,328.10	$1,328.10	D CT-#12,925/CHRISTOPHER P GARREN
116566-APCA		08/15/02	GRIFFITH LAW FIRM, PC	$917.80	$417.80	D CT-#12,833/WILBERT HAWKINS
					$250.00	CO CT-#24,999/JAMES TODD HOGUE
					$250.00	CO.CT-#26,795/MEGAN SANFORD
116567-APCA		08/15/02	H&D TIRE & AUTOMOTIVE	$4,277.78	$6.88	J CTR- VENT FAN BELT;
					$38.71	10 510 3380
					$23.38	CO BLDGS- 20 LB ROCKITE (2);
					$49.42	PCT#3-TY WIRE; ENGRAVER; PLIERS;
					$4.50	CO BLDGS- PENNZOIL (2);
					$19.31	PCT#1-CHANNEL LOCK; COMP COUPLING
					$1,581.50	PCT 1-TUBE; TIRES; TUBES; TIRES; HYD OIL; FUEL TREATMENTS
					$14.10	CO BLDGS- ANCHORS(2); WSHRS(2); SCREWS(6); VLV(2);
					$116.81	PCT 1-DRILL; DRILL BIT; DRILL BIT
					$222.60	PCT 4-BACKCRETE
					$14.62	CO BLDGS- TRIMMER LINE; EDGAR BLADE;
					$442.00	PCT 1-TUBE, TRACTOR TIRE, TUBE
					$10.33	CO BLDGS- PLUNGER; HYDRO PLUNGER;
					$1.20	CO BLDGS- 1/2 CPVC COUPLING (8);
					$189.45	PCT 3-ALTERNATOR; ALTERNATOR CORE; VOLTAGE REGULATOR; BELTS
					$2.87	CO BLDGS- 5 OZ GOOF OFF;
					$2.15	CO BLDGS- MOUNTING TAPE;
					$8.81	CO BLDGS- 15' PLASTIC SPIN THRU;
					$355.11	PCT 1-TIRE
					$728.92	PCT 1-TIRES, TUBES
					$175.65	PCT 1-3/8 BOOMER; BINDER CHAIN; CHAIN
					$8.90	PCT#3-BOLTS(8); SEAL
					$73.70	PCT#3-SNAP RINGS(6); ALT&CORE; SLEDGE&HANDLE
					$2.06	CO BLDGS- TEE(2), CPLNG(4), SCH40 PVC(5);

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Check #..	HC Date.. .	Vendor .. .	Check Amount	Invoice Amts	Invoice Descriptions... ....
				$222 60	PCT 4-CONCRETE MIX . !
				$8 00cr	REFUNDABLE CORE CHARGE
				$30 00cr	RETURNED ALT CORE
116568-APCA	08/15/02	HART INTERCIVIC	$55 61	$55 61	C CLK-PROBATE CASE BINDERS(50);SHIPPING
116569-APCA	08/15/02	HERBERT L. YOUNG	$3,753 64	$63 95	CO BLDGS- DIESEL (50 GAL);
				$197 30	CO BLDGS- UNLEADED PLUS (168 GAL);
				$30 03	D A-26 GALLONS OF GASOLINE
				$20 76	911-@UPSHURMA/GAS
				$43 05	CONST@3-37 GAL GAS
				$79 76	ENVIRO-@UPENVIRO/GAS
				$3,318 79	CO S-@UPSCS001/GAS
116570-APCA	08/15/02	INTEGRATED BUSINESS SYSTEMS	$632 45	$16 08	JUV PROB-1608 COPIES 7/01-8/01/02
				$100 64	SUP-@AL0020/JULY 1-AUG 1'02.COPY FEE
				$515 73	NON DEPT-CUST@AL0020/SERV -7/01-8/01/02
116571-APCA	08/15/02	ISIS SURVEILLANCE SYSTEMS	$80 00	$80 00	CO S-UPGRADE;LABOR;SHIPPING
116572-APCA	08/15/02	JAMES A BARTON	$5 00	$5 00	CO JAIL-REIMBURSE TOLL COST/PRISON TRANSPORT
116573-APCA	08/15/02	JAMES BEASLEY	$24 49	$24 49	CO JAIL-REIMBURSE PARKING AT DFW;MEAL
116574-APCA	08/15/02	JAN WILLIAMS	$33 95	$33 95	CO LIB-REIMBURSEMILEAGE;MEALS/MARSHALL
116575-APCA	08/15/02	JESSICA HILL	$1,000 00	$1,000 00	JUV PROB-INTERSHIP FOR SUMMER PROGRAM
116576-APCA	08/15/02	JIM LIBERACKI	$14 01	$14 01	CO CT-REIMBURSE DRINKS FOR JURORS
116577-APCA	08/15/02	JODAC OFFICE SUPPLY	$283 28	$133 28	CO BLDGS-CHAIR
				$150 00	SUP-@81568/2 FILE CABINETS
116578-APCA	08/15/02	JOE D. CLAYTON	$211 30	$211 30	D CT-VISITING JUDGE/JULY 29-31
116579-APCA	08/15/02	JOHN MOORE	$350 00	$350 00	D CT-@12,773/ROBERT DIXON
116580-APCA	08/15/02	JOHN SPIVEY	$352 63	$352 63	SUP-REIMBURSE/814 mi@34 Sea.7-22-02
116581-APCA	08/15/02	JOHN W. MOORE	$1,250 00	$250 00	CO CT-@27,371/ALBERT ALBA
				$250 00	CO CT-@27,139/E.LOUIS PIGGUE
				$250 00	CO CT-@27,181/LINDA WESSON
				$250 00	CO CT-@27,283/JOE COLEMAN
				$250 00	CO CT-@26,488/TALARISHA HAVOS
116582-APCA	08/15/02	KELLY FORD TRACTOR INC	$1,042 64	$20 34	PCT@1-WASHER,BEARING,CUP BEARING,CO BEARING
				$349 16	PCT@1-SPINDLE FOR BOOM AXE
				$673 14	PCT@1-PUMP ASSEM;KIT;OIL
116583-APCA	08/15/02	KRISTIE BRIAN	$108 41	$108 41	SUP-REINBURSE/MEALS)BUS TICKET 6/02

Check #....	HC	Date .	Vendor.	Check Amount	Invoice Amts	Invoice Descriptions . . . .
116584-APCA		08/15/02	LEANDA KELLAR	$26.59	$26.59	CO JUDGE-REIMBURSE/CERTIFIED MAIL
116585-APCA		08/15/02	LESLIE'S SMALL ENGINES	$19.90	$9.95	PCT03-T-LINE
					$9.95	CCP-1 ROLL 130 WEEDEATER LINE
116586-APCA		08/15/02	LONGVIEW REGIONAL HOSPITAL	$271.45	$271.45	INDIG-ALTON L GRANVILLE/MEDICAL
116587-APCA		08/15/02	LOWE'S COMPANIES, INC	$83.25	$14.00	CO BLDGS-ACCT#0048009/SANDPAPER; TAPE
					$27.70	CO. BLDGS-MARBLE
					$27.70	CO BLDGS-MARBLE
					$13.85	CO. BLDGS-MARBLE
116588-APCA		08/15/02	MARTIN MARIETTA MATERIALS	$433.70	$433.70	PCT03- DRY SCREENINGS/7-29-02;
116589-APCA		08/15/02	MATTHEW BENDER & CO INC	$24.96	$24.96	LAW LIB-ACCT#1100082063/US SUP CASE
116590-APCA		08/15/02	MICHAEL MARTIN ATTY	$700.00	$350.00	D CT-#10,339/KEITH MALCOLM
					$350.00	D CT-#12,962/MYERS HART, SR
116591-APCA		08/15/02	MILTON WYLIE	$632.28	$632.28	ISP-REIMBURSE/1224mi@ 345ea; MEALS 6/9-7/9/02
116592-APCA		08/15/02	MIRANDA WELCH	$17.43	$17.43	JP03-REIMBURSE/48 10mi@ 315ea; (1day CLEANING OFFICE)
116593-APCA		08/15/02	NATIONAL CENTER FOR JUVENILE	$50.00	$50.00	JUV PROB-#16089/10 DESKTOP GUIDE TO GOOD JUV. PROB PRACTICE
116594-APCA		08/15/02	NATIONAL INFORMATION DATA	$46.90	$46.90	CO CLK-8T4L/2002 NAT ZIP CODE
116595-APCA		08/15/02	NEWSOM'S GROCERY	$27.15	$27.15	DA-DAVID GUIDROZ/HOT CHECK REATITUTION
116596-APCA		08/15/02	NICHOLS MACHINERY COMPANY	$437.89	$181.78	PCT01-WATER PUMP
					$256.11	PCT01-ORB W8IDE(5); NUT(2); BOLT(18)
116597-APCA		08/15/02	NORTH EAST TEXAS ECONOMIC	$300.00	$300.00	NON DEPT-UPSHUR 2002 ANNUAL DUES
116598-APCA		08/15/02	NORTHEAST TEXAS CHILD ADVOCA	$105.00	$105.00	CO JAIL-CULTURES ON CASE#02009813
116599-APCA		08/15/02	NOTARY PUBLIC UNDERWRITERS	$37.00	$37.00	SUP-RENEWAL/K HANCOCK
116600-APCA		08/15/02	OFFICE & GIFTS CENTER	$437.76	$6.06	C CLK- NUK RIBN, WP;
					$64.69	D CLK- UNV FORM, 1PT14-7;
					$7.99	C CLK- #10 ENVELOPES;
					$19.24	D. CLK-PAPER(2); WRITE TAPE(2); CLIP; POSTIT FLAG(3);
					$7.98	EXT- CLEANER, SPRAY DUSTER;
					$78.96	C CLK-CLIPBOARD(2); PEN(12); PIL REFILL(9); (2)HLDR;
					$148.05	D. CLK-INKCART(2); PEN(3); PEN(14); PAPER(30)
					$30.79	D CLK-NOTES, JUMBO CLIP; CLIP(2); SEAL; LABEL; (7)TAPE;

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					$78 00	CO S-DON WILLEFORD CARDS
116601-APCA		08/15/02	OFFICE DEPOT CREDIT PLAN	$409 89	$409 89	CCP-#6011364610110774/AUG 5'02 BILLING
116602-APCA		08/15/02	OLMSTEED-KIRK PAPER CO	$55 95	$55 95	CO BLDGS-CUST#32479/WATER CUPS
116603-APCA		08/15/02	OLYMPIC WASTE - KILGORE	$1,309 02	$378 00	CO BLDGS-ACCT#0700095841/RENTAL-7/01-7/31/02
					$931 02	WASTE-ACCT#0700020542/-7/01-8/31/02
116604-APCA		08/15/02	ORE CITY HOME & AUTO INC	$62 43	$17 74	PCT#2-WATER COOLER & CUPS
					$0 99	PCT#2-GLOVES
					$14 39	PCT#2-SPRAYER 1 5 GAL
					$21 79	PCT#2-DISC PADS;GLOVES(4);GLOVES(2);
					$7 52	PCT#2-ECON LT W/BATT; BULB(2);SPARK PLUG
116605-APCA		08/15/02	PATRICIA HARRISON	$1,200 00	$200 00	CO CT-COURT REPORTING 7/29/02
					$200 00	CO CT-COURT REPORTING 8/05/02
					$200 00	CO CT-COURT REPORTING 8/06/02
					$200 00	CO CT-COURT REPORTING 8/07/02
					$200 00	CO CT-COURT REPORTING 8/08/02
					$200 00	CO CT-COURT REPORTING 8/09/02
116606-APCA		08/15/02	PATTERSON PLUMBING	$31 87	$6 89	J CTR-FLAPPER
					$24 98	CO BLDGS-THRIFT
116607-APCA		08/15/02	PAUL BANNER	$20 20	$20 20	D CT- 7-18-02 / MILEAGE;
116608-APCA		08/15/02	PRODUCTIVITY CENTER INC	$155 00	$155 00	D A-TCLEDDS SUBSCRIPTION FOR 2002
116609-APCA		08/15/02	PROFESSIONAL FOOD SYSTEMS	$1,648 03	$895 42	CO JAIL-#17130 1/GROCERY
					$752 61	CO JAIL-#17130 1/GROCERYS
116610-APCA		08/15/02	QUILL CORPORATION	$2,014 46	$2,014 46	SUP-#49034/SUPPLIES
116611-APCA		08/15/02	R.D. LEWIS	$300 00	$300 00	D A-POLYGRAPH/RENEWICK HAMILTON
116612-APCA		08/15/02	RAMSEY'S WESTERN WEAR	$95 96	$95 96	CONST#1- UNIFORM PANTS (4);
116613-APCA		08/15/02	RICK'S TIRE SERVICE	$230 00	$50 00	PCT#2-TIRE REPAIR,MOUNT,SERV CALL/GRADER
					$35 00	SERV CALL&TIRE MOUNT/KAMATSU GRADER
					$70 00	PCT#1-GRADER FLAT REP;BACKHOE TIRE MT(2)/SERV CALL
					$75 00	PCT#1-SERVICE CALL & TIRE MOUNTS
116614-APCA		08/15/02	ROBERT BENNETT & ASSOC	$350 00	$350 00	D CT-#12,297/NOBLE FISK
116615-APCA		08/15/02	ROBERT BENNETT & ASSOC	$1,730 00	$350 00	D CT-#12,997/RAYMOND DAVIS
					$420 00	D CT-#12,853/CORA GOOLSBY
					$960 00	D CT-#J-10-00/I-I-I-B D.J.
116616-APCA		08/15/02	RONNIE MITCHELL	$1,867 22	$1,867 22	PCT#3-HAULING;EQUIPMENT RENTAL

Check #...	HC	Date.	Vendor	Check Amount	Invoice Amts	Invoice Descriptions
116617-APCA		08/15/02	RUSSELL TACKETT	$6,500 00	$6,500 00	PCT 1-REPAIR DOZER
116618-APCA		08/15/02	RUTH SEMRAU	$67 97	$13 23	CO LIB-REIMBURSE MILEAGE/JEFFERSON
					$54 74	CO. LIB-REIMBURSE MILEAGE; MEALS/8/06 & 07/02
116619-APCA		08/15/02	SANDY LIVENGOOD	$250 00	$250 00	D CT-#384-01/I-I-D-ARNOLD CHILDREN
116620-APCA		08/15/02	SCOTT-MERRIMAN INC.	$1,900 48	$1,546 75	D CLK- BINDERS, INDEX, RECORDING PAPER; SHIP&HNDL;
					$353 73	D CLK- CASEBINDERS; SHIP&HNDL;
116621-APCA		08/15/02	SHARON WATER SUPPLY CORP	$21 34	$21 34	PCT#4-ACCT#101133/SERV-8/18-7/17/02
116622-APCA		08/15/02	SHIRLEY M GOODE	$200 00	$200 00	CT-COURT REPORTING/8-1-02/#7661
116623-APCA		08/15/02	SOUTHWESTERN BELL TELEPHONE	$3 30	$3 30	D. JUDGE-#214106223621B3/AUG 01/02 BILLING
116624-APCA		08/15/02	SOUTHWESTERN ELECTRIC POWER	$10,711 74	$106 80	CO BLDGS-ACCT#16733/SERV-8/28-7/30/02
					$2,134 84	CO BLDGS-ACCT#56747/SERV-8/28-7/30/02
					$4,169 24	J CTR-ACCT#716860/SERV-7/08-8/06/02
					$140 77	PORTER BLDG-ACCT#556852/SERV-7/08-8/06/02
					$761 03	TAX-ACCT#254106958/SERV-7/08-8/06/02
					$232 09	911-ACCT#254136955/SERV-7/08-8/06/02
					$65 95	REC STORAGE-ACCT#133876995/SERV-7/08-8/06/02
					$764 37	CO LIB-ACCT#666859/SERV-7/10-8/08/02
					$289 72	CO LIB-ACCT#4036695/SERV-7/10-8/08/02
					$9 70	CO BLDG-ACCT#3596699/SERV-7/10-8/08/02
					$37 21	ROCK. BLDG-ACCT#406819/SERV-7/10-8/08/02
116625-APCA		08/15/02	STEPHEN "CHIP" CHILTON, LMFT	$800 00	$800 00	JUV. PROB-JULY'02 COUNSELING
116626-APCA		08/15/02	STOP-A-MINIT	$26 00	$26 00	CO BLDGS-GASOLINE
116627-APCA		08/15/02	SYSCO FOOD SYSTEMS INC	$5,837 20	$2,207 99	CO JAIL- 288639/GROCERY
					$1,624 60	CO JAIL-#288639/GROCERYS
					$2,004 61	CO JAIL-#288639/GROCERY
116628-APCA		08/15/02	T & S TRACTOR INC.	$27 73	$27 73	CCP-#13803/BATTERY
116629-APCA		08/15/02	T. A. P. E I T.	$100 00	$100 00	CO S-REGISTRATION/NELL MATTHEWS 10/23-25/02
116630-APCA		08/15/02	TEFTELLER & PELAIA	$3,826 29	$1,155 00	D CT-#12,869/AMBER ROXANNE JOHNSON
					$1,371 29	D CT-#12,905/MICHAEL PARKER
					$350 00	D CT-#12,596/SHOVETTE FINCH
					$250 00	CO CT-#27,257/CHRISTOPHER TOON
					$250 00	CO CT-#26,587/VICKIE LYNN BURKETT
					$250 00	CO CT-#27,282/JOE BONNETTE
116631-APCA		08/15/02	TELETOUCH CORPORATION	$391 12	$27 21	PCT#3-36064198/8-1 THRU 8-31-02/210-0778;
					$29 16	ENVIRO-ACCT#56072169/NUMERIC PAGER SERVICE
					$294 75	CO S-ACCT#3062303/PAGER SERVICE

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UPSHUR COUNTY — ACCOUNTS PAYABLE SYSTEM — 30 Aug 2002

Approved Disbursements

Checking Account(s) APCA FNB INB FNB 125

THE SOFTWARE GROUP, INC — Disbursements Made from 08/15/02 thru 08/29/02 — PAGE 12

Check #	HC	Date...	Vendor.	Check Amount	Invoice Amts	Invoice Descriptions . . . . .
116632-APCA		08/15/02	TEXAS ASSOC. OF COUNTIES	$165 00	$165 00	PCT#1-ACCT#197118/JOE ORMS(REGISTRATION)
116633-APCA		08/15/02	THE EARTHGRAINS COMPANY	$547 90	$105 00	CO JAIL- 09008071/BREAD
					$112 50	CO JAIL-#09008071/BREAD
					$112 50	CO JAIL-#09008071/BREAD
					$105 00	CO JAIL/#09008071/BREAD
					$112 50	CO JAIL-09008071/BREAD
116634-APCA		08/15/02	THE GILMER MIRROR	$244 25	$244 25	CONST#4-JOB PRINTING
116635-APCA		08/15/02	THE PENWORTHY CO	$362 25	$362 25	CO LIB-CUST#5430032/24 BOOKS; SHIPPING
116636-APCA		08/15/02	TIM CONE	$19 22	$19 22	D A-REIMBUTRSE MILEAGE TO WINNSBORO
116637-APCA		08/15/02	TINA ANDERS CAMPBELL CSR	$500 00	$500 00	D CT- APPEARANCE FEE/7-29 THRU 7/31/02
116638-APCA		08/15/02	TOM GREEN COUNTY	$2,441 25	$2,441 25	ISF-JULY'02 PLACEMENT
116639-APCA		08/15/02	TYLER UNIFORM CO. INC	$147 17	$147 17	CO CT-UNIFORMS/SHIPPING
116640-APCA		08/15/02	U S FOODSERVICE-DALLAS	$1,581 10	$928 94	CO JAIL-#93586865/GROCERYS
					$652 16	CO JAIL-#93586865/GROCERYS
116641-APCA		08/15/02	UNITED POSTAL SOLUTIONS	$13 23	$13 23	NON DEPT- JET MAIL LABELS; SHIP&HANDL;
116642-APCA		08/15/02	UPSHUR COUNTY	$7 38	$7 38	SUP-REINBURSE ALLTEL 7-22 BILLING/#010089280
116643-APCA		08/15/02	UPSHUR COUNTY JUVENILE PROBA	$37 68	$37 68	JUV PROB-REIMBURSE/CARD SERVICE 8/02/02 BILL
116644-APCA		08/15/02	UPSHUR-RURAL ELECTRIC COOP	$504 66	$139 08	PCT#3-902475306/SERV 7/26;
					$144 16	PCT#1-#31885226/AUG 02/02 BILLING
					$213 71	JP#1-#42999172/AUG 02/02 BILLING
					$7 71	COMPACTOR-#10793251/AUG 05/02 BILLING
116645-APCA		08/15/02	UROLOGY TYLER, PA	$19 64	$19 64	INDIG-FRED D MOORE/MEDICAL
116646-APCA		08/15/02	UT HEALTH CENTER AT TYLER	$333 25	$333 25	INDIG-TINA M IRONS/MEDICAL
116647-APCA		08/15/02	VERIZON SOUTHWEST	$170 98	$90 86	TAX-#8440658/JULY 22/02 BILLING
					$80 12	CO TAX-#843-0630/JULY 28'02
116648-APCA		08/15/02	W W GRAINGER INC	$79 20	$79 20	CO BLDGS-ACCT#436827099177/LAMPS
116649-APCA		08/15/02	WAL-MART #146	$99 27	$56 39	DA-LINDA STEWART/HOT CHECK RESTITUTION
					$42 88	DA-DAVID GUIDROZ/HOT CHECK RESTITUTION
116650-APCA		08/15/02	WALMART COMMUNITY	$6 70	$6 70	CO JAIL-#6032202010092618/JULY 22'02
116651-APCA		08/15/02	WALMART COMMUNITY BRC	$48 59	$48 59	CO JAIL-#6032202010092626/JULY 22'02
116652-APCA		08/15/02	WALMART COMMUNITY BRC	$148 92	$148 92	PCT#4-#6032202010092584/JULY 22'02

Check #...	HC Date	Vendor	Check Amount	Invoice Amts	Invoice Descriptions
116653-APCA	08/15/02	WALMART COMMUNITY BRC	$31 62	$31 62	CO 8-8603220201009265 9/JULY 22'02
116654-APCA	08/15/02	WANDA HUTCHINS	$24 57	$24 57	AUD-REIMBURSE MILEAGE 8/08 & 09/02
116655-APCA	08/15/02	WAYNE MYERS	$118 00	$118.00	CONST#1-TIRES
116656-APCA	08/15/02	WAYNE TOLIVER	$1,000 00	$1,000 00	CO CT-826.134/TAMICKA JOHNSON
116657-APCA	08/15/02	WELLS FARGO FINANCIAL LEASIN	$298 85	$298 85	D.A-8011-9001910-001/SAVIN COPIER LEASE
116658-APCA	08/15/02	WEST GROUP PAYMENT CENTER	$115 00	$115 00	JP#1-ACCT#1000382921/JULY 03/02 BILLING
116659-APCA	08/15/02	WEST SIDE FURNITURE	$23 08	$23 08	CCP-873548/2 GAS CAPS
116660-APCA	08/15/02	WINN'S AUTO & TRUCK REPAIR	$819.91	$266 16	CO S-BALL JOINTS; LABOR
				$140.82	ENVIRO-91 CHEVY/PADS; SEALS; TURN ROTERS; BATTERY
				$250.93	CO 8-99 MERC/TURN ROTORS; PADS(2); SPEC REPAIRS
				$162.00	911-94 CHEVY/DIST CAP; ROTOR; WIRES; LABOR
116661-APCA	08/16/02	A & E MILL AND WELDING SUPPL	$66 00	$30 00	PCT#2-8173000/CYLINDERS OX(3); ACEM(2); ACEL
				$36.00	PCT#4-8173125/ACEM(4); OX150(3); OX275(3)
116662-APCA	08/16/02	ABC AUTO PARTS	$2 28	$2.28	PCT#4-89620/HEADER COLL GAS (2);
116663-APCA	08/16/02	ARAMARK UNIFORM SERVICES INC	$837 42	$155 77	PCT#4-86058001/UNIFORM SERVICE
				$74 37	PCT#2-85935001/UNIFORM SERVICE
				$122.77	PCT#4-86058001/UNIFORM SERVICE
				$78.45	PCT#2-85935001/UNIFORM SERVICE
				$125 26	PCT#4-86058001/UNIFORM SERVICE
				$77.09	PCT#2-85935001/UNIFORM SERVICE
				$125 26	PCT#4-86058001/UNIFORM SERVICE
				$78.45	PCT#2-85935001/UNIFORM SERVICE
116664-APCA	08/16/02	BLAZER RESOURCES INC	$19,907 00	$5,310 00	PCT#2-ROAD OIL(1808BLS); PUGMILL(4 5HRS)
				$5,637 00	PCT#2-ROAD OIL(1918BLS); PUGMILL(5HRS)
				$4,560 00	PCT#2-ROAD OIL(1608BLS); PUGMILL(4HRS)
				$4,380.00	PCT#2-ROAD OIL(1538BLS); PUGMILL(3 5HRS)
116665-APCA	08/16/02	DODD TRUKING	$15,610 00	$15,610.00	PCT#4-2200yds gravel @67 00yd; 210yds clay@81 00
116666-APCA	08/16/02	ECONOMY AUTO SUPPLY INC.	$856 57	$475 14	PCT 4-AIR COND COMPRESSOR; DRYER; FREON; ORFICE TUBE; OIL
				$24 05	PCT#4-88710/CAB LITE(3)
				$29 78	PCT#4-88710/SIGNAL LAMP(3); CLEARANCE LT(4)
				$201.44	PCT 4-ALTERNATOR
				$72.15	PCT#4-88710/P8022 FILTER; BC FRA CA8737
				$35 89	PCT#4-88710/FUEL FILTR(4); PRESS SWITCH; CONN
				$116 12	PCT 4-STARTER, WIRE SET; SPARK PLUGS, FOULERS; SOLENOID; CARB KIT; S C MOC 4201; 6

VOID PG 8 SEQ

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Check #	HC Date	Vendor	Check Amount	Invoice Amts	Invoice Descriptions
					CYL FORMULA; BATTERY CABLE; STARTER CORE
				$38 00cr	PCT#4-RETURN CORE
				$60 00cr	PCT#4-RETURN ALTERNATOR CORE
116667-APCA	08/16/02	ETEX TELEPHONE COOP INC	$82 22	$42 06	PCT#2-AUG 1'02 BILLING/762-6266
				$40 16	PCT#4-07626731/AUG 01'02 BILLING
116668-APCA	08/16/02	H&D TIRE & AUTOMOTIVE	$1,246 52	$76 35	PCT#4-ST FLUID(12); SNAP PLIERS(2); BIT; LT(2); WINDEX; BTLE
				$38 49	PCT#4-CHAIN
				$222 60	PCT 4-SACKCRETE
				$18 75	PCT#4-TRACTOR OIL
				$229 50	PCT 4-CLUTCH; PRESSURE PLATE
				$40 59	PCT#4-WRENCH (5); CRESENT WRENCH
				$172 38	PCT 4-SEAL; BEARING; BEARING; BOLTS; WASHERS
				$7 19	PCT#4-10X25 3 MIL CLR
				$222 60	PCT 4-CONCRETE MIX
				$33 27	PCT#4-HYD FILTER
				$2 79	PCT#4-FUEL HOSE; BRASS FITTING
				$222 60	PCT 4-CONCRETE MIX
				$17 86cr	PCT#4-CRESCENT WRENCH
				$22 73cr	PCT#4-RETRUN WRENCHS
116669-APCA	08/16/02	KELLY FORD TRACTOR INC	$119 10	$119 10	PCT#2-#15609/BLADE(2); BLADE CEN(2); BLD KIT(2)
116670-APCA	08/16/02	KOMATSU FINANCIAL LIMITED PA	$33,085 63	$33,085 63	PCT#2-CONTRACT#0028361-000/GD650A S#210172(FINAL PAYMENT)
116671-APCA	08/16/02	LONGVIEW ALTERNATOR	$19 02	$19 02	PCT#2-#41081/REG-F784
116672-APCA	08/16/02	MIDCO SLING & CABLE	$480 24	$480 24	PCT#4-CUST#UPCT01/3/8x20' G80 SGG CHAIN
116673-APCA	08/16/02	NATIONSRENT	$3,291 00	$3,291.00	PCT#2-#136685/JULY 8-AUG 5'02, JOHN CEERE LDR
116674-APCA	08/16/02	NICHOLS MACHINERY COMPANY	$530 40	$530 40	PCT#2-#09047/BIT(120)
116675-APCA	08/16/02	PETERS AUTOPLEX	$1,000 74	$83 36	PCT#2-5650 MOTER KIT
				$28 42	PCT#2-5660 BOARD KIT
				$888 96	PCT#4-GEAR/CHEVY DUMP TRUCK
116676-APCA	08/16/02	POWERPLAN	$15 07	$15 07	PCT#2-#87001-13266, ORING; FREIGHT
116677-APCA	08/16/02	PROFESSIONAL TECHNICAL ASSIS	$450 00	$450 00	PCT 4-RADIO FOR P/U (PARTS); LABOR
116678-APCA	08/16/02	ROSE & COLT CELLEY	$2,378 00	$2,378.00	PCT#2-2378 loads sand @ 1 00 per load
116679-APCA	08/16/02	TWIN STATE TRUCKS INC	$111 28	$111 28	PCT#4-SEAL/DUMPTRUCK
116680-APCA	08/16/02	YAZELL CHEVROLET-OLDS INC	$48 26	$48 26	PCT#2-#3179/PLATE

Check #	HC Date	Vendor	Check Amount	Invoice Amts	Invoice Descriptions
Total for APCA - Accounts Payable Clearing Account			$299,016.66		

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UPSHUR COUNTY — ACCOUNTS PAYABLE SYSTEM — 30 Aug 2002

Approved Disbursements

Checking Account(s) APCA FNB INS FNB 125

THE SOFTWARE GROUP, INC — Disbursements Made from 08/15/02 thru 08/29/02 — PAGE 16

Check #.	HC Date.	Vendor..	Check Amount	Invoice Amts	Invoice Descriptions
1726-FNB 125	08/15/02	UPSHUR CO OPERATING ACCOUNT	$1,222 46	$1,222 46	125 PLAN CANCER, HEART/STROKE PREMIUMS
1727-FNB 125	08/15/02	UPSHUR COUNTY INSURANCE ACCO	$4,999 90	$4,999 90	125 PLAN DEPENDENT INSURANCE PREMIUMS
Total for FNB 125 - IRC/125 PLAN			$6,222 36		

Check #. ..	HC Date..	Vendor..	Check Amount.	Invoice Amts	Invoice Descriptions
1221-FNB. INS	08/15/02	HEALTHCARE PARTNERS HEALTH P	$61 50	$61 50	125 PLAN ADMIN FEES 08/15/02
1222-FNB. INS	08/15/02	MANAGED PHARMACY BENEFITS IN	$6,828 69	$6,828 69	GROUP#80086 7/31/02 REGISTER
1223-FNB. INS	08/15/02	UPSHUR COUNTY INSURANCE CLEA	$85,799 27	$85,799 27	08/08/02 UP PAYMENT REGISTER
Total for FNB. INS - INSURANCE			$92,689 46		
Grand Total			$397,928. 48		

230 records listed.

COUNTY JUDGE, CHARLES STILL

COMMISSIONER PCT#3 RICK JACKSON

COMMISSIONER PCT#1, JOE ORMS

COMMISSIONER PCT#4 RUSSELL GREEN

COMMISSIONER PCT#2, TOMMY STANLEY

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 2 PG 558

UPSHUR COUNTY — JURY SELECTION SYSTEM — 23 Aug 2002

THE SOFTWARE GROUP, INC — JUNE-2002 GRAND JURY LIST 8/05/02 & 8/12/02/DC JURY LIST — PAGE 1

Check Register for 08/23/02

Check Number. .	Title	Name .	Check Name . . .	Juror ID	Check Date	Amount ..	Ck Status	Court
116681-APCA	Mr	ARLYN LEON STEPHENS	ARLYN LEON STEPHENS	155536	08/23/2002	$10 00		115
116682-APCA	Ms	BETTY L SLOCUM	BETTY L SLOCUM	4450	08/23/2002	$10 00		115
116683-APCA	Ms	MARY ALICE WEST	MARY ALICE WEST	204156	08/23/2002	$10 00		115
116684-APCA	Ms	MARY LOUISE GARDNER	MARY LOUISE GARDNER	166814	08/23/2002	$10 00		115
116685-APCA	Mr	ALBERT CHALK JR	ALBERT CHALK JR	9381	08/23/2002	$10 00		115
116686-APCA	Mr	ROBERT MCCAIN	ROBERT MCCAIN	9910	08/23/2002	$10 00		115
116687-APCA	Ms	DORIS BUTLER	DORIS BUTLER	142384	08/23/2002	$10 00		115
116688-APCA	Mr	RICHARD BRYAN HARRIS	RICHARD BRYAN HARRIS	147380	08/23/2002	$10 00		115
116689-APCA	Ms	BALINDA JEAN ROCKWELL	BALINDA JEAN ROCKWELL	158416	08/23/2002	$10.00		115
116690-APCA	Ms	LINDA CAUGHRON BAGGETT	LINDA CAUGHRON BAGGETT	216504	08/23/2002	$10 00		115
116691-APCA	Mr	FLOYD EUGENE WALKER	FLOYD EUGENE WALKER	6948	08/23/2002	$10.00		115
116692-APCA	Ms	EMMA M FAISON	EMMA M FAISON	144296	08/23/2002	$10.00		115
116693-APCA	Ms	VIRGINIA MARIE JONES	VIRGINIA MARIE JONES	205405	08/23/2002	$20 00		115
116694-APCA	Mr	RICKY LANE HALL	RICKY LANE HALL	200581	08/23/2002	$10.00		115
116695-APCA	Ms	DONNA JOHNSON	DONNA JOHNSON	12334	08/23/2002	$20.00		115
116696-APCA	Mr	TIMOTHY JOE THOMPSON	TIMOTHY JOE THOMPSON	149888	08/23/2002	$20 00		115
116697-APCA	Mr	HAROLD LAWERANCE ANGEL	HAROLD LAWERANCE ANGEL	212293	08/23/2002	$10.00		115
116698-APCA	Mr	TERRY SEAN HOPKINS	TERRY SEAN HOPKINS	215019	08/23/2002	$10 00		115
116699-APCA	Ms	PEGGY BREWSTER STATEN	PEGGY BREWSTER STATEN	143892	08/23/2002	$10 00		115
116700-APCA	Mr	BOBBY EARL STEELMAN	BOBBY EARL STEELMAN	203046	08/23/2002	$10 00		115
116701-APCA	Ms	DRUSILLA JOY VERNER	DRUSILLA JOY VERNER	153059	08/23/2002	$20 00		115
116702-APCA	Mr	ERNIE LAWSON AILLS	ERNIE LAWSON AILLS	192192	08/23/2002	$20 00		115
116703-APCA	Ms	LINDA GANDY SMITH	LINDA GANDY SMITH	190829	08/23/2002	$10 00		115
116704-APCA	Ms	MYRNA MONTGOMERY	MYRNA MONTGOMERY	7130	08/23/2002	$20 00		115
116705-APCA	Ms	ANNETTE MARIE HUBNIK	ANNETTE MARIE HUBNIK	214976	08/23/2002	$10 00		115
116706-APCA	Mr	JOHNNY DALE FENLAW	JOHNNY DALE FENLAW	12852	08/23/2002	$10 00		115

VOL 6236 559

Vol 62 PG 560

Check Number ...	Title	Name	Check Name	Juror ID	Check Date	Amount. . .	Ck Status	Court
116707-APCA	Mr	ROBERT CARL HARPER	ROBERT CARL HARPER	156101	08/23/2002	$20.00		115
116708-APCA	Ms	VERNA M JONES	VERNA M JONES	2237	08/23/2002	$10.00		115
116709-APCA	Ms	BOBBIE MAUK	BOBBIE MAUK	12513	08/23/2002	$20.00		115
116710-APCA	Mr	MICKEY DON MITCHELL	MICKEY DON MITCHELL	12538	08/23/2002	$20.00		115
116711-APCA	Ms	LINDA JOYCE REARDON	LINDA JOYCE REARDON	152568	08/23/2002	$10.00		115
116712-APCA	Mr	ROCKY DEAN HAWKINS	ROCKY DEAN HAWKINS	154942	08/23/2002	$20.00		115
116713-APCA	Mr	GARRY EUGENE ORMES	GARRY EUGENE ORMES	146103	08/23/2002	$10 00		115
116714-APCA	Ms	LORETTA BROWN	LORETTA BROWN	3078	08/23/2002	$20.00		115
116715-APCA	Ms	SHIRLEY ANN TULLER	SHIRLEY ANN TULLER	205795	08/23/2002	$20.00		115
116716-APCA	Mr	ROBERT H WARD	ROBERT H WARD	149796	08/23/2002	$10.00		115
116717-APCA	Mr	ROBERT SHANE ANDERSON	ROBERT SHANE ANDERSON	201069	08/23/2002	$20.00		115
116718-APCA	Mr	SIDNEY WAYNE RUMPEL	SIDNEY WAYNE RUMPEL	198234	08/23/2002	$10 00		115
116719-APCA	Ms	PEGGY JEAN STRICKLAND	PEGGY JEAN STRICKLAND	152630	08/23/2002	$10.00		115
116720-APCA	Ms	MARILYN LANGSTON	MARILYN LANGSTON	3911	08/23/2002	$20.00		115
116721-APCA	Mr	JOHNNY REED WILLEFORD	JOHNNY REED WILLEFORD	140545	08/23/2002	$10.00		115
116722-APCA	Ms.	JUNE OPAL BROOM	JUNE OPAL BROOM	172982	08/23/2002	$10.00		115
116723-APCA	Ms	CAROLYN DIANN SASSER	CAROLYN DIANN SASSER	158103	08/23/2002	$20.00		115
116724-APCA	Ms	EDNA CALDWELL HOELSCHER	EDNA CALDWELL HOELSCHER	167630	08/23/2002	$20.00		115
116725-APCA	Ms	JENNIFER GAIL HILL	JENNIFER GAIL HILL	204272	08/23/2002	$20.00		115
116726-APCA	Mr.	DAN LAMAR ADAMS	DAN LAMAR ADAMS	207725	08/23/2002	$10.00		115
116727-APCA	Mr	ROBERT HILL BRUNS	ROBERT HILL BRUNS	82	08/23/2002	$20.00		115
116728-APCA	Mr	DANNY LYNN STONE	DANNY LYNN STONE	216361	08/23/2002	$20 00		115
116729-APCA	Mr	BENNY DERAND PRATER	BENNY DERAND PRATER	163603	08/23/2002	$10.00		115
116730-APCA	Mr	DOYLE ALLEN CAMPBELL	DOYLE ALLEN CAMPBELL	157559	08/23/2002	$20.00		115
116731-APCA	Ms	BETTY SUE BROOKS	BETTY SUE BROOKS	164170	08/23/2002	$20.00		115
116732-APCA	Mr.	CHARLES BLACK	CHARLES BLACK	5307	08/23/2002	$10.00		115

Check Number	Title	Name. . . .	Check Name . . .	Juror ID	Check Date	Amount	Ck Status	Court
116733-APCA	Ms	KATHY GODDARD	KATHY GODDARD	1121	08/23/2002	$20 00		115
116734-APCA	Mr	JAYE J FROST	JAYE J FROST	168265	08/23/2002	$10 00		115
116735-APCA	Mr	BILLY LANDIS BARNES	BILLY LANDIS BARNES	165312	08/23/2002	$20 00		115
116736-APCA	Ms	DEBORAH HODGES JETER	DEBORAH HODGES JETER	206391	08/23/2002	$20. 00		115
116737-APCA	Mr	JAMMIE SHANE GRIFFIN	JAMMIE SHANE GRIFFIN	205941	08/23/2002	$10. 00		115
116738-APCA	Ms	RAMONA RENAE JAMES	RAMONA RENAE JAMES	164361	08/23/2002	$10 00		115
116739-APCA	Mr	DAVID LARRY RUSHING	DAVID LARRY RUSHING	146232	08/23/2002	$20 00		115
116740-APCA	Ms	ANITA F BAKER	ANITA F BAKER	156096	08/23/2002	$20 00		115
116741-APCA	Mr.	JAMES WOOTEN WALKER	JAMES WOOTEN WALKER	149516	08/23/2002	$20 00		115
116742-APCA	Mr	CHARLES RAYMOND PILKINGTO N	CHARLES RAYMOND PILKINGTON	161180	08/23/2002	$10 00		115
116743-APCA	Mr	JOE WAYNE LEWIS	JOE WAYNE LEWIS	1381	08/23/2002	$10 00		115
116744-APCA	Ms	RHONDA DANIEL HAYDEN	RHONDA DANIEL HAYDEN	192040	08/23/2002	$10 00		115
116745-APCA	Ms	TAMMY MASON ALEXANDER	TAMMY MASON ALEXANDER	211114	08/23/2002	$20 00		115
116746-APCA	Ms	SONYA MARTIN MILLER	SONYA MARTIN MILLER	169628	08/23/2002	$20 00		115
116747-APCA	Ms	DELSA MARY KARCHER	DELSA MARY KARCHER	155060	08/23/2002	$20 00		115
116748-APCA	Ms	CAROLYN DAVIS CLINNARD	CAROLYN DAVIS CLINNARD	164075	08/23/2002	$10 00		115
116749-APCA	Ms	TAMMY WYNN MATHIS	TAMMY WYNN MATHIS	173318	08/23/2002	$20. 00		115
116750-APCA	Mr	RONALD DWAYNE JONES	RONALD DWAYNE JONES	160109	08/23/2002	$10 00		115
116751-APCA	Ms	MYRNA BRIGHTWELL SMITH	MYRNA BRIGHTWELL SMITH	201037	08/23/2002	$20 00		115
116752-APCA	Ms	JOYCE WALTERS DOSSEY	JOYCE WALTERS DOSSEY	144307	08/23/2002	$10 00		115
116753-APCA	Mr	DELBERT WAYNE DOLLAR	DELBERT WAYNE DOLLAR	153722	08/23/2002	$10 00		115
116754-APCA	Ms	ADELLE JACKSON GREEN	ADELLE JACKSON GREEN	195200	08/23/2002	$10 00		115
116755-APCA	Ms	HOLLY LYNN COLLINSWORTH	HOLLY LYNN COLLINSWORTH	215249	08/23/2002	$10 00		115
116756-APCA	Mr	JOSEPH WEBSTER BELL	JOSEPH WEBSTER BELL	157314	08/23/2002	$10 00		115
116757-APCA	Mr	RICHARD HAROLD OSBORNE	RICHARD HAROLD OSBORNE	208193	08/23/2002	$10 00		115
116758-APCA	Mr	RUSTY DWAYNE DOWELL	RUSTY DWAYNE DOWELL	207813	08/23/2002	$10 00		115

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UPSHUR COUNTY — JURY SELECTION SYSTEM — 23 Aug 2002

THE SOFTWARE GROUP, INC — JUNE-2002 GRAND JURY LIST 8/05/02 & 8/12/02/DC JURY LIST — PAGE

Check Register for 08/23/02

Check Number	Title	Name	Check Name	Juror ID	Check Date	Amount	Ck Status	Court
116759-APCA	Ms	ELAINE FRANCES MEDIN	ELAINE FRANCES MEDIN	207732	08/23/2002	$10.00		115
116760-APCA	Ms	JUDITH BRINKLEY	JUDITH BRINKLEY	146777	08/23/2002	$10.00		115
116761-APCA	Mr	JEREMY COLE MILLS	JEREMY COLE MILLS	210836	08/23/2002	$10.00		115
116762-APCA	Ms	MELINDA SUE SIMMONS	MELINDA SUE SIMMONS	143079	08/23/2002	$20.00		115
116763-APCA	Ms	ROXANNE SUE O'CONNOR	ROXANNE SUE O'CONNOR	158507	08/23/2002	$20.00		115
116764-APCA	Mr	TIMOTHY DALE HUMPHREYS	TIMOTHY DALE HUMPHREYS	164176	08/23/2002	$20.00		115
116765-APCA	Mr	LAWRENCE RAY HATTON	LAWRENCE RAY HATTON	158244	08/23/2002	$20.00		115
116766-APCA	Ms	UPSHUR COUNTY JUVENILE FUND	UPSHUR COUNTY JUVENILE FUND	COUNTY	08/23/2002	$20.00		115
116767-APCA	Ms.	UPSHUR COUNTY	UPSHUR COUNTY	CRIME	08/23/2002	$30.00		115
Check Amounts						$1,260.00		

87 records listed.

FILED
REX A SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 562

62 PG 563

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9/1/02 Dept 56-575/Intern

Employee Jessica Hill

Social Security No. 456-89-3378 Emp ID#

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate	~~8.00/HR~~	8.00/HR
	Department		56-575
	Position		Intern

REASON(S) FOR THE CHANGE(S)

X	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

02 AUG 30 PM 12:11 FILED REX A. SHAW UPSHUR CO. CLERK

Comments Part-time / Intern
Paid w State / Funds - 56/575
To work about 12 hours/week
Limited Benefits

Authorized by: MJ White

Approved by: Date 8/29/02

BP G1503

62 PG 364

VOL UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 8/26/02 Dept. 452/ GP#2

Employee Michele Griffith

Social Security No _____ Emp ID# 1166

X	CHANGES(S)	FROM	TO
	Grade Step	7, 1	
	Rate	$750.00 s/m	
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

X	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
UPSHUR COUNTY, TX.
BY _____ DEPUTY

Comments 6 month introductory period

Authorized by Perry M Kittelson 8-28-02

Approved by. Date

BP G1503

VOL 62 PG 565

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 08/01/01 Dept 435/District Court

Employee Louie English

Social Security No _____ Emp ID# 741

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
XX	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REKA SHAW
COUNTY CLERK
UPSHUR COUNTY, TX.
02 AUG 30 PM 12:11
BY _____ DEPUTY

Comments. Longevity 6 years $48/yr Clarification:
Comm.Ct action taken on 05/31/01 started employee longevity retro back to 10/01/00. Longevity was missed in August '01 due to multiple dates regarding this longevity.

Anniversary date 08/01/01

Authorized by: Myra Harris

Approved by: Date: 8-28-02

BP G1503

VOL 62 PG 566

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9-1-02 Dept 565/Co. Jail

Employee Sherry Nell

Social Security No. _____ Emp ID# 475

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
GILMER, TEXAS
DEPUTY

Comments 11 years Longevity $22.5/m

09/01/02 anniversary date

Authorized by Wynona Harris

Approved by _____ Date 8-28-02

BP G1503

VOL 162 PG 567

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9-1-02 Dept. 450/D. Clerk

Employee Melissa Chevalier

Social Security No. _____ Emp ID# 747

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
02 AUG 30 PM 2:11
REXA SHAW
COUNTY CLERK
UPSHUR COUNTY, TEXAS

Comments: 7 years Longevity $14 s/m

09/01/02 Anniversary date

Authorized by Virginia Harris

Approved by: Date. 8-28-02

BP G1503

VOL 62 PG 568

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 09/01/02 Dept. 499/Jail

Employee Sherron Laminack

Social Security No _____ Emp. ID# 975

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
UPSHUR COUNTY, TX.
BY _____ DEPUTY

Comments 3 years Longevity #6 s/m

09/01/02 anniversary date

Authorized by: Myra Harris

Approved by _____ Date 8-28-02

BP-G1503

VOL 62 PG 569

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9/1/02 Dept 565/Co. Jail

Employee Karen Hughes

Social Security No. _____ Emp ID# 1018

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)			
	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
UPSHUR COUNTY, TX.
DEPUTY

Comments. 2 years Longevity #4 s/m

09/01/02 anniversary date

Authorized by: Joyce Harris

Approved by: _____ Date: 8-28-02

BP-G1500

VOL 62 PG 570

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9/1/02 Dept. 565/C. Jail

Employee Jill McCauley

Social Security No. _____ Emp ID# 1020

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REX A SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
UPSHUR COUNTY TEXAS
BY _____ DEPUTY

Comments. 2 yrs Longevity $4 s/m

09/01/02 anniversary date

Authorized by Myra Harris

Approved by _____ Date 8-28-02

BP G1503

VOL 62 PG 571

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9/1/02 Dept. 611/Pct #1

Employee Hewitt DeRamus

Social Security No _____ Emp ID# 1107

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
UPSHUR COUNTY, TEXAS

Comments: 1 year Longevity $2 S/m

09/01/02 anniversary date

Authorized by: Myra Harris

Approved by: _____ Date: 8-28-02

BP-G1503

VOL 62 PG 572

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9/16/02 Dept. 565/C. Jail

Employee Elizabeth Bean

Social Security No. _____ Emp ID# 389

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Rehired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
02 AUG 30 PM 12:11
REX A. SHAW
COUNTY CLERK
UPSHUR COUNTY, TX
DEPUTY

Comments. 14 yrs Longevity $28 s/m

09/15/02 anniversary date

Authorized by Myra Harris

Approved by _____ Date 8-28-02

BP G1503

VOL 62 PG 573

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9/16/02 Dept 499/Jail

Employee Luana Howell

Social Security No _____ Emp ID# 856

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Penod Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REXA SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
BY _____ DEPUTY

Comments: 5 years Longevity $10 s/m

09/08/02 anniversary date

Authorized by: Myra Harris

Approved by: _____ Date: 8-28-02

BP-G1503

VOL62 PG 574

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9/16/02 Dept. 560/Co. Sheriff

Employee Dale Tilley

Social Security No. _____ Emp. ID# 857

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
BY _____ DEPUTY

Comments: 5 years Longevity #10 s/m

09/17/02 anniversary date

Authorized by Myra Harris

Approved by _____ Date 8-28-02

BP G1503

62 PG 575

UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 9/16/02 Dept 499/Jail

Employee Carla Gibson

Social Security No _____ Emp ID# 1022

X	CHANGES(S)	FROM	TO
	Grade Step		
	Rate		
	Department		
	Position		

REASON(S) FOR THE CHANGE(S)

	Hired		Re-Hired
	Introductory Period Ended		Merit Increase
	Promotion		Transfer
X	Longevity Increase		Demotion
	Re-evaluation of Job		Retirement
	Layoff		Discharged
	Leave-of-Absence		Other

02 AUG 30 PM 12:11
FILED
REXA SHAW
COUNTY CLERK

Comments. 2 years Longevity #4 s/m

09/18/02 anniversary date

Authorized by: Lynda Harris

Approved by: _____ Date: 8-28-02

BP-G1503

Upshur County Treasurer
THE SOFTWARE GROUP, INC

PAYROLL/PERSONNEL SYSTEM
CHECK REGISTER FOR CURRENT PAYROLL

03:00 09pm 28 Aug 20
PAGE 1

CHECK.....	DATE PRINTED	PAYROLL DATE	Issued to	NET PAY	DD	STATUS
9717-PCA	08/28/02	08/30/02	LAGRONE, PEGGY S	665 38		
9718-PCA	08/28/02	08/30/02	STILL, CHARLES L	1,495 83	N	
9719-PCA	08/28/02	08/30/02	CAIN, DERONDA KAYE	742 20	N	
9720-PCA	08/28/02	08/30/02	CHILDRESS, JANIS L	563 22		
9721-PCA	08/28/02	08/30/02	ESCANLAR, DORISIE L	534.71		
9722-PCA	08/28/02	08/30/02	MCBRIDE, JUDITH A	575 57		
9723-PCA	08/28/02	08/30/02	RODENBERG, ROBIN D	648 99	N	
9724-PCA	08/28/02	08/30/02	SHAW, REX AUDENE	1,075 62	N	
9725-PCA	08/28/02	08/30/02	LOYD, DANNY MICHAEL	767.23	N	
9726-PCA	08/28/02	08/30/02	KUHN, JERRY LYNN	925 57	N	
9727-PCA	08/28/02	08/30/02	FOSTER, CATHERINE	257 45		
9728-PCA	08/28/02	08/30/02	STEELMAN, KARMEN CITA	712.66	N	
9729-PCA	08/28/02	08/30/02	KELLAR, LEANDA M	525 52		
9730-PCA	08/28/02	08/30/02	LOFTIS, JO ANN	536 04	N	
9731-PCA	08/28/02	08/30/02	DRENNAN, DEANNA R	1,355.41		
9732-PCA	08/28/02	08/30/02	ENGLISH, LOUIE M	632.09		
9733-PCA	08/28/02	08/30/02	LIBERACKI, JAMES H	73.91		
9734-PCA	08/28/02	08/30/02	ROSS, TERRI LYNN	885 19	N	
9735-PCA	08/28/02	08/30/02	ASKEW, PATSY M	553 34	N	
9736-PCA	08/28/02	08/30/02	CHEVALIER, MELISSA K	664 85		
9737-PCA	08/28/02	08/30/02	HAMBERLIN, FRANKIE M	1,020 47	N	
9738-PCA	08/28/02	08/30/02	HENSON, TEENA	779 99		
9739-PCA	08/28/02	08/30/02	MARSHALL, LORING F	526 09		
9740-PCA	08/28/02	08/30/02	PATE, CASEY N	635.52	N	
9741-PCA	08/28/02	08/30/02	SMITH, SUSAN K	575.49		
9742-PCA	08/28/02	08/30/02	GRIMES, ARNOLD	13 00		
9743-PCA	08/28/02	08/30/02	MANES, AMNA WYONE	100 00		
9744-PCA	08/28/02	08/30/02	MONEY, LISA R	647 77		
9745-PCA	08/28/02	08/30/02	EDGE, PAMELA S	560 42		
9746-PCA	08/28/02	08/30/02	GRIFFITH, MICHELE D	290.31		
9747-PCA	08/28/02	08/30/02	LITTLETON, PERRY M	850 71		
9748-PCA	08/28/02	08/30/02	CRISLER, LORA L.	633 41		
9749-PCA	08/28/02	08/30/02	PERRY, CAROLYN JO	766.71	N	
9750-PCA	08/28/02	08/30/02	JENKES, SHERYL L	635 41		
9751-PCA	08/28/02	08/30/02	RAY, WILLIAM VALTON	755.35	N	
9752-PCA	08/28/02	08/30/02	BRUNSON, MARY DELL	862 18	N	
9753-PCA	08/28/02	08/30/02	BULLOCK, CAROLYN SUE	907 65	N	
9754-PCA	08/28/02	08/30/02	FARMER, MARGARET A.	595 96		
9755-PCA	08/28/02	08/30/02	JONES, EVELYN D	823 06	N	
9756-PCA	08/28/02	08/30/02	LINGLE, JOSEPH RICHARD JR	1,006 80	N	
9757-PCA	08/28/02	08/30/02	MOORE, BARBARA L	722 88	N	
9758-PCA	08/28/02	08/30/02	NORTON, ANGELA J	1,326 74		
9759-PCA	08/28/02	08/30/02	HUTCHINS, WANDA L	708 83	N	
9760-PCA	08/28/02	08/30/02	LONG, PAMELA GAY	1,136.29		
9761-PCA	08/28/02	08/30/02	EAST, KAREN A	540 29	N	
9762-PCA	08/28/02	08/30/02	EVANS, MINA LEE	198 02		
9763-PCA	08/28/02	08/30/02	HARRIS, MYRA	743.78	N	

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CHECK. .	DATE PRINTED	PAYROLL DATE	Issued to	NET PAY	DD	STATUS
9764-PCA	08/28/02	08/30/02	TUEL, LINDA LOUISE	548 02	N	
9765-PCA	08/28/02	08/30/02	CURTIS, BRIDGETT L	616 49		
9766-PCA	08/28/02	08/30/02	GENTRY, PAULA A.	665 90		
9767-PCA	08/28/02	08/30/02	GIBSON, CARLA R	479 12		
9768-PCA	08/28/02	08/30/02	HARRIS, JOANNA S.	360. 36		
9769-PCA	08/28/02	08/30/02	HILL, BARBARA A.	607. 85		
9770-PCA	08/28/02	08/30/02	HOWELL, LUANA GAIL	672. 29		
9771-PCA	08/28/02	08/30/02	JENKINS, LATICIA ANN	440 79	N	
9772-PCA	08/28/02	08/30/02	LAMINACK, SHERRON M.	773. 24		
9773-PCA	08/28/02	08/30/02	LEONARD, FONDA K.	651. 90		
9774-PCA	08/28/02	08/30/02	MCKINLEY, CHARLOTTE ELAINE	590. 98		
9775-PCA	08/28/02	08/30/02	NEELEY, LISA D	617 54		
9776-PCA	08/28/02	08/30/02	SMITH, MICHEAL LOYD	1, 138. 96	N	
9777-PCA	08/28/02	08/30/02	SUSTAIRE, AMY W	610. 52		
9778-PCA	08/28/02	08/30/02	OFFIELD, STELLA GINA	680 77		
9779-PCA	08/28/02	08/30/02	COOK, JOHN RUBIN	754. 61	N	
9780-PCA	08/28/02	08/30/02	DANIELS, CHARLES D	856. 97	N	
9781-PCA	08/28/02	08/30/02	HENSON, PHILLIP D	581. 22		
9782-PCA	08/28/02	08/30/02	MEARS, CHARLES R.	670 07	N	
9783-PCA	08/28/02	08/30/02	BULLOCK, JOEL K.	548. 47		
9784-PCA	08/28/02	08/30/02	ROGERS, WILLIAM A.	627. 09		
9785-PCA	08/28/02	08/30/02	CORLEY, ROLAN D.	661. 13		
9786-PCA	08/28/02	08/30/02	KUZA, HENRY MICHAEL II	574 94	N	
9787-PCA	08/28/02	08/30/02	ALFORD, JOHN MATTHEW	898 85	N	
9788-PCA	08/28/02	08/30/02	BETTERTON, ANTHONY S	1, 205 92	N	
9789-PCA	08/28/02	08/30/02	CROMLEY, ROBERT ALLEN	908 67	N	
9790-PCA	08/28/02	08/30/02	DAUSTER, PHILLIP MARK	515. 92		
9791-PCA	08/28/02	08/30/02	DAVIS, SCOTT WAYDE II	860. 83		
9792-PCA	08/28/02	08/30/02	DECUIR, JAMES A.	897. 62	N	
9793-PCA	08/28/02	08/30/02	DOWNS, GABRIEL R.	876. 22		
9794-PCA	08/28/02	08/30/02	FORTSON, LARRY WAYNE	865 55	N	
9795-PCA	08/28/02	08/30/02	GROSS, DON LARRY	813. 54		
9796-PCA	08/28/02	08/30/02	HILL, PHILLIP M	812. 20		
9797-PCA	08/28/02	08/30/02	MASSOLETTI, MARTY	855. 28		
9798-PCA	08/28/02	08/30/02	MATTHEWS, GENEVA NELL	834. 37		
9799-PCA	08/28/02	08/30/02	MOORE, JEFFERY SCOTT	832. 11		
9800-PCA	08/28/02	08/30/02	MOORE, JERRY A	858. 18	N	
9801-PCA	08/28/02	08/30/02	MURPHY, NADRA H	849. 89	N	
9802-PCA	08/28/02	08/30/02	ROBERTS, GARY DALE	942 45		
9803-PCA	08/28/02	08/30/02	SALOIS, GEORGE CARL	907 07	N	
9804-PCA	08/28/02	08/30/02	SANDERS, BOBBY NEAL	952. 08	N	
9805-PCA	08/28/02	08/30/02	STANLEY, TIMOTHY S.	740. 70		
9806-PCA	08/28/02	08/30/02	STEELMAN, PAUL A	335 53		
9807-PCA	08/28/02	08/30/02	THOMPSON, NANCY K.	654. 37	N	
9808-PCA	08/28/02	08/30/02	TILLERY, HIRAM D	1, 035. 43		
9809-PCA	08/28/02	08/30/02	WARREN, ROXANNE	834. 36		
9810-PCA	08/28/02	08/30/02	WILLEFORD, DONALD L.	803. 07		

Upshur County Treasurer
THE SOFTWARE GROUP, INC

PAYROLL/PERSONNEL SYSTEM
CHECK REGISTER FOR CURRENT PAYROLL

03:00 09pm 28 Aug 20
PAGE 3

CHECK.....	DATE PRINTED	PAYROLL DATE	Issued to.	NET PAY.	DD	STATUS
9811-PCA	08/28/02	08/30/02	YOUNG, LELAND WAYNE	839 51	N	
9812-PCA	08/28/02	08/30/02	BARBER, BILLIE DARLENE	757 54	N	
9813-PCA	08/28/02	08/30/02	BARTON, JAMES ADAM	780 35		
9814-PCA	08/28/02	08/30/02	BEAN, ELIZABETH M	789 85	N	
9815-PCA	08/28/02	08/30/02	BEASLEY, JAMES LEON	817 24	N	
9816-PCA	08/28/02	08/30/02	BLEDSOE, TRACI K	733. 77		
9817-PCA	08/28/02	08/30/02	BRASHER, WILLIAM A	770 38		
9818-PCA	08/28/02	08/30/02	CHOYCE, LAWANA J	799. 10		
9819-PCA	08/28/02	08/30/02	DANIELS, JOE NATHAN	629 96		
9820-PCA	08/28/02	08/30/02	DAVIDSON, JUSTIN SCOTT	741 02		
9821-PCA	08/28/02	08/30/02	GRISWOLD, JAMES E	862 98	N	
9822-PCA	08/28/02	08/30/02	HANCOCK, SHERREE L.	799. 49		
9823-PCA	08/28/02	08/30/02	HELPENSTILL, RAY B	698 53	N	
9824-PCA	08/28/02	08/30/02	HICKS, JENNIFER M	1,049. 61		
9825-PCA	08/28/02	08/30/02	HUGHES, KAREN S	559 03		
9826-PCA	08/28/02	08/30/02	JACKSON, BROOKS C	770 68		
9827-PCA	08/28/02	08/30/02	JEFFERY, KATHY J	736 90		
9828-PCA	08/28/02	08/30/02	JOHNSON, JOHNNY J	759. 10		
9829-PCA	08/28/02	08/30/02	MARTIN, JOSHUA P	766 70		
9830-PCA	08/28/02	08/30/02	MASON, JERRE KAY	724 29		
9831-PCA	08/28/02	08/30/02	MCCAULEY, JILL A	752. 54		
9832-PCA	08/28/02	08/30/02	MONTGOMERY, HERMAN C JR	742 85		
9833-PCA	08/28/02	08/30/02	MONTS, DEBRA J	705. 74		
9834-PCA	08/28/02	08/30/02	NIELL, SHERRY L.	814 78	N	
9835-PCA	08/28/02	08/30/02	NOLLEY, KENNETH R JR	744 29		
9836-PCA	08/28/02	08/30/02	POTTER, LYLE M JR	835 20		
9837-PCA	08/28/02	08/30/02	PYLE, RUTHIE L	780 74		
9838-PCA	08/28/02	08/30/02	ROBINSON, DONNA G	963 99	N	
9839-PCA	08/28/02	08/30/02	SHANNON, STEPHANIE	720 94		
9840-PCA	08/28/02	08/30/02	TAYLOR, ANTHONY M	746 70		
9841-PCA	08/28/02	08/30/02	TEFFTELLER, ALLEN K	801 59		
9842-PCA	08/28/02	08/30/02	WADE, ALAN M	817. 23		
9843-PCA	08/28/02	08/30/02	WALKER, DIANE	699 82	N	
9844-PCA	08/28/02	08/30/02	WARREN, DENNIS C	733 92		
9845-PCA	08/28/02	08/30/02	WINDSOR, MARY L	400 13		
9846-PCA	08/28/02	08/30/02	YOUNGBLOOD, JOHN MICHAEL	744 29		
9847-PCA	08/28/02	08/30/02	BERRY, DEBORAH DENISE	605 44	N	
9848-PCA	08/28/02	08/30/02	BRIAN, KRISTIE D	886 26		
9849-PCA	08/28/02	08/30/02	BROWN, CHRISTOPHER E	1,103 90		
9850-PCA	08/28/02	08/30/02	BURROUS, JAMES MICHAEL	828 47		
9851-PCA	08/28/02	08/30/02	GRANT, GLENDA ANN	739 58		
9852-PCA	08/28/02	08/30/02	HANCOCK, KATHRYN B	914. 97		
9853-PCA	08/28/02	08/30/02	HODGES, RANDAL R	903 87		
9854-PCA	08/28/02	08/30/02	HUDGINS, ROYCE L III	1,029 78	N	
9855-PCA	08/28/02	08/30/02	KELLER, LINDA H	994 67		
9856-PCA	08/28/02	08/30/02	LOFTICE, MIKKI MICHELLE	906 02		
9857-PCA	08/28/02	08/30/02	MANNING, JAMES ROGER	428 41		

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CHECK...	DATE PRINTED	PAYROLL DATE	Issued to.	NET PAY	DD	STATUS
9858-PCA	08/28/02	08/30/02	MCJIMSEY, BRUCE F	964.14		
9859-PCA	08/28/02	08/30/02	OTT, KIMBERLY R	499.15		
9860-PCA	08/28/02	08/30/02	RAY, JIMMY DARRELL	1,390.86		
9861-PCA	08/28/02	08/30/02	SMITH, TRACY B.	842.81		
9862-PCA	08/28/02	08/30/02	SPIVEY, JOHN K.	854.05		
9863-PCA	08/28/02	08/30/02	WARREN, SHERRY L.	624.86		
9864-PCA	08/28/02	08/30/02	ALLEN, RALPH WAYNE	807.24		
9865-PCA	08/28/02	08/30/02	DANIELS, BRIAN M.	895.50		
9866-PCA	08/28/02	08/30/02	EDWARDS, SANDRA D.	772.21	N	
9867-PCA	08/28/02	08/30/02	HERNDON, LORIE A.	696.17		
9868-PCA	08/28/02	08/30/02	SMITH, MELINDA L.	718.11	N	
9869-PCA	08/28/02	08/30/02	WYLIE, MILTON J.	1,308.99	N	
9870-PCA	08/28/02	08/30/02	SMITH, NADRA CITA	640.69	N	
9871-PCA	08/28/02	08/30/02	BECK, EARNEST EARL	458.76	N	
9872-PCA	08/28/02	08/30/02	DERAMUS, HEWITT	624.49		
9873-PCA	08/28/02	08/30/02	FATHERREE, MERKEL FREDERICK	580.00	N	
9874-PCA	08/28/02	08/30/02	HUNTER, THOMAS H.	440.82		
9875-PCA	08/28/02	08/30/02	JONES, ELLIS	433.99		
9876-PCA	08/28/02	08/30/02	MITCHELL, GARY	640.29		
9877-PCA	08/28/02	08/30/02	ORMS, JOE W	138.79		
9878-PCA	08/28/02	08/30/02	PIERCE, JAMES W.	692.23		
9879-PCA	08/28/02	08/30/02	SMITH, EDDIE J.	708.78	N	
9880-PCA	08/28/02	08/30/02	STOKER, JAMES LOUIS	910.71	N	
9881-PCA	08/28/02	08/30/02	WHITESIDE, RUTH TYSON	373.57	N	
9882-PCA	08/28/02	08/30/02	BARNES, MICHAEL H.	653.10		
9883-PCA	08/28/02	08/30/02	CROCKETT, HARRY JAMES	550.00	N	
9884-PCA	08/28/02	08/30/02	JEFFERY, DONALD RAY	661.09	N	
9885-PCA	08/28/02	08/30/02	JOHNSON, IVORY GENE	866.05	N	
9886-PCA	08/28/02	08/30/02	MCCAULEY, JAMES L.	614.98	N	
9887-PCA	08/28/02	08/30/02	NELSON, WILLIAM B.	673.93		
9888-PCA	08/28/02	08/30/02	PENDARVIS, ABBOTT LYNN	860.02	N	
9889-PCA	08/28/02	08/30/02	STANLEY, TOMMY LEE	1,179.79	N	
9890-PCA	08/28/02	08/30/02	YOUNG, JOEY A.	469.01	N	
9891-PCA	08/28/02	08/30/02	BYERS, MICHAEL K.	707.74		
9892-PCA	08/28/02	08/30/02	GLENN, BILLY E.	627.19	N	
9893-PCA	08/28/02	08/30/02	GLENN, GEORGE R.	527.94	N	
9894-PCA	08/28/02	08/30/02	GLENN, VERNITA ANN	631.45		
9895-PCA	08/28/02	08/30/02	HOOKS, TERRY R	774.05		
9896-PCA	08/28/02	08/30/02	HOYE, EARNEST T	590.14		
9897-PCA	08/28/02	08/30/02	JACKSON, RICK D.	1,178.73		
9898-PCA	08/28/02	08/30/02	THOMPSON, DANNY R	694.60		
9899-PCA	08/28/02	08/30/02	VALENTINE, MERLE WAYNE	654.29		
9900-PCA	08/28/02	08/30/02	ALBRIGHT, GAYLE DAVID	542.08		
9901-PCA	08/28/02	08/30/02	BLACKSTONE, WILLY PAT	771.46		
9902-PCA	08/28/02	08/30/02	BOLIN, SANFORD E	631.68		
9903-PCA	08/28/02	08/30/02	BREWSTER, MICKEY C	973.00		
9904-PCA	08/28/02	08/30/02	DAVIS, GARY W	728.68		

CHECK.....	DATE PRINTED	PAYROLL DATE	Issued to...	NET PAY.	DD	STATUS
9905-PCA	08/28/02	08/30/02	FORT, TROY L.	676.17		
9906-PCA	08/28/02	08/30/02	GREEN, RUSSELL N.	1,184.36		
9907-PCA	08/28/02	08/30/02	KIZER, DAVID D	517.16		
9908-PCA	08/28/02	08/30/02	MARTIN, LISA A.	250.25		
9909-PCA	08/28/02	08/30/02	RITTER, DON L.	773.79		
9910-PCA	08/28/02	08/30/02	STEWART, HEATH DILLION	412.51		
9911-PCA	08/28/02	08/30/02	WALTON, LLOYD H	672.89	N	
9912-PCA	08/28/02	08/30/02	WRIGHT, JERRY D	582.20		
9913-PCA	08/28/02	08/30/02	YINGLING, GARY D	366.45		
9914-PCA	08/28/02	08/30/02	JOHNSON, GERALD DON	895.64	N	
9915-PCA	08/28/02	08/30/02	CORN, SKY R	47.56		
9916-PCA	08/28/02	08/30/02	DAVIDSON, TINA J	431.43		
9917-PCA	08/28/02	08/30/02	GILES, PEGGY J	529.99		
9918-PCA	08/28/02	08/30/02	MORRISON, JOYCE FRANCES	957.78	N	
9919-PCA	08/28/02	08/30/02	SEMRAU, RUTH E	250.75		
9920-PCA	08/28/02	08/30/02	SMITH, EMMA JEAN	632.18	N	
9921-PCA	08/28/02	08/30/02	WILLIAMS, JANET C	711.92	N	
9922-PCA	08/28/02	08/30/02	WILLIAMS, MATTHEW J	191.00		
9923-PCA	08/28/02	08/30/02	ACKER, BRUCE E	285.55		
9924-PCA	08/28/02	08/30/02	CAMPBELL, MARY ROSE	646.82	N	
9925-PCA	08/28/02	08/30/02	TUCKER, KAREN S	299.90		
				149,298.33		
				149,298.33		

209 records listed.

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UPSHUR COUNTY TREASURER
THE SOFTWARE GROUP, INC

PAYROLL SYSTEM V904
ESCROW CHECK PAYMENT REGISTER

14 38 54 28 AUG 2002
PAGE 1

CHECK #	CHECK DATE	VENDOR NAME	AMOUNT
116768-APC	08/30/02	UPSHUR COUNTY INSURANCE ACCOUNT	4,431 72
116769-APC	08/30/02	NATIONWIDE RETIREMENT	371 76
116770-APC	08/30/02	FIRST NATIONAL BANK GILMER	31,404 62
116771-APC	08/30/02	FIRST NATIONAL BANK GILMER	16,871 39
116772-APC	08/30/02	HEALTHFIRST TPA	939.91
116773-APC	08/30/02	UPSHUR COUNTY IRC/125	296 87
116774-APC	08/30/02	UPSHUR COUNTY IRC/125	139.95
116775-APC	08/30/02	UPSHUR COUNTY IRC/125	182.14
116776-APC	08/30/02	UPSHUR COUNTY IRC/125	290.92
116777-APC	08/30/02	UPSHUR COUNTY IRC/125	316.58
116778-APC	08/30/02	UPSHUR COUNTY IRC/125	4,870.52
116779-APC	08/30/02	UNITED STATES TREASURY	14.16
116780-APC	08/30/02	ATTORNEY GENERAL OF TEXAS	247.50
116781-APC	08/30/02	AUSTIN BANK-GILMER	700 00
116782-APC	08/30/02	EAST TEXAS PROFESSIONAL	2,719.03
116783-APC	08/30/02	FIRST NATIONAL BANK	2,035 00
116784-APC	08/30/02	GILMER NATIONAL BANK	237.50
116785-APC	08/30/02	GILMER SAVINGS BANK	10 00
116786-APC	08/30/02	POLICE AND FIREMEN'S INS ASSOC	215 56
116787-APC	08/30/02	UPSHUR COUNTY INSURANCE ACCOUNT	714.23
116788-APC	08/30/02	RHONDA REED #0009546732	135.00
116789-APC	08/30/02	KARMEN STEELMAN	330.13
116790-APC	08/30/02	CHERYL ALBRIGHT	162.50
116791-APC	08/30/02	ENID DAUSTER	309 94
116792-APC	08/30/02	DONNA GOODE	88.00
116793-APC	08/30/02	BECKY GARRETT	97.50
116794-APC	08/30/02	SHARON KEMP #0539455371	105.00
116795-APC	08/30/02	TEXAS COUNTY & DISTRICT RETIREMENT SYSTE	68,649 38
116796-APC	08/30/02	MICHAEL GROSS	100 00
116797-APC	08/30/02	VALIC	257.50
Total for All Payments -			137,240.31

COUNTY JUDGE, CHARLES STILL

COMMISSIONER PCT#3, RICK JACKSON

COMMISSIONER PCT#1, JOE ORMS

COMMISSIONER PCT#4, RUSSELL GREEN

COMMISSIONER PCT#2, TOMMY STANLEY

FILED
REX A SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 582

PB&H
PATTILLO, BROWN & HILL, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS ■ BUSINESS CONSULTANTS

August 22, 2002

Upshur County, Texas
Attn: Ms. Pam Long, County Auditor
P. O. Box 730
Gilmer, Texas 75644

Ladies and Gentlemen:

We are pleased to confirm our understanding of the services we are to provide Upshur County for the year ended September 30, 2002. We will audit the financial statements of Upshur County as of and for the year ended September 30, 2002. We understand that the financial statements will be presented in accordance with the financial reporting model in effect prior to that described in GASB Statement No. 34. Also, the document we submit to you will include the following additional information that will be subjected to the auditing procedures applied in our audit of the general purpose financial statements:

1. Schedule of expenditures of federal awards.

2. Combining and individual fund and account group statements.

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

401 WEST HIGHWAY 6 ■ P O BOX 20725 ■ WACO, TX 76702-0725 ■ (254) 772-4901 ■ FAX (254) 772-4920 ■ www.pbhcpa.com
AFFILIATE OFFICES AUSTIN, TX (512) 345-1452 ■ BROWNSVILLE, TX (956) 544-7778 ■ HILLSBORO, TX (254) 582-2583
LUFKIN, TX (936) 632-7648 ■ TEMPLE, TX (254) 791-3460 ■ ALBUQUERQUE, NM (505) 266-5904 ■ RIO RANCHO, NM (505) 898-3516

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.*

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of the audit committee, management, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. If our opinion on the financial statements or the Single Audit compliance opinion is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for establishing and maintaining internal control and for compliance with the provisions of contracts, agreements, and grants In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of the controls. The objectives of internal control are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorizations and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles, and that federal award programs are managed in compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial records and related information available to us. We understand that you will provide us with such information required for our audit and that you are responsible for the accuracy and completeness of that information. We will advise you about appropriate accounting principles and their application and will assist in the preparation of your financial statements, including the schedule of expenditures of federal awards, but the responsibility for the financial statements remains with you. That responsibility includes the establishment and maintenance of adequate records and effective internal control over financial reporting and compliance, the selection and application of accounting principles, and the safeguarding of assets. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are

immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. As required by the Single Audit Act Amendments of 1996 and OMB Circular A-133, our audit will include test of transactions related to major federal award programs for compliance with applicable laws and regulations and the provisions of contracts and grant agreements. Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

In planning and performing our audit, we will consider the internal control sufficient to plan the audit in order to determine the nature, timing, and extent of our auditing procedures for the purpose of expressing our opinions on Upshur County's financial statements and on its compliance with requirements applicable to major programs.

We will obtain an understanding of the design of the relevant controls and whether they have been placed in operation, and we will assess control risk. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Tests of controls relative to the financial statements are required only if control risk is assessed below the maximum level. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify reportable conditions. However, we will inform the governing body or audit committee of any matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. We will also inform you of any nonreportable conditions or other matters involving internal control, if any, as required by OMB Circular A-133.

Audit Procedures—Compliance

Our audit will be conducted in accordance with the standards referred to in the section titled Audit Objectives. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Upshur County's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of the applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Upshur County's major programs. The purpose of those procedures will be to express an opinion on Upshur County's compliance with requirements applicable to major programs in our report on compliance issued pursuant to OMB Circular A-133.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any invoices selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide copies of our reports to Upshur County; however, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will provide information to management as to where the reporting packages should be submitted and the number to submit.

The workpapers for this engagement are the property of Pattillo, Brown & Hill, L.L.P. and constitute confidential information. However, we may be requested to make certain workpapers available to grantor agencies pursuant to authority given to it by law or regulation. If requested, access to such workpapers will be provided under the supervision of Pattillo, Brown & Hill, L.L.P. personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to grantor agencies. The grantor agency may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

The workpapers for this engagement will be retained for a minimum of three years after the date the auditors' report is issued or for any additional period requested by granting agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the workpapers.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, typing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $14,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent quality control review report. Our 2001 peer review report accompanies this letter.

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We appreciate the opportunity to be of service to Upshur County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Yours truly,

PATTILLO, BROWN & HILL, L.L.P.

Jim Curry

James C. Curry, CPA, CGFM

JCC/lr
Enclosure

RESPONSE: This letter correctly sets forth the understanding of **Upshur County.**

_____
Signature

_____
Title

_____
Date

COPY

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY_____ DEPUTY

VOL 62 PG 588

EUBANK & BETTS
A Professional Limited Liability Company
CERTIFIED PUBLIC ACCOUNTANTS
3820 Interstate 55 North / Post Office Box 16090 / Jackson, Mississippi 39236-6090 / Phone (601) 987-4300 / Fax (601) 987-4314

November 29, 2001

To the Partners
Pattillo, Brown & Hill, L.L.P.
and the SEC Practice Section Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Pattillo, Brown & Hill, L.L.P. (the firm) in effect for the year ended May 31, 2001. A system of quality control encompasses the firm's organizational structure and the policies adopted and procedures established to provide it with reasonable assurance of complying with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of Certified Public Accountants (the AICPA). The design of the system, and compliance with it, are the responsibilities of the firm. In addition, the firm has agreed to comply with the membership requirements of the SEC Practice Section of the AICPA Division for CPA Firms (the Section). Our responsibility is to express an opinion on the design of the system, and the firm's compliance with that system and the Section's membership requirements based on our review.

Our review was conducted in accordance with standards established by the Peer Review Committee of the Section and included procedures to plan and perform the review that are summarized in the attached description of the peer review process. Our review would not necessarily disclose all weaknesses in the system of quality control or all instances of lack of compliance with it or with the membership requirements of the Section since it was based on selective tests. Because there are inherent limitations in the effectiveness of any system of quality control, departures from the system may occur and not be detected. Also, projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Pattillo, Brown & Hill, L L P in effect for the year ended May 31, 2001, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA, and was complied with during the year then ended to provide the firm with reasonable assurance of complying with professional standards. Also, in our opinion, the firm complied during that year with the membership requirements of the Section in all material respects.

Eubank & Betts

EUBANK & BETTS, PLLC

VOL62 PG589

EUBANK & BETTS
A Professional Limited Liability Company
CERTIFIED PUBLIC ACCOUNTANTS
3820 Interstate 55 North / Post Office Box 16090 / Jackson, Mississippi 39236-6090 / Phone (601) 987-4300 / Fax (601) 987-4314

November 29, 2001

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Pattillo, Brown & Hill, L.L.P.
and the SEC Practice Section Peer Review Committee

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Our review was conducted in accordance with standards established by the Peer Review Committee of the Section and included procedures to plan and perform the review that are summarized in the attached description of the peer review process. Our review would not necessarily disclose all weaknesses in the system of quality control or all instances of lack of compliance with it or with the membership requirements of the Section since it was based on selective tests. Because there are inherent limitations in the effectiveness of any system of quality control, departures from the system may occur and not be detected. Also, projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Pattillo, Brown & Hill, L.L.P. in effect for the year ended May 31, 2001, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA, and was complied with during the year then ended to provide the firm with reasonable assurance of complying with professional standards. Also, in our opinion, the firm complied during that year with the membership requirements of the Section in all material respects.

Eubank & Betts

EUBANK & BETTS, PLLC

MEMBERS
• American Institute of Certified Public Accountants
• Mississippi Society of Certified Public Accountants
• Division for CPA Firms SEC and Private Companies Practice Sections
• Tax Division of the American Institute of Certified Public Accountants
• CPA Associates International, Inc with Associated Offices in Principal U.S. and International Cities

VOL 162 PG 590

PB&H
PATTILLO, BROWN & HILL, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS ■ BUSINESS CONSULTANTS

August 22, 2002

Upshur County Juvenile Probation Department
Attention: Ms. Pamela Long, County Auditor
102 West Tyler Street, 3rd Floor East
Gilmer, Texas 75644

Dear Ms. Long:

We are pleased to confirm our understanding of the services we are to provide for Upshur County Juvenile Probation. We will audit the Juvenile Probation Department as of and for the year ended August 31, 2002.

Our audit will be conducted in accordance with generally accepted auditing standards and will include tests of the accounting records of Upshur County Juvenile Probation Department and other procedures we consider necessary to enable us to express an unqualified opinion that the financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles. If our opinion is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit, we will not issue a report as a result of this engagement.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other banks. We will request written representations from your attorneys as part of the engagement. At the conclusion of our examination, we will also request certain written representations from you about the financial statements and related matters.

An audit is based primarily on the selective testing of accounting records and related data; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. As required, our audit will include tests of transactions related to Federal assistance programs for compliance with applicable laws and regulations. However, because we will not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us. We will advise you, however, of any matters of that nature that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

401 WEST HIGHWAY 6 ■ P O BOX 20725 ■ WACO, TX 76702-0725 ■ (254) 772-4901 ■ FAX (254) 772-4920 ■ www pbhcpa com
AFFILIATE OFFICES AUSTIN, TX (512) 345-1452 ■ BROWNSVILLE, TX (956) 544-7778 ■ HILLSBORO, TX (254) 582-2583
LUFKIN, TX (936) 632-7648 ■ TEMPLE, TX (254) 791-3460 ■ ALBUQUERQUE, NM (505) 266-5904 ■ RIO RANCHO, NM (505) 898-3516

We understand that you will provide us with the basic information required for our audit and that you are responsible for the accuracy and completeness of that information. We will advise you about appropriate accounting principles and their application and will assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. This responsibility includes the maintenance of adequate records and related controls, the selection and application of accounting principles, and the safeguarding of assets.

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report production, typing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. We estimate the fee for our work will be approximately the same as in the prior year for the Juvenile Probation Fund. This estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. In the event that our actual fee should be less than the amount stated above, you will be billed accordingly.

We appreciate the opportunity to be of service to Upshur County Juvenile Probation and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Yours truly,

PATTILLO, BROWN & HILL, L.L.P.

Jim Curry

James C. Curry, CPA, CGFM

JCC/lr
Enclosure

RESPONSE: This letter correctly sets forth the understanding of Upshur County Juvenile Probation Department.

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY _____ DEPUTY

_____
Signature

_____
Title

_____
Date

VOL 62 PG 592

JOINT RESOLUTION FOR COOPERATIVE EFFORT FOR 9-1-1
ADDRESSING BETWEEN THE CITY OF Big Sandy, TEXAS AND
THE COUNTY OF UPSHUR, TEXAS

WHEREAS, it has come to the attention of the Commissioners' Court of the County of Upshur, Texas and the City Council of the City of Big Sandy, Texas certain location outside the city limits of the City of Big Sandy which are on streets which extend beyond the city limits may have a conflict in addressing system:

WHEREAS, both the governmental entities realize that it is in the best interest of the citizens of and inhabitants of the City of Big Sandy and Upshur County for the 9-1-1 system to use the best addressing system.

THEREFORE, be it resolved by the Commissioners' Court of the County of Upshur, Texas and the City Council of the City of Big Sandy, Texas that in the mutual benefit of both governmental entities and best interest of the inhabitants of both the City of Big Sandy and the Upshur County that the most efficient and effective addressing system shall be applied between the two(2) governmental entities without regard to any historical addresses or present existing system in order for the best addressing system to be utilized for the safety and protection of the Citizens in the 9-1-1 system.

WITNESS OUR HANDS at Big Sandy, Texas, this 29 day of August, 2002.

Mayor, City of Big Sandy

Councilman, City of Big Sandy

Councilman, City of Big Sandy

Councilman, City of Big Sandy

Councilman, City of Big Sandy

Councilman, City of Big Sandy

Charles L. Still, County Judge
County of Upshur, Texas

Commissioner, Precinct 1,
County of Upshur, Texas

Commissioner, Precinct 2,
County of Upshur, Texas

Commissioner, Precinct 3,
County of Upshur, Texas

Commissioner, Precinct 4,
County of Upshur, Texas

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY
DEPUTY

BARBARA J. RHOADES
Notary Public, State of Texas
My Commission Expires
April 27, 2005

Barbara J. Rhoades

VOL 62 PG 593

INTERLOCAL AGREEMENT

STATE OF TEXAS

COUNTY OF UPSHUR

Whereas, the County of Upshur, Texas, hereinafter called "County" and the City of Big Sandy, Texas, hereinafter called "City", desire to enter into an agreement concerning 9-1-1 Rural Addressing: and

Whereas, V.T.C.A. Government Code Chapter 791 provides authorization for Interlocal Cooperation Contracts,

NOW, THEREFORE, THIS AGREEMENT is hereby made and entered into by the County and City for the mutual consideration Stated herein.

WITNESSETH:

I.

The effective date of this agreement shall be the same date the last of the two parties accepts the agreement.

II.

This agreement shall end upon completion of the work or one year from the effective date of this agreement. whichever shall come first.

III.

For the purposes and consideration stated and contemplated, the County shall provide the personnel necessary to take precise distance measurements and compile permanent records of all structures within the City Limits of Big Sandy The County will also furnish the personnel to convert the distance measurements into new addresses and make this information available to the resident/owner of each structure, to emergency service providers and to any utility company needing exact service locations. The City will furnish the personnel to conduct a door-to-door survey of all structures within the city in order to ascertain a name, current mailing address and any phone number(s) in use. This information will be turned over toe the County in order to create and maintain a complete database of city information.

VOL 62 PG 594

IV.

The objective of this agreement is for the County to Assist the City in the development of an addressing scheme and assignment that will conform to current national addressing standards and that will facilitate the response of emergency service providers to those person within the City Limits.

V.

The City agrees to indemnify and save harmless the County from any liability of damages the County may suffer as a result of claims, demands, costs or judgements against the County arising out of the performance of the services under this agreement or arising from any accident, injury or damage whatsoever, to any person or persons, or to the property of any person(s) or corporation(s) occurring during the performance of this agreement, except for any liability or damages caused by the negligence of the County, its agents, officers and/or employees

VI.

This agreement represents the entire agreement between the County and the City and supersedes all prior agreements either written or oral. This agreement may be amended only by the written instrument signed by the County and the City.

VII.

The validity of this agreement and of any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas.

VIII.

In the event that any portion of this agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

IX.

The County shall have the right to perform the work at a time of its choosing or not to preform the work at all if otherwise obligated by its own work. The City shall have the right to prevent the work from being done if they determine that they want the work done by someone other than the County.

VOL 62 PG 595

X.

The undersigned officers of the parties hereto are the properly authorized officials and have the necessary authority to execute this agreement if the agreement is approved by the elected governing bodies of the respective parties in open meetings, properly called under the Texas Open Meetings Act.

EXECUTED in duplicate originals by the County of Upshur on the _____ day of _____, 2002.

County of Upshur

By: _____
Charles L. Still, County Judge

APPROVED by the Big Sandy City Council on the _____ day of _____, 2002.

City of Big Sandy

By: _____
Mayor

VOL 62 PG 596

Traylor ASSOCIATES INCORPORATED

Governmental Consultants & Planners

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Application Preparation

Grant Procurements

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1409 Lubbock Hwy • Suite 3
Lamesa Texas 79331
806 • 872 • 0870
Fax 806 • 872 • 3841

August 20, 2002

The Hon. Charles Still
Upshur County Judge
P.O. Box 730
Gilmer, Texas 75644

RE: 2003-2004 TCDP Grant Application
Community Development Fund Grant – Water Improvements
Pritchett Water Supply Corporation

Dear Judge Still:

Thank you for your willingness to sponsor an application in support of rural water improvements that are needed by Pritchett Water Supply Corporation. Enclosed is a special Resolution that needs to be approved by your Commissioners Court, and returned to me for inclusion with your 2003-2004 TCDP grant application. The application deadline is September 26, 2002

TCDP Community Development Fund Grant

The total costs for construction of the desired water improvements project related engineering and grant management services is $280,511. Based on this amount, it will be necessary to request $250,000 in TCDP funds (the maximum amount), leaving $30,511 of local match to be supplied by from Pritchett WSC (a 12.2% match), for which your application will receive maximum local match scoring consideration (60 points).

PROPOSED APPLICATION BUDGET
RURAL WATER IMPROVEMENTS

	SOURCES		
USES	TCDP	Local	Total
Total Construction Cost	$ 236,525	$ -	$ 236,525
Engineering	$ 13,475	$2,511	$ 15,986
General Admin	$ -	$ 28,000	$ 28,000
Total	$ 250,000	$ 30,511	$ 280,511

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 2:0
UPSHUR CO. TX
BY _____ DEPUTY

Please mail two (2) original signed/sealed copies of the Community Development Fund Resolution to my office following your meeting. I will

have to include the signed Resolution in your application when it is submitted to TDHCA on or before September 26, 2002.

If you have any questions, please let me know. Thank you for the opportunity to work with you on this important project for your community.

Sincerely,

Gary R. Traylor
President

Enclosures: 3 copies Community Development Fund Resolution

VOL 62 PG 598

RESOLUTION

A RESOLUTION OF THE COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT PROGRAM APPLICATION TO THE OFFICE OF RURAL COMMUNITY AFFAIRS FOR COMMUNITY DEVELOPMENT FUNDS; AND AUTHORIZING THE COUNTY JUDGE TO ACT AS THE COUNTY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE COUNTY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM.

WHEREAS, the Commissioners Court of Upshur County desires to develop a viable urban community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income, and

WHEREAS, certain conditions exist which represent a threat to the public health and safety, and

WHEREAS, it is necessary and in the best interests of Upshur County to apply for funding under the Texas Community Development Program,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS.

1 That a Texas Community Development Program application is hereby authorized to be filed on behalf of the County with the Office of Rural Community Affairs

2 That the County's application be placed in competition for funding under the Program's Community Development Fund

3. That the application be for $250,000 of grant funds to carry out construction of water improvements and for project related engineering services.

4. That the Commissioners Court directs and designates the County Judge as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the County's participation in the Texas Community Development Program

5. That it further be stated that Upshur County on behalf of Pritchett Water Supply Corporation is committing $30,511 of the funds of the Corporation as a cash contribution to be matched with Texas Community Development Program funds for project related engineering services and the general administration of the project

Passed and approved this 30 day of August, 2002

Charles Still, County Judge

Rex Shaw, County Clerk

D2A-D3S

VOL 62 PG 599

RESOLUTION

A RESOLUTION OF THE BOARD OF DIRECTORS OF PRITCHETT WATER SUPPLY CORPORATION, AUTHORIZING THE SUBMISSION OF A 2003-2004 TEXAS COMMUNITY DEVELOPMENT PROGRAM APPLICATION BY UPSHUR COUNTY, TEXAS TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS ON THE CORPORATION'S BEHALF; AND AUTHORIZING THE BOARD'S GENERAL MANAGER TO ACT AS THE CORPORATION'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CORPORATION'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT PROGRAM.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF PRITCHETT WATER SUPPLY CORPORATION:

1. THAT THE COUNTY OF UPSHUR IS HEREBY REQUESTED AND AUTHORIZED TO SUBMIT A TEXAS COMMUNITY DEVELOPMENT PROGRAM TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS ON BEHALF OF PRITCHETT WATER SUPPLY CORPORATION

2. THAT THE COUNTY'S APPLICATION BE FOR $250,000 OF GRANT FUNDS TO CARRY OUT THE CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS AND GENERAL ADMINISTRATION ACTIVITIES

3 THAT THE BOARD HEREBY COMMITS $63,000 OF THE FUNDS OF THE CORPORATION AS A CASH CONTRIBUTION TO BE MATCHED WITH TEXAS COMMUNITY DEVELOPMENT FUNDS TO CARRY OUT THE CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS AND RELATED PROJECT ENGINEERING

4 THAT THE BOARD DIRECTS AND DESIGNATES ITS GENERAL MANAGER AS THE CORPORATION'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THIS APPLICATION AND THE CORPORATION'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT PROGRAM, INCLUDING EXECUTION OF AN INTERLOCAL AGREEMENT WITH UPSHUR COUNTY.

PASSED AND APPROVED THIS 23 **DAY OF JULY, 2002.**

James W. Pitts
PRESIDENT

ATTEST:

C. E. Easter
SECRETARY

FILED
RL X A SHAW
CLERK
02 AUG 30 PM 12:11
UPSHUR COUNTY, TX.
BY _____ DEPUTY

0102

VOL 62 PG 600

RESOLUTION

A RESOLUTION OF THE BOARD OF DIRECTORS OF PRITCHETT WATER SUPPLY CORPORATION, REQUESTING AND AUTHORIZING THE SUBMISSION OF A 2003-2004 TEXAS COMMUNITY DEVELOPMENT PROGRAM APPLICATION BY UPSHUR COUNTY, TEXAS TO THE TEXAS OFFICE OF RURAL COMMUNITY AFFAIRS ON THE CORPORATION'S BEHALF; AND AUTHORIZING THE BOARD'S PRESIDENT TO ACT AS THE CORPORATION'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CORPORATION'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT PROGRAM

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF PRITCHETT WATER SUPPLY CORPORATION:

1 THAT THE COUNTY OF UPSHUR IS HEREBY REQUESTED AND AUTHORIZED TO SUBMIT A TEXAS COMMUNITY DEVELOPMENT PROGRAM GRANT APPLICATION TO THE TEXAS OFFICE OF RURAL COMMUNITY AFFAIRS ON BEHALF OF PRITCHETT WATER SUPPLY CORPORATION

2 THAT THE COUNTY'S APPLICATION BE FOR $250,000 OF GRANT FUNDS TO CARRY OUT THE CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS, AND FOR PROJECT RELATED ENGINEERING SERVICES

3 THAT THE BOARD HEREBY COMMITS TO PROVIDE UPSHUR COUNTY THE SUM OF **THIRTY THOUSAND FIVE HUNDRED ELEVEN AND NO/100 DOLLARS** ($30,511 00) OF THE FUNDS OF THE CORPORATION AS A CASH CONTRIBUTION TO BE MATCHED WITH TEXAS COMMUNITY DEVELOPMENT FUNDS FOR PROJECT RELATED ENGINEERING SERVICES AND GENERAL ADMINISTRATION ACTIVITIES

4 THAT THE BOARD DIRECTS AND DESIGNATES ITS PRESIDENT AS THE CORPORATION'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THIS APPLICATION AND THE CORPORATION'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT PROGRAM, INCLUDING EXECUTION OF AN INTERLOCAL AGREEMENT WITH UPSHUR COUNTY IF THE APPLICATION IS APPROVED

PASSED AND APPROVED THIS _____ DAY OF _____, 2002.

X_____
JIM EITEL, PRESIDENT, BOARD OF DIRECTORS
PRITCHETT WATER SUPPLY CORPORATION

ATTEST.
(AFFIX SEAL)

X_____
ED CARTER, SECRETARY, BOARD OF DIRECTORS
PRITCHETT WATER SUPPLY CORPORATION

VOL 662 PG 601

OFFICE OF THE GOVERNOR

RICK PERRY
GOVERNOR

August 22, 2002

The Honorable Charles Sull
Upshur County
Post Office Box 537
Gilmer, Texas 75644

Dear Judge Still:

I am pleased to announce a grant award for $41,000 to your organization for the following project: Community School & Summer Program Officer. I am dedicated to ensuring that communities throughout the state receive resources to make Texas a safer place. Funding for your project contributes to this effort. Your talent, dedication, and hard work will ensure its success.

The attached Statement of Grant Award contains more specific information about your award. Call my Criminal Justice Division at (512) 463-1919 if you have any questions. Thank you for your work and best wishes for a successful project.

Sincerely,

Rick Perry

Rick Perry
Governor

RP:jk
1624*-01

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY. _____ DEPUTY

VOL 162 PG 602

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
GRANT ACCEPTANCE NOTICE

JA-02-J20-16242-01
Upshur County
Community School & Summer Program Officer

This Acceptance Notice should be signed by the authorized official named on the grant and returned to the Criminal Justice Division (CJD) by October 7, 2002. The grantee will not receive any grant funds until this notice is executed and returned to CJD.

Part I:

The authorized official for this grant project must read the following and indicate agreement by signing this Acceptance Notice below:

- The authorized official for the grantee accepts the grant award.
- The authorized official, financial officer, and project director, referred to below as grantee officials, agree to the terms of the grant, including the rules and documents adopted by reference in Title I, Part I, Chapter 3, *Texas Administrative Code.*
- It is understood that a violation of any term of the grant may result in CJD placing a temporary hold on grant funds, permanently deobligating all or part of the grant funds, requiring reimbursement for funds already spent, or barring the organization from receiving future grants.
- The grantee officials understand that they must satisfy all special conditions placed on this grant before receiving any funds.
- The grant must have three separate persons designated to serve as grant officials.

Signature of Authorized Official

Judge Charles Still - Upshur County Judge
Name & Title (must print or type)

405 N. Titus, Gilmer, Texas 75644
Official Agency Mailing Address

Gilmer, Texas 75644
City/Zip Code

903-843-2541 903-843-1065
Telephone Number Fax Number

Part II:

The position designated by the authorized official to request grant adjustments is the (select one):

X PROJECT DIRECTOR FINANCIAL OFFICER

Post Office Box 12428, Austin, Texas 78711 (512) 463-1919

VOL 62 PG 693

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

STATEMENT OF GRANT AWARD

Grant Number: JA-02-J20-16242-01
Grantee Name: Upshur County
Project Title: Community School & Summer Program Officer
Grant Period: 09/01/2002 - 08/31/2003
Program Fund: JA-Juvenile Justice and Delinquency Prevention (JJDP) Fund

CJD Award:	$41,000
Grantee Cash Match:	$0
Grantee In-Kind Match:	$0
Total Project Cost:	$41,000

The Governor's Criminal Justice Division (CJD) has awarded the above-referenced grant The approved budget is reflected in the attached Budget Summary This grant is subject to and conditioned upon acceptance of the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code Applicable special conditions are cited below By signing and submitting the Grantee Acceptance Notice to CJD, the grant officials accept the responsibility for the grant project and certify their agreement to the conditions of grant funding

Special Conditions and Requirements:
Other Condition(s) of Funding
Please note that CJD has made adjustment(s) to the budget submitted to our office for your grant. The budget submitted for this grant in response to the Preliminary Review Report dated July 26, 2002 contained errors which had to be corrected In order to assure a timely award of this grant, CJD made the following corrections: 1) A total of $13,000 was originally shown under the In-Kind match category of the budget This funding source does not require any in-kind or cash match We have removed all in-kind match and cash match from your budget. The amount of CJD funds will remain at $41,000 however the total budget amount is now $51,000 If you would like to request additional changes to the Approved Budget, you may request up to 4 budget adjustments during the grant year in accordance with Section 3.2513 of the Texas Administrative Code. However, CJD will not reinstate an original requested amount that was reduced during the application process.

Submit the following:
Budget: In kind match is not required by this funding source. Submit a new budget showing no in kind match.

Post Office Box 12428, Austin, Texas 78711 (512) 463-1919

VOL 62 PG 604

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
APPROVED BUDGET SUMMARY

Grant Number: JA-02-J20-16242-01 **Region:** 0600
Grantee: Upshur County **Date:** 08/23/02
Project Title: Community School & Summer Program Officer
Grant Period: 09/01/2002 to 08/31/2003
Funding Source: JA-Juvenile Justice and Delinquency Prevention (JJDP) Fund

	CJD	Cash Match	In-Kind	TOTAL
A. Personnel:	$41,000	$0	$0	$41,000
B. Contractual:	$0	$0	$0	$0
C. Travel:	$0	$0	$0	$0
D. Equipment:	$0	$0	$0	$0
E. Construction:	$0	$0	$0	$0
F. Supplies:	$0	$0	$0	$0
G. Indirect:	$0	$0	$0	$0
Total:	$41,000	$0	$0	$41,000

Budget Detail:

A. School Police Officer (100%) - $28,000
Fringe Benefits - $13,000

Post Office Box 12428, Austin, Texas 78711 (512) 463-1919

VOL 62 PG 695

STATE OF TEXAS
OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

RICK PERRY
GOVERNOR

MEMORANDUM

TO AUTHORIZED OFFICIALS, CRIMINAL JUSTICE DIVISION (CJD) GRANTS

FROM KEN C NICOLAS, INTERIM EXECUTIVE DIRECTOR

SUBJECT CJD GRANT AWARD NOTIFICATION

I am pleased to inform you that your application for award has been approved The enclosed letter from the Governor, Grant Acceptance Notice, Statement of Grant Award, and Approved Budget Summary contains information concerning a grant awarded to your agency by CJD The financial officer and the project director designated in your grant application have been informed of the award by separate letter

The original Grant Acceptance Notice enclosed must be signed by the Authorized Official and returned to *CJD within 45 days of the award date* The Governor's web-site offers a variety of useful links referencing CJD documents such as application kits and forms The site at http://www.governor.state.tx.us also contains documents needed to properly administer CJD grants and is listed below

- Texas Administrative Code (TAC)
- Provides description of all CJD grant programs, the funding cycle, all current funding opportunities and application kits, and tips for grantees
- Useful links to federal and state agency Web home pages
- Relevant federal and state initiative sites
- Office of Justice Programs (OJP) Financial Guide – applies to all CJD grants, except for Crime Stoppers Assistance Fund, Safe and Drug-Free Schools and Communities Fund, and the State Criminal Justice Planning Fund
- Uniform Grant Management Standards (UGMS) – administrative guide, applies to all CJD grants
- U S Department of Education General Administrative Regulations (EDGAR) – applies to Safe and Drug-Free Schools and Communities grants only

I look forward to working with you to ensure the success of your program Your dedication in appreciated Any questions relating to the administration of this grant should be directed to the appropriate program area listed below

- **CJD - Main Operator** **512/463-1919**
- Councils of Governments 512 463-1715
- Courts, Prosecution, and Law Enforcement Projects 512 463-1284
- Crime Stoppers Assistance Projects 512 463-1914
- Criminal Justice Information System Projects 512 473-4198
- Expenditure Reports 512 463-1934
- Juvenile Justice and Youth Projects 512 463-6472
- Quality Assurance 512 463-1941
- Requests for Funds 512 936-2180
- Victims of Crime and Violence Against Women Projects 512/463-1924

POST OFFICE BOX 12428 AUSTIN, TEXAS 78711 (512) 463-1919 (VOICE)/(512) 475-2042 (FAX)

VOL 62 PG 606

STATE OF TEXAS
OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

RICK PERRY
GOVERNOR

MEMORANDUM

TO: Project Directors, Criminal Justice Division (CJD) Grants

FROM: Glenn Brooks, Director of Justice Programs GB

SUBJECT: CJD GRANT AWARD NOTIFICATION

I am pleased to inform you that Governor Rick Perry has approved your application for award. The enclosed Statement of Grant Award and Approved Budget Summary both contain important information regarding the grant awarded to your agency. The financial officer and the authorized official designated in your grant application have also been informed of the award by a separate letter.

You will receive information regarding reporting for this grant under separate cover. CJD has contracted with the Public Policy Research Institute (PPRI) at Texas A&M University to assist our grantees in meeting federal and state reporting requirements PPRI will be mailing a detailed packet of information to you that includes report forms and instructions on completing and submitting the forms. If you do not receive the necessary reporting information, you must contact Juvenile Unit staff

The Governor's web-site provides general information about CJD and offers a variety of useful links to CJD documents and forms The site at www governor state tx us/criminaljustice/cjd_formsaps htm also contains documents needed to properly administer CJD grants.

I look forward to working with you to ensure the success of your program Your dedication is appreciated. Any questions relating to the administration of this grant can be directed to your COG Planner or one of the staff members listed below.

Glenn Brooks -- Director, Justice Programs	512/463-1944
> Loun O'Leary – Juvenile Programs Administrator	512/463-6472
> Sanzanna Lolis – Juvenile Program Coordinator	512/475-4832
> Ed Dickens – Juvenile Program Coordinator	512-463-1789
> Jim Kester – Juvenile Administrator (Project Spotlight)	512-463-1916
> Mary Helen Rositas – Juvenile Grants Assistant	512-463-1927

Post Office Box 12428 Austin, Texas 78711 (512) 463-1919 (Voice) (512) 475-2042 (FAX)

VOL 62 PG 607

Texas Department of Transportation

P. O. BOX 848, GILMER, TEXAS 75644-0848 / PH.: 797-3100 / FAX.: 797-3104

August 13, 2002

OK

Honorable Charles Still
Upshur County Judge
P.O. Box 790
Gilmer, Texas 75644-0790

Subject: Request for Road Closure

Dear Judge Still:

The TxDOT Gilmer Area Office is currently designing plans for the replacement of the bridge over Bog Creek on Mockingbird Road approximately 0.25 miles west of State Highway 154. We are looking at the possibility of closing Mockingbird Road at the bridge during construction and routing traffic on Farm-to-Market Highways 726 and 1650 and Martin Road (see attached map).

We respectfully request that we be allowed to close the section of Mockingbird Road where construction will take place. The limits of the construction should be confined to the vicinity of the existing bridge.

The construction is scheduled to begin in August 2004, but that is subject to change. Your prompt reply would be appreciated so that our plan work can move forward. Please let us know your opinion about closing Mockingbird Road for the bridge replacement by September 16, 2002. If we can be of further assistance, please contact Mickey Davidson at 903-797-3100.

Sincerely,

Kenneth P. Williams P.E.

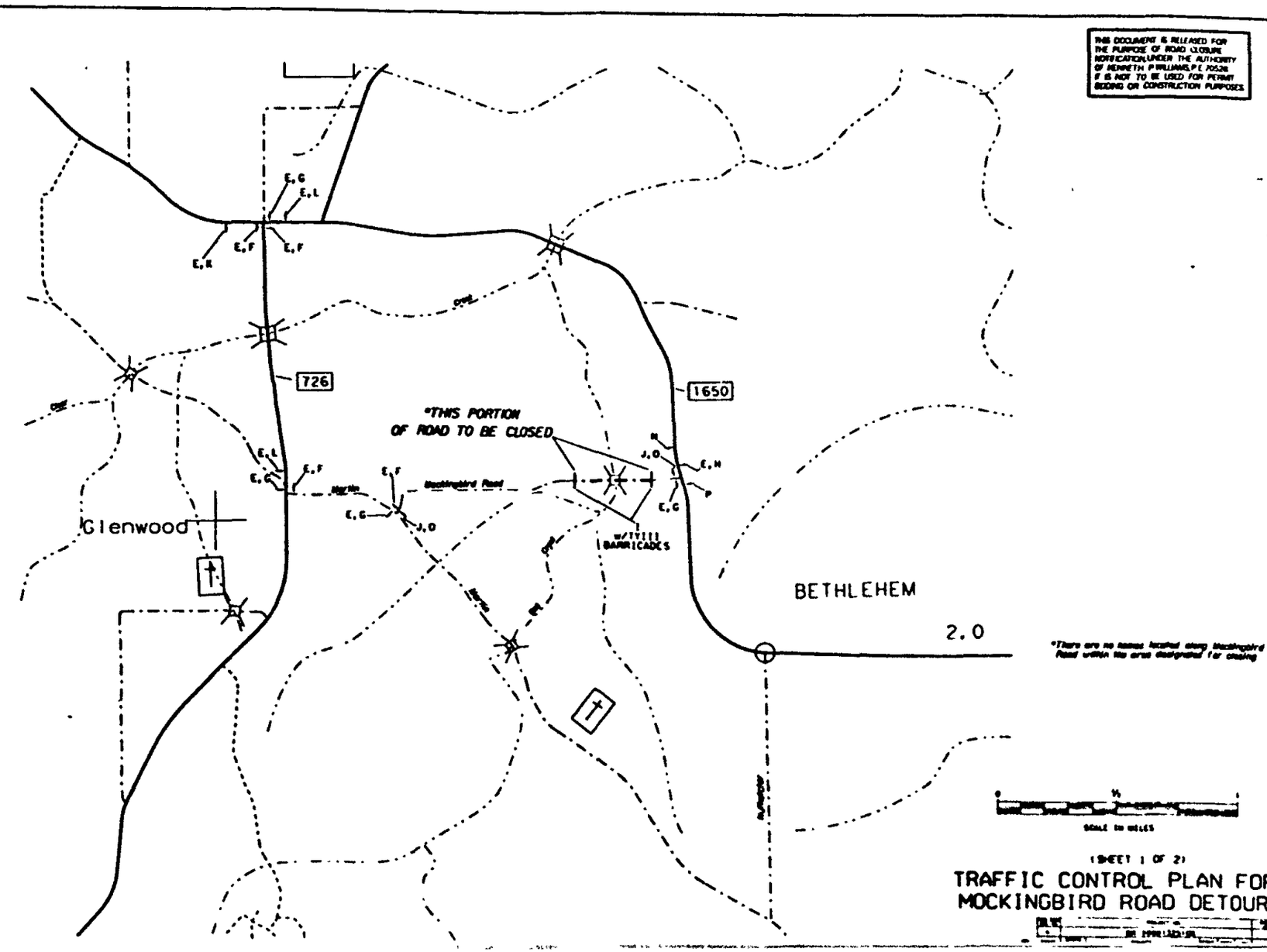
Kenneth P. Williams, P. E.
Gilmer Area Engineer

Enclosure

cc: David Neshyba, District Design Engineer (Atlanta)
Lance Simmons, District Bridge Engineer (Atlanta)

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:12
UPSHUR COUNTY, TX.
BY _____ DEPUTY

An Equal Opportunity Employer

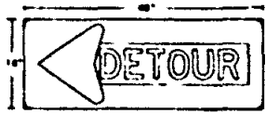

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF ROAD CLOSURE NOTIFICATION UNDER THE AUTHORITY OF KENNETH P WILLIAMS, P.E. 70526 IT IS NOT TO BE USED FOR PERMIT BIDDING OR CONSTRUCTION PURPOSES.
E, G
E, L
E, F
E, F
E, R
726
1650
*THIS PORTION OF ROAD TO BE CLOSED
E, L
E, G
E, F
E, F
E, G
J, O
R
J, O
E, H
E, G
P
W/TYPE III BARRICADES
Glenwood
BETHLEHEM
2.0
*There are no homes located along Mockingbird Road within the area designated for closing
½
SCALE IN MILES
(SHEET 1 OF 2)
TRAFFIC CONTROL PLAN FOR MOCKINGBIRD ROAD DETOUR

VOL 62 PG 608

Vol 62 Pg 109

CW20-2D
48" X 48"
A

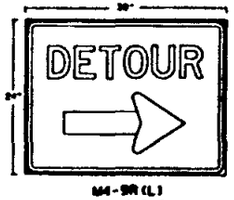
CW20-3D
48" X 48"
B



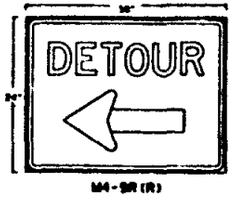
M4-10L (R)
48" X 18"
C

M4-8
24" X 12"
D

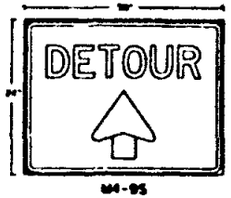
M4-9M
Variable X 12"
E



M4-9R (L)
30" X 24"
F



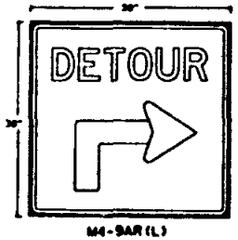
M4-9R (R)
30" X 24"
G



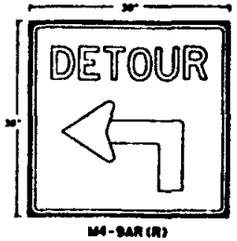
M4-9S
30" X 24"
H

R11-2
48" X 30"
I

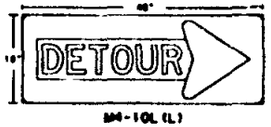
R11-4
60" X 30"
J



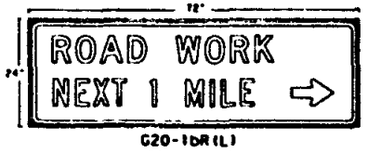
M4-9AR (L)
30" X 30"
K



M4-9AR (R)
30" X 30"
L

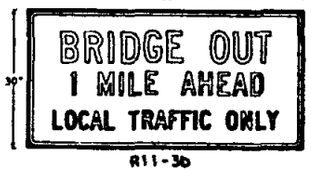


M4-10L (L)
48" X 18"
M

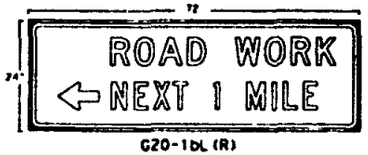


G20-1DR (L)
72" X 24"
N

Posted Speed (MPH)	Minimum Sign Spacing (FEET)
30	120'
35	160'
40	240
45	320'
50	400'
55	500'
60	600'
65	700'
70	800



R11-3b
60" X 30"
O



G20-1DL (R)
72" X 24"
P

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF ROAD CLOSURE NOTIFICATION UNDER THE AUTHORITY OF KENNETH P WILLIAMS P E 70528 IT IS NOT TO BE USED FOR PERMIT BIDDING OR CONSTRUCTION PURPOSES

(SHEET 2 OF 2)

TRAFFIC CONTROL FOR MOCKINGBIRD ROAD DETOUR

STATE | COUNTY | PROJECT NO. | BR 2009(325)DX

USERNAME: MICKEY G DAVIDSON
FILE:
REF-FILE:
REF-FILE:
DATE: JULY 19, 2002

VOL 62 PG 610

UPSHUR-RURAL ELECTRIC COOPERATIVE CORPORATION
1300 WEST TYLER STREET
P O BOX 70
GILMER, TEXAS 75644
TELEPHONE 903/843 2536
TOLL FREE 1-800-259-2536

OK

FAX COVERSHEET

TO. Judge Still

FAX #: 843-0827

Number of Pages (including coversheet) 2 Date: 8/13

FROM. TXDOT Request for

FAX #. relocation of bridge.

NOTES:

IF QUESTIONS ABOUT THIS FAX PLEASE CALL ME AT EXTENSION

FILED
REX A SHAW
COUNTY CLERK
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY _____ DEPUTY

"A Locally Owned-Locally Controlled-Tax Paying Business"

VOL 62 PG 611

Texas Department of Transportation

P.O. Box 848 – Gilmer, Texas 75644 – (903) 797-3100 / 797-3104 fax

August 13, 2002

CSJ. 0919-02-021
Highway Bridge on Bamboo Road
County: Upshur
Limits At Ballard Creek

Mr. DeWayne Brown
Upshur Rural Electric Corp.
P O Box 70
Gilmer TX 75644

Re. Notice of Proposed Highway Construction

Dear Mr Brown

As you know, the Texas Department of Transportation (TxDOT) has been tasked pursuant to State law to assume responsibility for the reconstruction of a Bridge on Bamboo Road at Ballard Creek. Pursuant to that authority, notice is hereby given to your Company to relocate your lines throughout this area to within 1 to 5 feet of the proposed temporary right-of-way line This project is due to let in September of 2002 and construction should begin in October. Your relocation must be completed **NO LATER THAN October 1, 2002.**

Your Company's anticipated cooperation with the foregoing relocation is greatly appreciated by TxDOT, the taxpayers of Texas and the traveling public. Please be aware that the relocation of your Company's lines requested and required by this letter has been scheduled along with numerous other construction tasks which must be accomplished efficiently if this project is to be completed on-time and on-budget as reasonably expected by the Texas taxpayers and the traveling public.

If you have any questions, please my office at (903) 797-3100

Sincerely,

Kenneth P. Williams P.E.

Kenneth P. Williams, P.E.
Gilmer Area Engineer

cc Dan Weathersby

An Equal Opportunity Employer

VOL 62 PG612

FILED
REX A. SHAW
COUNTY CLERK

02 AUG 30 PM 12:10

UPSHUR COUNTY, TX.

BY _____ DEPUTY

I Bid $ 5,700 on JCB EXTENDA HOE

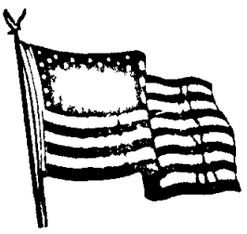
SN 3C-1400-295506

C.J. Helpenstill

3729 Bison Rd, Gilmer

Phone 903-725-5401

VOL. 62 PG 613



God Bless America

a Bid of $1500.00 for
3 pt. Chipper

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY _____ DEPUTY

Signed:
Willie Flowers

(903) 725-5449

FLOWERS EQUIPMENT
NEW AND USED FARM EQUIPMENT
USED TRACTORS AND PARTS

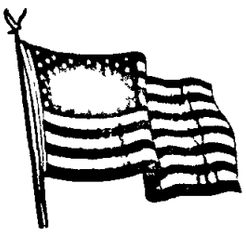
8 MILES WEST OF GILMER
ON HWY 154
ROSEWOOD

WILLIE FLOWERS
RT 4 BOX 1002
GILMER, TX 75644

VOL 62 PG 614

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12: 10
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 615



God Bless America

a Bid of $3500.00 for

450 J.D. Dozer

FILED
REX A SHAW
COUNTY CLERK
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY DEPUTY

Signed Willie Flowers

(903) 725-5449

FLOWERS EQUIPMENT
NEW AND USED FARM EQUIPMENT
USED TRACTORS AND PARTS

8 MILES WEST OF GILMER
ON HWY 154
ROSEWOOD

WILLIE FLOWERS
RT 4 BOX 1032
GILMER, TX 75644

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY _____
DEPUTY

VOL 16 PG 1616

VOL 62 PG 617

ENGINE CORE SUPPLY

6784 ORANGE RD
BIG SANDY, TEXAS 75755
903-734-5273 fax Fax Number

Invoice No.

Aug 28, 2002.

INVOICE

Customer Upshur County Prec. #4 Bid

Name
Address
City State ZIP
Phone

Date
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
1-	450 C John ~~Deere~~ Dozer Bid.		3,150.00
	Rear Drive Seal Leaking		
	[redacted] John Kinsey		
	AT- 734-5273		
1-	Ton Chev. Truck Bid —		$150.00
			Salvage

Payment Details

- ● Cash
- ○ Check
- ○ Credit Card

Name
CC #
Expires

SubTotal
Shipping & Handling
Taxes State
TOTAL $3150.00

Office Use Only

BUYING ENGINE CORES & MISC SMALL PARTS
ALT STARTERS TRANS CVC JOINTS CLUTCHES
PRESSOR PLATES TORQUE CONVERTERS

MISC [redacted] FOUND

FILED
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY DEPUTY

VOL 62 PG 618

August 22, 2002

Upshur County Commissioners Court
Upshur County Courthouse
Gilmer, Texas 75644

Foy Knox Jr.
P. O. Box 817
Gilmer, Texas 75644

Dear Sirs:

I would like to submit a bid of $3500.00 on the 450 JD Dozer (3-way blade), SN# 210 639T. Thank you for your attention in this matter.

If you have any questions, please advise.

Yours Truly

Foy Knox Jr.

Foy Knox, Jr.
FK/ab

FILED
REX A SHAW
COUNTY CLERK
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 619

August 22, 2002

Upshur County Commissioners Court
Upshur County Courthouse
Gilmer, Texas 75644

Foy Knox Jr.
P. O Box 817
Gilmer, Texas 75644

Dear Sirs:

I would like to submit a bid of $4000.00 on the JCB Extend-a Hoe, SN# 3-C 1400-295506. Thank you for your attention in this matter.

If you have any questions, please advise.

Yours Truly

Foy Knox, Jr.
FK/ab

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 620

Upshur County Comm. Court
Precinct 4 Commissioner
Upshur County Courthouse
Gilmer, TX 75644

Re: Bid on Equipment

Item:

1989 Chev 1 ton truck W/utility bed Vin #: 1GBGR34K2KF306588

Bid: $400.00

Submitted by:

T. D. Meyer
500 N. Mimosa Rd.
Gilmer, TX 75644

903-725-6933

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 621

1593 U. S. Highway 271 North
Gilmer, Texas 75644

August 28, 2002

Hon. County Judge Charles Still &
County Commissioners, Upshur County, Texas

Dear Sirs:

In response to your recently published notice of sale in the Gilmer Mirror, I respectfully submit the following bid for the items of equipment described below along with any spare parts and owner's manuals that are to be included with these items:

For the 450 John Deere Dozer (3 way blade) SN#210639T I am willing to pay the sum of Five Thousand One Hundred Fifty One and 99/100s Dollars ($5,151.99).

For the Vermeer Chipper (3 point hitch;PTO drive) SN#1VRD06092R1000303 I am willing to pay the sum of Three Thousand Six Hundred Five and 99/100s ($3,605.99).

If I am the successful bidder of either or both of these items, the terms of my purchase will be by a cashier's check drawn on a local bank at the earliest opportunity possible after I have been notified that my bid is accepted.

Your careful consideration of my bid is appreciated.

Sincerely,

Jeff Baird

Jeff Baird
Tel.: 903-797-2060

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:10
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 622

NOTICE OF SALE

Upshur County Commissioner's Court will open sealed bids Friday, August 30, 2002 at 9:00 a.m. for the sale of the following:

One 1989 Chevrolet 1-ton truck w/ utility bed VIN# 1GBGR34K2KF306588
One 450 JD Dozer (3 way blade) SN# 210639T
One JCB Extenda Hoe SN# 3C-1400-295506
One Vermeer Chipper (3 point hitch; PTO drive) SN# 1VRD06092R1000303

These items may be seen at the Pct #4 barn in Upshur County, Texas. For more information, contact Commissioner Russell Green at 903-843-4023 or the county barn at 903-762-6731.

Bids must be received in the County Auditor's office, Third Floor of the Upshur County Courthouse, Gilmer, Texas, by 5:00 P.M., Wednesday, August 28, 2002.

Terms will be cash, cashiers check or money order. The County reserves the right to accept all or part of any bid and award the bid to the highest responsible bidder.

Charles Still
County Judge

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:09
UPSHUR COUNTY, TX.
BY_____ DEPUTY

VOL 62 PG 623

NORTRAX SOUTH

QUOTATION

TO: UPSHUR COUNTY
P.O. BOX 730
GILMER, TX.75644

NORTRAX

Joe Gunn
Account Manager

413 South Eastman Road
Longview Texas 75602

Office 903-758-3326
Fax 903-757 2924
Mobile 903-780-6952
Home 903 939-0383
joe gunn@nortrax com

CONSTRUCTION & FORESTRY EQUIPMENT

DATE:8-28-02	CUST REF: UPSHUR COUNTY			
QUANTITY	PART NO. MODEL NO.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1		2002 JOHN DEERE 410G 4X4		57,438 00
		CAB A/C		
	•	1 YEAR FULL MACHINE		
	•	OPTIONAL WARRANY AND FINANCING ON		
	•	ATTACHED PAGES		
		TRADE ON 580D SN9070008	TRADE VALUE	10,000 00
			SELLING PRICE	
	BUY BACK	36 MONTH- $36,000.	TAX	
		48 MONTH- $30,000.	TOTAL PRICE	47,438.00

Delivery:

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:11
UPSHUR COUNTY, TX.
BY _____ DEPUTY

This Quotation is valid until: 8/28/2002

Nortrax South of: Longview, TX

(903) ~~730-7019~~ 780-6952

Signed

VOL 62 PG 124

NORTRAX SOUTH

QUOTATION

TO: UPSHUR COUNTY
P.O. BOX 730
GILMER, TX.75644

DATE:8-28-02	CUST REF: UPSHUR COUNTY			
QUANTITY	P.O.T.O. MODEL NO.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1		2002 JOHN DEERE 410G 4X4		57,438.00
		CAB A/C		
	•	1 YEAR FULL MACHINE		
	•	OPTIONAL WARRANY AND FINANCING ON		
	•	ATTACHED PAGES		
		TRADE ON 580D SN9070008	TRADE VALUE	10,000 00
			SELLING PRICE	
	BUY BACK	36 MONTH- $36,000.	TAX	
		48 MONTH- $30,000.	TOTAL PRICE	47,438.00

MUNICIPAL LEASE WITH A NON-APPROPRIATION OF FUNDS CLAUSE

36 MONTH -$1426 94

48 MONTH -$1097 72

This Quotation is valid until. 8/28/2002

Nortrax South of: Longview, TX
(903) ~~738-7630~~ 758 6952

Signed

VOL 62 PG 625

NORTRAX SOUTH

QUOTATION

TO: UPSHUR COUNTY
P.O. BOX 730
GILMER, TX.75644

DATE:8-28-02	CUST REF: UPSHUR COUNTY			
QUANTITY	PART NO. MODEL NO.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1		2002 JOHN DEERE 410G 4X4		57,438 00
		CAB A/C		
	•	1 YEAR FULL MACHINE		
	•	OPTIONAL WARRANY AND FINANCING ON		
	•	ATTACHED PAGES		
		TRADE ON 580D SN9070008	TRADE VALUE	10,000 00
			SELLING PRICE	
	BUY BACK	36 MONTH- $36,000.	TAX	
		48 MONTH- $30,000.	TOTAL PRICE	47,438.00
	RETAIL NOTE 2% BUY DOWN-			948.76
	36 MONTH 2.9% INT.- $1405 20		TOTAL PRICE	48,386.76
	48 MONTH 4.9% INT.-$1112.25			

This Quotation is valid until: 8/28/2002

Nortrax South of: Longview, TX
(903) 738-7810

Signed _____

VOL 62 PG 626

JOHN DEERE Dealer Net

JOHN DEERE Construction and Forestry Equipment Dealers

SECURE EXTENDED STANDARD PRICE

MODEL: *410G*

COVERAGE TYPE: *New*

COVERAGE: *Full Machine*

TYPE OF SECURE EXTENDED: *Non Pro-rated*

APPLICATION: *Government*

COUNTRY: *United States of America*

Select the Coverage Options: Full Machine

Show Prices | Back To Selection

Hours	12 MOS	24 MOS	36 MOS	48 MOS	60 MOS	72 MOS	84 MOS
500		391	536				
1000		411	691	871	1,011		
1500		616	852	1,102	1,300		
2000		821	1,136	1,345	1,590		
2500		1,026	1,420	1,682	1,895		
3000		1,232	1,704	2,018	2,274		
4000		1,642	2,196	2,683	3,030		
5000		2,053	2,578	3,337	3,785		
6000		3,266	4,250	4,922	5,482		
7000		4,722	5,916	6,750	7,459		
8000							
9000							
10000							

Please forward your comments to Webmaster

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VOL 62 PG 627

JOHN DEERE Dealer Net

JOHN DEERE Construction and Forestry Equipment Dealers

SECURE EXTENDED STANDARD PRICE

MODEL : *410G*

COVERAGE TYPE : *New*

COVERAGE : *Power Train and Hydraulics*

TYPE OF SECURE EXTENDED : *Non Pro-rated*

APPLICATION : *Government*

COUNTRY : *United States of America*

Select the Coverage Options: Power Train and Hydraulics

Show Prices | Back To Selection

Hours	12 MOS	24 MOS	36 MOS	48 MOS	60 MOS	72 MOS	84 MOS
500		226	309				
1000		237	399	503	583		
1500		355	492	636	750		
2000		474	655	776	917		
2500		592	819	970	1,093		
3000		711	983	1,164	1,312		
4000		948	1,267	1,548	1,748		
5000		1,184	1,487	1,925	2,184		
6000		1,884	2,452	2,840	3,163		
7000		2,724	3,413	3,894	4,303		
8000							
9000							
10000							

Please forward your comments to Webmaster

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VOL 62 PG 628

JOHN DEERE Dealer Net

JOHN DEERE Construction and Forestry Equipment Dealers

SECURE EXTENDED STANDARD PRICE

MODEL : *410G*

COVERAGE TYPE : *New*

COVERAGE : *Power Train*

TYPE OF SECURE EXTENDED : *Non Pro-rated*

APPLICATION : *Government*

COUNTRY : *United States of America*

Select the Coverage Options: Power Train

Show Prices | Back To Selection

Hours	12 MOS	24 MOS	36 MOS	48 MOS	60 MOS	72 MOS	84 MOS
500		151	206				
1000		158	266	335	389		
1500		237	328	424	500		
2000		316	437	517	612		
2500		395	546	647	729		
3000		474	655	776	874		
4000		632	845	1,032	1,165		
5000		790	992	1,284	1,456		
6000		1,256	1,635	1,893	2,108		
7000		1,816	2,275	2,596	2,869		
8000							
9000							
10000							

Please forward your comments to Webmaster

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FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12: 11
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 629

MINIMUM SPECIFICATIONS FOR NEW LOADER BACKHOE

ENGINE:	MUST BE MINIMUM OF 93 (92) SAE NET HORSEPOWER; WARNING ALARM FOR HIGH ENGINE TEMPERATURE OR LOW ENGINE OIL PRESSURE.
TRANSMISSION:	FULLY SYNCHRONIZED 4-SPEED FORWARD & REVERSE (3) POWER SHUTTLE; TORQUE CONVERTER
WEIGHT:	MINIMUM OPERATING WEIGHT OF 15,300 LBS.
DRIVE:	4-WHEEL DRIVE WITH ENGAGE FROM OPERATOR SEAT
ELECTRICAL:	12 VOLT; NEGATIVE GROUND; ~~63~~ 95 AMP ALTERNATOR, 900 (1500CCA) COLD CRANKING AMP BATTERY
BACKHOE:	COMBINATION FLIP OVER STABALIZER PADS; 24" HEAVY DUTY BUCKET; HAND CONTROLS FOR BOOM, BUCKET AND DIPPER
LOADER:	SINGLE LEVER CONTROL; RETURN TO DIG; SELF LEVELING; 7,300 LB. LIFT CAPACITY TO FULL HEIGHT; 93" (92" 1.5 CUYD) WIDE BUCKET WITH BOLT ON EDGE AND 1.4 OR LARGER CUBIC YARD CAPACITY; DUAL BUCKET DUMP CYLINDERS (Case is only machine that can operate these)
HYDRAULICS:	AT LEAST 42 GPM @ 3000 PSI @ 2200 RPM
STEERING:	POWER
OTHER:	ROPS CAB WITH HEATER AND AIR CONDITIONER; SAFETY FLASHERS; BRAKE LIGHTS AND TURN SIGNALS; HORN; BACK-UP ALARM; REAR VIEW MIRROR
WARRANTY:	INCLUDE ALL WARRANTY OPTIONS WITH NO LESS THAN 1 YEAR FULL WARRANTY. INCLUDE IN BID BUY-BACK AND FINANCING OPTIONS AND EXTENDED WARRANTIES
TRADE-IN INFO:	CASE BACKHOE

Our machines hold more, out perform CASE
Why 4 gears in Reverse

VOL 62 PG 630

BID EXCEPTIONS

Engine: Minimum HP 93—John Deere has 92 HP but has more digging force, bucket power dig, and dipperstick lift capacity. John Deere also offers a wet sleeve engine that runs cooler and uses less fuel.

Transmissioin: John Deere has 4 speed forward and 3 speed in reverse for safety reasons. Backhoe doesn't need to run as fast in reverse.

Electric: John Deere offers a 95 amp alternator and 1500 cranking amps.

Loader: John Deere has a 92" bucket with a 1.5 cu Yd bucket, also has one cylinder to operate bucket Two cylinders is just more cost and more maintenance.

VOL 62 PG 631

Product Specification Manual

Worldwide Construction Equipment Division

Comparison Table

John Deere would not perform like CASE

Export | Options | Refresh

Requested comparison is displayed below:

< Back | More

MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
DATE OF SPECIFICATION	Apr-01	Oct-00
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
ENGINE		
Manufacturer/Model	John Deere / 4045T	Case / 4T-390
Net Power hp (kW) @ Rated rpm	92 (69) @ 2000	99 (74) @ 2200
# Cylinders and Displacement cu in (L)	4 - 276 (4 5)	4 - 239 (3 9)
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
ELECTRICAL Volts / Alternator Amps	12 / 65	12 / 65
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
TRANSMISSION		
Type	Powershift / Power shuttle	Synchromesh / Power shuttle
Speed Ranges F/R	4 x 3	4 x 4
Maximum Speeds mph (km/h)		
Forward	24 2 (39 0)	25 7 (41 4)
Reverse	16 6 (26 7)	31 0 (49 9)
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
BRAKES		
Type	Wet multiple disc	Oil (wet) disc
Actuation	Not published	Hydraulic/individually

VOL 62 PG 632

		applied
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
HYDRAULIC SYSTEM		
Pump Type	Axial-piston	Tandem gear
Pump Flow gpm (L/min)	42 (159)	42.5 (161)
System Pressure psi (kPa)	3625 (24 980)	3050 (21 010)
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
BACKHOE, Fixed Length Dipperstick		
Max Digging Depth, ft & in (mm)	15' 8" (4 780)	16' 4" (4 980)
2 ft (0 61 m) Flat Bottom, ft & in (mm)	15' 8" (4 780)	15' 10" (4 830)
Reach from Swing Center, ft & in (mm)	19' 8" (5 990)	19' 8" (5 990)
Truck Loading Height, ft & in (mm)	12' 6" (3 810)	11' 5" (3 480)
Digging Force Crowd, lb (kN)	8,741 (38 9)	8,449 (37 6)
Bucket, Power Dig, lb (kN)	14,801 (65 8)	14,718 (65 5)
Boom Lift Cap @ Ground Level, lb (kg)	3,136 (1 422)	3,330 (1 510)
Dipperstick Lift Cap @12" height lb (kg)	5,655 (2 565)	5,290 (2 400)
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
BACKHOE STANDARD BUCKET		
SAE Heaped Capacity, cu ft (cu m)	3 3 - 12 5 (0 09 - 0 35)	3 4 - 12 7 (0 10 - 0 36)
Backhoe Bucket Width, in (mm)	12" - 36" (300 - 910)	12" - 36" (300 - 910)
Bucket Rotation, deg	190°	200°
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
LOADER		
SAE Heaped Capacity, cu yd (cu m)	1.5 ~~1.25~~ (0 96)	Not published
Loader Bucket Width, in (mm) 921	~~86~~ (2 180 mm)	93" (2 360 mm)
Breakout Force, lb (kN)	10,210 (45 4)	10,980 (48 8)
Lift Capacity to Full Height, lb (kg)	7,340 (3 329)	7,327 (3 324)
Dump Clearance @ 45 deg , ft & in (mm)	8' 4" (2 540)	9' 0" (2 740)
Dump Reach, in (mm)	35 5" (900)	25 2" (640)
Bucket Hinge Pin Max Hgt, ft & in (mm)	11' 0" (3 350)	11' 5" (3 480)
Coupler (Mechanical, Hydraulic)	Optional (Actuation not pub)	Opt / Hydraulic
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**

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FOUR WHEEL DRIVE		
Wheelbase, in (mm)	82 7" (2 100)	84 5" (2 150)
Curb Turning Radius		
Without Brakes, ft in (mm)	13' 6" (4 110)	12' 9" (3 890)
With Brakes, ft in (mm)	11' 5" (3 480)	12' 4" (3 760)
Bucket Clearance Circle, diameter		
Without Brakes, ft in (mm)	33' 8" (10 260)	Not published
With Brakes, ft in (mm)	29' 7" (9 020)	Not published
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
DIMENSIONS		
Transport Height ft & in (mm)	12' 11" (3 940)	11' 2" (3 400)
Transport Length ft & in (mm)	23' 11" (7 290)	23' 5" (7 140)
Transport Width ft & in (mm)	7' 6" (2 290)	7' 9" (2 360)
Width Over Tires in (mm)	7' 2" (2 180)	Not published
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
STANDARD TIRES		
Rear Tire Size 2wd	19 5L-24 10 PR	21L-24 10 PR
Rear Tire Size 4wd	19 5-24 10 PR	21L-24 10 PR
Front Tire Size 2wd	11L-16 12 PR	14 5/75-16 1 10 PR
Front Tire Size 4wd	12 5/80-18 10 PR	14-17 5 10 PR
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
CAPACITIES		
Fuel Tank gal (L)	36 (136)	42 (159)
Hydraulic Reservoir gal (L)	Not published	14 5 (55)
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
OPERATING WEIGHT, lb (kg) 2WD,ROPS	15,000 (6 804)	15,268 (6 926)
MANUFACTURER	**John Deere**	**Case**
MODEL	**410G**	**590 Super M**
OPERATING WT, lb (kg) 4WD, CAB,EXT.HOE	15,325 (6 951)	15,661 (7 104)

< Back More

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VOL 62 PG 634

FUTURE EQUIPMENT

Upshur County Precinct 1 Bid

1. Loader Backhoe **NO BID**

2. Tractor with Boom Cutter **NO BID**

EULESS: 2019 AIRPORT FREEWAY · EULESS, TEXAS 76040 · 817-283-2844
SHERMAN: 3800 HIGHWAY 82 EAST · SHERMAN, TEXAS 75090 · 903-893-7586
GAINESVILLE: 3218 HIGHWAY 82 WEST · GAINESVILLE TEXAS 76240 · 817-668-4314
TYLER: 914 S SOUTHWEST LOOP 323 · TYLER TEXAS 75701 · 903-583-0201
LONGVIEW: P91 SOUTH EASTMAN ROAD · LONGVIEW, TEXAS 75602 · 903-753-4481

CASE

VOL 62 PG 633

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LONGVIEW: P91 SOUTH EASTMAN ROAD · LONGVIEW, TEXAS 75602 · 903-753-4481

CASE

VOL 62 PG 635 file

TAX ASSESSOR-COLLECTOR'S BUDGET FOR NON-BUDGETARY FUNDS HELD BY TAX ASSESSOR-COLLECTOR

Salary Fulltime Employees	-	1800.00
Education	-	500.00
Equipment	-	2000.00
		4300.00

Budget submitted to County Budget Officer
August 20, 2002

County Judge Charles L. Still

County Tax
Assessor-Collector Michael L. Smith

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:12
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 636

EWELL VOLUNTEER FIRE DEPARTMENT

A Non-Profit Chartered Organization

Constitution and Bylaws

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12: 11
UPSHUR COUNTY, TX.
BY _____
DEPUTY

VOL 62 PG 637

Ewell Volunteer Fire Department Bylaws
A Non-Profit Chartered Organization

Dated 7 June 2001

The Ewell Service Club, by secret ballot of all members present, voted to remove the Ewell Volunteer Fire Department from the jurisdiction of the Ewell Service Club, and to remove the control and responsibility of the Ewell VFD from the Ewell Service Club
As of 8 June 2001, Ewell VFD is a Non-Profit Chartered Organization.

Article I
TITLE AND OBJECTIVE

Section 1
This new organizational structure shall continue to be known as the EWELL VOLUNTEER FIRE DEPT, hereafter referred to in this Constitution as "The Department "

Section 2
The Department is established as a non-profit, chartered, charitable, beneficial, patriotic and civic organization ran solely by a group of volunteer firefighters dedicated to these precepts

Section 3
The Ewell VFD is organized to engage in the activities of operating and maintaining a volunteer fire Department in or about the geographical area defined as a five (5) square mile radius of the fire station, and the area of division as established by the dispatch center of the Gilmer Fire Department Ewell VFD will engage in mutual aid with other Departments as necessary and requested for fire control

Article II
ORGANIZATION

Section 1
The Department shall be composed of no more than forty (40) members The Department shall be divided into two (2) groups, which shall be known as Company One and Company Two, respectively If not enough members are available for 2 companies, all membership will be known as Company One and will help when available on all fire calls or emergencies

Section 2
The officers of the Department shall consist of one (1) Chief, one (1) Assistant Chief, two (2) Captains and two (2) Lieutenants, one each of the 2 above for each Company, if 2 Companies are formed, and also one (1) Secretary/Treasurer, one (1) Chaplain, and one (1) Sergeant At Arms

ARTICLE III
MEMBERSHIP

Section 1
Any person of good character and standing, who has not been convicted of any theft or felony, nor presently under indictment for any felony, are at least 18 years of age, a resident of Upshur County for at least 6 months, or has been a member in good standing with another fire Department for a duration of at least 12 months, and is within 10 minutes of the fire station, may apply for membership with the Ewell VFD

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Section 2
New applicants for membership shall submit an application form to the membership committee Within 30 days following receipt of application, the committee shall verify the application and qualifications. Upon approval of the committee, the applicant shall be brought before the membership for approval or rejection, at a regular business meeting

1 The candidate must attend three (3) regular meetings of the Department before being brought before the membership for a vote
2 The candidate cannot be present in the room while discussion by members and the membership committee are taking place
3 The recommendation of the committee may be overruled by the membership if there is just cause for discrimination (other than those protected by the Discrimination Act in regards to gender, marital status, political or religious beliefs, etc) against the candidate
4 All votes will be taken by secret ballot
5 On approval by majority vote the candidate will be known as a probational member

Section 3
Probationary members shall not

1 Participate in votes by the membership, after being approved by Departmental vote
2 Be issued equipment nor participate in actual activities until attending at least three (3) organizational classes

Upon recommendation by the Fire Chief or his designated representative, the probationary member shall respond to alarms and participate in actual emergencies only under close supervision of the Chief and Line Officers

Section 4
A At the conclusion of a minimum of three (3) months of probationary membership, the Chief or designated representative will review the qualifications of the probationary member for recommendation as an active membership candidate
B Upon the recommendation of the Chief and nomination by the membership by secret ballot, the majority of the members present at the regularly scheduled meeting may, provided the candidate has attended a minimum of sixty (60) percent of the scheduled meetings, approve the candidate as an active member with all the rights and responsibilities afforded them

Section 5
All basic members should complete all of the requirements of the seventy (70) hour introductory course and then begin work on completing the standard qualifications as set by the TEXAS FIREFIGHTERS & FIRE MARSHALLS ASSOCIATION, as outlined in the certification manual

Section 6
The membership committee in the following cases may recommend exceptions to the requirements of the Sections 2 through 5 above
Former members in good standing with Ewell VFD who have reapplied for membership as probationary or active member, approved at the discretion of the membership, provided they have shown a knowledge of Ewell VFD standard procedures
Exceptionally qualified applicants, who because of past firefighting experience and training, will be able to make an immediate and significant contribution to the Department, and have a knowledge of the Department's standard procedure, may be brought directly into the Department by recommendation of the Fire Chief and approval of the membership

ARTICLE IV
ELECTION OF OFFICERS

Section 1
The officers shall be elected by secret ballot at the business meeting in November of each calendar year, and assume their offices as of midnight, January 1 of the following year

Section 2
When an office becomes vacant, an election must be held within thirty (30) days to elect a member to fill the unexpired term

Section 3
No officer may hold more than one (1) office at the same time This does not apply to an officer serving on a committee or acting as Training Coordinator The only exception to this is if there are not enough active members to hold office

ARTICLE V
ATTENDANCE

All members are required to attend all meetings unless excused by notifying the Chief or Assistant Chief at least 1 day prior to the meeting Excused absences will include work, illness, vacation, school, church service, fire-related activities, or death in the family SFFMA requires that a volunteer firefighter attend 40% of drills, 25% of fires, and 4 hours of training per year Members that do not attend meetings for 45 days will be placed on reserve status Officers placed on reserve status will lose authority over an active officer of any rank unless no other active officer is present or the active officer places authority with the reserve officer If 2 reserve officers are present, the officer holding highest rank or most training shall be in command of other reserve officers, and can assume command from an active officer If a member does not make the recommended amount of calls, or other fire-related meetings/activities attended by the Ewell VFD, that member shall pay his or her own SFFMA dues, at the discretion of the Department All training paid by the Department shall be at the discretion of the Chief and Training Officer

ARTICLE VI
DUTIES OF FIRE CHIEF

Section 1
It shall be the duty of the chief to call all regular and special meetings, to preside at all meetings, to decide on all points of order that may arise, subject to an appeal by the membership In the case of an appeal, the majority vote of all members present shall be necessary to reverse the Chief's decision

Section 2
The Chief shall see that each subordinate officer fulfills their obligations to their office, and does so properly

Section 3
The Chief shall sign all checks drawn on the Department's account, which also must be countersigned by the Secretary/Treasurer In the event of the Chief's absence, a countersignature by another qualified officer is required

Section 4
The Chief shall cast a vote only to break a tie in matters brought before the Department.

Section 5
The Chief shall enforce the entirety of the constitution and bylaws of the Department to the best of his or her ability

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Section 6
The Chief shall be present at all fires and emergencies to which the Department responds, if possible, and will command the plan of action to be taken by the Department The only exception is that the Chief may leave command in the hands of the incident commander or other qualified officer if the Chief feels that the incident will proceed correctly

Section 7
The Chief shall appoint the training officers, with the help of the Training Coordinator. The training officers must be qualified to conduct the training for which they are appointed

Section 8
The Chief shall call special meetings of the Department at the written request of five (5) or more members Such requests must state in detail the object of the call

Section 9
The Chief shall appoint the membership committee consisting of three (3) members

Section 10
The Chief shall appoint the Constitution and Bylaws Committee, consisting of four (4) members

Section 11
All appointments shall be made for the committees at the beginning of each Fire Year.

Section 12
A training coordinator shall be recommended and the membership shall vote on the recommendation A fee must be paid to the SFFMA with a probationary coordinator form submitted There is a three (3) year time limit to complete the necessary training to be certified

ARTICLE VII
DUTIES OF ASSISTANT FIRE CHIEF

Section 1
The Assistant Chief shall perform the duties of the Chief in the case of his/her absence, and shall assist the Chief in the performance of his/her duties

Section 2
The Assistant Chief shall be in charge of the issuance and recording of personnel equipment such as protective clothing, helmet, boots, gloves, badges, pagers, radios, and any other such items that may be needed by the Department The Assistant Chief shall also assign members to the different Companies as available

ARTICLE VIII
DUTIES OF THE CAPTAIN

The captains of both companies (if more than one exist) shall assist the Assistant Chief in his/her duties as described above In the absence of the Chief and Assistant, the Captain with the most training (if applicable) shall assume charge and authority over the Fire Department Each Captain shall have command of a Company of members, if available, preferably 1 by day and 1 by night

ARTICLE IX
DUTIES OF LIEUTENANT

The Lieutenant(s) shall assist the Captain(s) in all duties as described above The Lieutenant shall perform the duties of the Captain(s) in his/her absence, and in the case of more than one Lieutenant being available, the senior officer shall assume command and authority

ARTICLE X
DUTIES OF SECRETARY/TREASURER

Section 1
The Secretary/Treasurer shall keep record of all proceedings of the Department in journal form, and perform roll call at the Department meetings

Section 2
The Secretary/Treasurer shall sign all checks drawn on the Department's account (which must be countersigned by the chief) In his/her absence, a qualified officer must sign

Section 3
The Secretary shall give each member at least one (1) day's notice of special meetings, which shall include time, place and date

Section 4
The Treasurer shall keep the financial records of the Department and make all deposits of monies received by the Department into the Department's checking account

Section 5
The Secretary shall notify each person elected a member of such election and provide each member with a copy of the bylaws The Secretary is also responsible for providing members with any changes to such bylaws

Section 6
The Treasurer shall at each business meeting present a detailed financial report, including current expenses and income/deposits

Section 7
The Treasurer shall on the first Thursday after the first Monday, give to the Upshur County Fire Protection District #1 Secretary all of the invoices for the current month, so the Department can be reimbursed for expenses incurred The reimbursement check can then be picked up at the monthly fire district meeting by the Chief who must attend that meeting If he/she is unable, a designated officer will be sent instead and will be responsible for collecting the check.

ARTICLE XI
DUTIES OF THE CHAPLAIN

The Chaplain is responsible for all religious activities or requests of the Department

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ARTICLE XII
DUTIES OF THE SERGEANT AT ARMS

Section 1
The Sergeant at Arms shall maintain order at proceedings of the Department, and enforce the Constitution and Bylaws of the Department

Section 2
The Sergeant at Arms shall have the authority to levy any fines, but no more than 50 cents ($0.50) for infractions of the Constitution and Bylaws

Section 3
In the absence of the Sergeant at Arms, the officer in charge shall appoint a temporary Sgt for that proceeding

ARTICLE XIII
DUTIES OF THE MEMBERSHIP COMMITTEE

Section 1
The membership committee shall consist of three (3) members of the Department appointed by the chief.

Section 2
The application of any person to become a member of the Department shall be referred to the committee by the Secretary, who will obtain such information as may be needed to determine whether the candidate will make a proper member or not, and shall report their findings to the Department at the first regular business meeting after the receipt of the application

Section 3
The membership committee shall contact members who have three (3) consecutive unexcused absences and investigate each case The committee shall report their findings to the Department at the next regular business meeting

ARTICLE XIV
IMPEACHMENT OF OFFICERS

Any officer of the Department who abuses their authority may be impeached and removed from office by a vote of ¾ (75%) of the membership The charge against the officer must be put in writing and filed with the Secretary at least one (1) month before a vote may be taken upon it The charge made against him/her must be served to him/her at least two (2) weeks before a vote can be taken at a regular meeting

ARTICLE XV
ELECTION OF JUNIOR MEMBERS

Section 1
Any person of good character and standing, who has not been convicted of a felony or theft, nor presently under indictment for any felony, nor referred to the juvenile authorities for supervision, and are between the ages of sixteen (16) and eighteen (18), are residents of Upshur County and live within 10 minutes of the fire station, and sponsored by a regular member of the Department, shall be eligible for membership in the Junior Firefighters program of this Department

Section 2
The Junior Firefighter program of the Department will be limited to six (6) members Each sponsoring member must file a completed application and minors release form with the Secretary for each prospective member, and have the applicant present at the next regular meeting for an interview with the Department. The same voting procedures apply to the Junior Department as in the regular Department

ARTICLE XVI
GENERAL DUTIES, RULES, AND FINES FOR MEMBERS

Section 1
The members of the Department shall obey the commands of their senior officers while engaged in Fire Department activities

Section 2
The members of the Department shall be prompt in responding to all activities of the Department

Section 3
Any member who does not attend a minimum of twenty-four (24) regular fire meetings per year shall be expected to pay a fine of $1 00 (one dollar) for each meeting missed The monies gathered from these fines will go into a petty cash fund to help defray the cost of refreshments at the regular meetings

Section 4
Any member who has 3 (three) consecutive unexcused absences from meetings shall be referred to the membership committee, to be investigated as to the cause The findings shall be reported at the next business meeting, and should the findings obtained be unsatisfactory to the committee, the membership may vote by secret ballot to determine if the member in question shall be placed on probation, expelled or continue with the Department A requirement of 2/3 (two-thirds) of the voting members is needed to remove the member from the Department If the member is to remain in the Department, and is absent (unexcused) from the next 4 consecutive meetings, they will automatically be removed from the membership roll If a member is expelled, the membership committee shall contact the member by Certified Mail with a return receipt requiring the signature of the individual involved

Section 5
Excused absences will be allowed for the following reasons work, school, illness, church service, vacation, death in the family, and fire-related activities An excused absence will be granted and recorded if notice is given before the start of any regular meeting If excused absence is in order, it will be recorded as XA, no fine will be levied, and it will not be recorded as an absence for dismissal Special consideration may be given by the Fire Chief and Training Officer

Section 6
A leave of absence shall be granted to any active member upon request in writing for a period not to exceed one (1) year, except for military service In the event of military service, or hospital stay, the leave shall be granted for the duration of the service or stay without a fine being levied

Section 7
NO member shall appear at the meetings or any fire-related activities of the Department in a state of intoxication, or shall be guilty of using insulting, profane, or otherwise inappropriate language or behavior, which would disgrace the Department Penalty for violating this bylaw is expulsion from the Department

Section 8
Should the members be required to pay any annual fee required by the State, and a member refuses to pay such fee, automatic expulsion from the Department will be required Any member having difficulty with any fees should contact the Chief or Assistant Chief

Section 9
Any member, upon leaving the Department, must return any equipment issued to him/her by the Department In the event he/she has disposed of such equipment, the member will be charged for replacement of equipment lost

Section 10
Sirens, lights, or warning devices may only be used in case of emergency, parades, or special functions as approved by the officer in charge

Section 11
No probationary member shall be allowed to drive any fire-response vehicle, except at a drill or training exercise, under the direction and supervision of an officer Further, no probationary member shall be allowed to display warning devices on their vehicle, or hold office until after their probationary period is over After probationary period has expired, the officers shall review the performance of the new member and make their recommendation to the Department Upon approval the new member shall be given the necessary driver training to operate the fire-response vehicles No probationary member shall sponsor a prospective member for membership

Section 12
Any member using the Department to aid in violating local, State or Federal law will be subject to expulsion by secret ballot 2/3 of the members present and voting are required to expel a member, and voting will take place at the next business meeting

Section 13
In the event of a general alarm, when the order to take up equipment is declared by the officer in charge, the entire company and/or all Department personnel available shall assist in putting all gear away, and ensure that all equipment is in a prepared state of readiness for the next call out, such as fuel, oil, water, etc.

Section 14
All members responding to any Department action shall report to the station for roll call, unless otherwise directed or approved by an officer in charge The exception is if responding directly to a fire scene and member is not needed to bring any equipment to fire scene, or has equipment already in their personal vehicle

Section 15
All members who are not officers will hold seniority based upon experience determined by the officers and Training Coordinator There will be in a place a chain of command structure if no officers are present on any given Department situation

ARTICLE XVII
ADDITIONAL RULES CONCERNING JUNIOR MEMBERS

Junior members will comply with Article XV, in regards to duties of regular members, and additionally the following
No junior member shall drive or operate in any manner any emergency vehicle, or display warning devices on their personal vehicle for as long as they are a junior member Also, no junior member shall ride on the outside of the cab of an emergency vehicle while responding to or returning from any fire Department function or activity No junior member shall hold any Department office, or vote on an action in the Department No junior member shall sponsor a prospective member for membership These rulings apply for as long as the junior member remains as such

ARTICLE XVIII
REGULAR DRILL MEETINGS

Regular fire training drills/meetings shall be held on the 1st and 3rd Tuesday night of each month. The time and place are determined by the membership Training drills are to be of not less than 2 hours duration Regular business meetings will be held on the last meeting of the month Members should make every effort to attend all of the Department drills and meetings, as records of attendance will be kept, and the attendance policy stated above will be enforced

ARTICLE XIX
PROCEDURE OF MEETINGS

1 Prayer, Pledge of Allegiance
2 Roll Call
3 Reading of previous meeting's minutes
4 Treasurer's Financial Report
5 Report of Committees, Balloting for candidates
6 Applications for membership
7 Unfinished and miscellaneous business
8 Equipment report

ARTICLE XX
RULES OF ORDER

1 Only one member shall be entitled to the floor at one time
2 Any member desiring the privilege of the floor shall rise and address the chair
3 No member shall be allowed to speak until properly recognized by the chair
4 No question can come before the Department unless properly moved and seconded and recognized for discussion by the chair
5 Any member may call for yeas and nays on any question, and each member shall be required to answer to his/her name during roll call, unless excused by the chair
6 Any questions, unless stated in the bylaws, shall be settled by majority vote
7 No member may speak for more than 5 minutes on any subject at one time or more than twice on the same subject, except by permission of the chair
8 When any member raises a point of order, the person having the floor shall take their seat until the chair decides the point The person having the floor may resume, if proper
9 When a motion is properly before the Department, it must be disposed of before another can be brought up A motion made must not be subject to more than 2 amendments
10 No subject brought for discussion may be taken up during the same meeting, unless it was so understood when disposed of
11 Any motion to reconsider must come from a member who voted with the majority when the decision was made
12 Any member may appeal a decision made to the Department In the event of an appeal, the question stated thusly "Shall the decision of the chair be sustained?" which shall then be decided by a 2/3 majority vote of members present
13 The chief will not vote except to cast a deciding vote in the event of a tie

ARTICLE XXI
RULES AND REGULATIONS REGARDING MASCOT MEMBERSHIP

Section 1
Persons eligible for membership as Mascots must be between the ages of 12 and 16 at the time of application All applicants must submit a minor's release form signed by their parents/guardians, to be approved by the Department This release form serves the purpose of releasing the Ewell VFD from any responsibility in the event of an accident or injury to an individual while serving as a Mascot Both parents must sign the form, if applicable, and notarized Each Mascot will be voted on in the same manner as for a member of the regular Department.

Section 2
Membership for mascots shall be limited to four (4) members at any given time

Section 3
After a mascot's 16th birthday, they may seek membership in the Junior firefighter program. They will be required to file an application for this position.

Section 4
Mascots will not be allowed to ride on any fire Department vehicle at any time, and will not be allowed to ride with any Department member while en route to an emergency

Section 5
Mascots are not allowed to use any Department equipment or personal equipment of members unless authorized and wholly supervised by an officer or their designee

Section 6
Mascots shall not be allowed to actively participate in fire drills or training sessions

Section 7
If a mascot engages in any disruptive or otherwise unacceptable behavior, they are subject to dismissal after a review by the Department officers

Section 8
It will be the duty of the mascots, under supervision of regular Department members, to assist the membership in maintaining the equipment and trucks, and to assist in fundraising activities

ARTICLE XXII
AMENDMENTS TO CONSTITUTION AND BYLAWS

Section 1
No alterations or amendments shall be made to this constitution or bylaws unless proposed in writing at a regular business meeting The amendment shall be referred to the Constitution committee, who shall report at the next business meeting, and it shall be acted upon and adopted only by approval of ¾ of members present

Section 2
This amendment revision shall go into effect immediately after being approved by the majority vote as stated above The amended revision supercedes all previous amendments and bylaws of the Department The officers currently holding office and all committees shall remain as such until voting period indicated in these bylaws

ARTICLE XXIII
DISBANDING OF EWELL VOLUNTEER FIRE DEPARTMENT

Section 1
The Department shall not be disbanded except by a ¾ majority vote of the entire membership A published or served notice regarding a meeting for the purpose of disbanding shall be given at least 2 months prior to the meeting where the vote will be taken

Section 2
In the event of the disbanding of Department, all unpaid invoices and bills of any kind must be paid before closure Property belonging to the Department shall then be turned over to the Upshur County Fire Protection District #1 Any vehicles or equipment on loan from or belonging to the Texas Forestry Service or any other entity must be returned immediately

ARTICLE XXIV
GOVERNING BODY

Section 1
The body of Departmental officers shall perform all the legal signing of documents as required in respect to property, vehicles, equipment and other major purchases that legally binds Ewell VFD in any financial arrangements, contracts or similar agreements

Section 2
Reserve monies, both funded and non-funded, shall be established by the Department for the payment of all expenditures by the Department The Treasurer will disburse monies Should any third party desire to donate a substantial amount of money or other resources to the Department, the officers shall meet and draw up an outline of the donation, and present it to the regular membership in a business meeting The Department, by a 2/3 majority vote shall decide how to use or disburse the donation

Section 3
The officers shall be responsible for the purchase, lease, acquisition by mortgage or other methods, of any building, equipment, tools, vehicles, appliances, supplies, materials and other goods as shall be necessary for the maintenance, upkeep, repair, replacement and preservation of the properties of the Department

Section 4
Officers shall prepare an annual operating budget to be submitted to the Upshur County Fire Prevention District #1 by such date as determined by the district, which they will specify at a monthly meeting of the district This budge shall set forth an itemized statement of operating expenses, proposed capital expenditures for the coming year, plus any long-term, ongoing debt, such as mortgage or loan The budget shall constitute a major control under which Ewell VFD shall operate for the coming year, and there will be no substantial variation thereof In cases of emergencies involving danger to persons or property, or suspension of services necessary to the Department, the officers or their designated representative, regardless of the limitations set forth by the budget, may make expenditures as they see fit

Section 5
Officers shall coordinate and approve suitable agreements concerning use of the fire station facilities and/or equipment by guest organizations

Section 6
The Chief shall appoint a Nominating Committee at least ninety (90) days before the annual election of officers The Nominating Committee shall consist of at least three (3) members to submit qualified candidates to run for any office as they see fit This shall be done on an annual basis, with the committee presenting the names at the regular business meeting in October of each calendar year, and voted on by the membership on or before the first meeting in November Elected officers will then assume their position as of midnight, January 1 of the following year The Nominating Committee shall expire at the conclusion of the annual election.

ARTICLE XXV
STANDARD OPERATING PROCEDURES (S.O.P.)

Section 1
A set of Standard Operating Procedures (SOP) shall be established and reviewed quarterly by the Departmental officers The SOP, and any additions or revisions, shall be posted in a conspicuous place at the fire station.

Section 2
Any question not covered by the Article of Incorporation, or the Constitution and Bylaws shall be governed by Robert's Rule of Order, Revised Edition.

(Ewell VFD Constitution and Bylaws, as of June 10, 2002)

VOL 62 PG 648

Upshur County 8/12-13/2002

1 Annual Jail Report Info (last12 months)
a)Avg Population July 01 to July 02
ADP past 12 months 136.

(b)Fires 1 Deaths 0 Suicides 0

(c)Escapes Walk-away 0 Secured 0

(d)Count 139/7=117 #female inmates 8.

2. Life Safety
☒(a)Quarterly Fire Drills
Combine form
☒(b)Quarterly Air Pack Training
Combine form
☒(c)Monthly Equipment Checks

☒(d)Generator Test Log
Need to start documenting both generators individually
☒(e)Quarterly Fire Prevention Inspection & annual inspection by fire official.
Fax me copy of annual inspection.

3 Kitchen / Meals
☒(a)Annual Health Inspection
Fax me copy of annual inspection
☒(b)Menus approved by Registered Dietician
Fax me copy of approval by dietician

4. Supervision / Staffing
☒(a)Hourly Security Check Documentation
Need to keep an eye on these Some are running over the hour
☒(b)TCLEOSE Certification on Jailers (at least a temporary license)

☒(c)Documented Contraband Searches

☒(d)Facility Staffing Records
Have been short handed in past few months

5 ☒ Sanitation Checks

6 ☒Discipline / Offense Reports
Need to update disciplinary paperwork. Check sample forms we gave you.

7 ☒Grievances / Complaints

8 Classification
☒(a)Initial Training – New Jailers
Make sure to document 4 hrs Suicide Detection & Prevention and Classification on your staff
☒(b)Current Classification Files (reclassified within 90 days)
Keep an eye on 30-90 days re-classifications.
☒(c) Jail files of released inmates
☒(d) Classification Audit

9. ☒ Recreation Logs (1 hr/3 days per week)

10 ☒ Operational Plans (apprvd / revised)
Check list and get your plans sent in for approval All plans prior to 9/97

11 ☒ Commissary (annual audit)
Make sure to send copy of annual audit to Commission when it gets done

12 ☒ ADA Plan/Self Assessment
Make sure to have one of these on paper somewhere in your plans

-Need to write an ADA Plan and keep it on hand.

-Need to start keeping a signed acknowledgement by inmate of the receipt of jail rules.

-Some showers need re painting

-Need to get unmarked spray bottles marked

-Need to get pipe chases cleaned.

-Keep a close eye on TB testing Bumping the 7 day limit on most of them

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12: 11
UPSHUR COUNTY, TX.
BY _____ DEPUTY

VOL 62 PG 649

TEXAS COMMISSION ON JAIL STANDARDS
Annual Jail Report

County: UPSHUR

Sheriff: Anthony Betterton Judge: Charles L. Still

Jail Administrator: James Beasley Inspector: Dennis Cisneros

Last Inspection: 07/19/2001 Certified: ☐ Yes ☑ No Inspection Date(s): 8/12-13/02

Remedial Order: ☐ Yes ☑ No Effect: Not applicable

Reportable Incidents (Previous 12 months): Fires 1 Deaths 0 Suicides 0

Escapes 0 (Walkaway 0 Secured 0)

Date Plans Approved: 05/17/1999

1. *Facility Name*: UPSHUR COUNTY JAIL Type: Max Drill Time: 1min 20sec

Address: 405 N Titus Gilmer, TX Zip Code: 75644 Number of Variances: 0

Phone #: 903-843-2541 Fax #: 903-843-3204 Average Daily Population: 136

Sep Cells: 20 Vio. Cells: 0 Capacity: 226 Population this Date: 146

Built: 1987 Renovated: N/A Addition: 1998

2. *Facility Name*: _____ Type: _____ Drill Time: _____

Address: _____ Zip Code: _____ Number of Variances: _____

Phone #: _____ Fax #: _____ Average Daily Population: _____

Sep Cells: _____ Vio. Cells: _____ Capacity: _____ Population this Date: _____

Built: _____ Renovated: _____ Addition: _____

3. *Facility Name*: _____ Type: _____ Drill Time: _____

Address: _____ Zip Code: _____ Number of Variances: _____

Phone #: _____ Fax #: _____ Average Daily Population: _____

Sep Cells: _____ Vio. Cells: _____ Capacity: _____ Population this Date: _____

Built: _____ Renovated: _____ Addition: _____

Total Housing Capacity (including Medical Beds): 226 ***Total Holding/Detox/Violent Capacity*** (Holding/Detox/Violent): 28

Minimum Capacity: 0 Medium Capacity: 0 Maximum Capacity: 226

Female Space: Cells 2 Bunks 16 Female Population Today: 8

100 + Capacity (30% + Non - TX): ☐ Yes ☑ No

Population: during inspection ***Housing*** 139 ***Hold/Detox/Violent*** 7 ***Total System Population*** 146

Total Average Daily Population 136

Total Inspection Time: 7 1/2 hrs Interview with Court Representative: ☑ Yes ☐ No

Sheriff

Commissioners' Court Representative

TCJS Inspection Form 15 (8/99)

VOL 62 PG 650

TEXAS COMMISSION ON JAIL STANDARDS

UPSHUR COUNTY

GILMER, TEXAS

SUBJECT: COUNTY JAIL INSPECTION REPORT

State Law requires periodic inspections of county jail facilities (VTCA, Local Government Code, Chapter 351, VTCA, Government Code, Chapter 511; Chapter 297.8, Texas Commission on Jail Standards).

☒ The facility was inspected on the date indicated below, and it was determined that deficiencies exist. You are urged: (1) to give these areas of noncompliance your serious and immediate consideration; and (2) to promptly initiate and complete appropriate corrective measures. The Commission is available to discuss or assist you with the appropriate corrective measures required.

☒ Failure to initiate and complete corrective measures following receipt of the Notice of Noncompliance may result in the issuance of a Remedial Order (Chapter 297.8, et seq.).

☐ This facility was inspected on the date indicated below There were no deficiencies noted and upon review of this report by the Executive Director of the Texas Commission on Jail Standards, a certificate of Compliance may be issued per the requirements of VTCA, Chapter 511 and Texas Minimum Jail Standards

Authenticated:

Inspector Dennis Cisneros

August 12-13, 2002
Date(s) of Inspection

cc: Judge
Sheriff
Inspector

Inter-office Use Only

Received by.

Reviewed by: Date

Individuals and/or entities regulated by the Texas Commission on Jail Standards shall direct all complaints regarding the commission procedures and functions to the Executive Director at:

P.O. Box 12985, Austin, Texas 78711 (512)463-5505, Fax (512)463-3185

TEXAS COMMISSION ON JAIL STANDARDS

DATE : 8/12-13/2002

COUNTY OF UPSHUR

TYPE OF FACILITY: MAX

COUNTY JAIL INSPECTION REPORT - AREAS OF NON-COMPLIANCE (Attachment to Inspection Report)

	Jail Standards Not Complied with:		Comments
Item	Section	Paragraph	
1	275	.4	Throughout the months of June, July, and August of 2002 the 1 to 48 officer to inmate ratio is not being maintained.
			Dennis Cisneros-T.C.J.S. Inspector

VOL 682 PG 451

VOL 62 PG 652

Dennis Cisneros-T.C.J.S. Inspector

TEXAS COMMISSION ON JAIL STANDARDS
REQUIREMENTS REVIEW

County: UPSHUR Date: **August 12-13, 2002**

		REVIEWED BY	COMMENTS
259	New Construction	Dennis Cisneros	Conducted a walk through inspection of the facility
261	Existing Construction	Dennis Cisneros	Not applicable
263	Life Safety	Dennis Cisneros	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews Technical assistance provided
265	Admission	Dennis Cisneros	Reviewed a random sample of 20 inmate files Interviewed staff Reviewed policy
267	Release	Dennis Cisneros	Reviewed a random sample of 20 inmate files Interviewed staff
269	Records and Procedures	Dennis Cisneros	Reviewed policy and documentation Interviewed staff and reviewed ADA compliance evaluation
271	Classification	Dennis Cisneros	Reviewed a random selection of 20 inmate files Reviewed staff training records Reviewed internal classification audits Reviewed policy Interviewed staff Technical assistance provided
273	Health Services	Dennis Cisneros	Reviewed a random selection of 20 files Interviewed staff and inmates Reviewed training records Reviewed policy
275	Supervision/Staff - Adequate Qualified	Dennis Cisneros	Reviewed a random selection of 12 officer TCLEOSE certification records Reviewed officer documentation Interviewed staff **Deficiencies exist, see report.**
277	Personal Hygiene	Dennis Cisneros	Conducted a facility walk through Reviewed facility schedule
279	Sanitation	Dennis Cisneros	Conducted a facility walk through Interviewed staff and inmates Reviewed policy
281	Food Service	Dennis Cisneros	Conducted walk through inspection in kitchen area Interviewed staff and discussed issues concerning diabetic diets Reviewed documentation
283.1	Discipline	Dennis Cisneros	Reviewed 9 disciplinary hearing records Interviewed staff and inmates Reviewed policy Reviewed inmate rules **No records on file

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283 2	Grievance	Dennis Cisneros	Reviewed 6 inmate grievance/complaints Reviewed policy Interviewed staff and inmates
285	Exercise	Dennis Cisneros	Walk through of exercise area conducted Reviewed documentation Interviewed staff and inmates
287	Education and Library	Dennis Cisneros	Reviewed policy and schedule Interviewed staff and inmates
289	Work Assignments	Dennis Cisneros	Reviewed policy and schedule Interviewed staff and inmates
291 1	Telephone	Dennis Cisneros	Reviewed policy and schedule Interviewed staff and inmates
291 2	Correspondence	Dennis Cisneros	Reviewed policy and schedule Interviewed staff and inmates
291 3	Commissary	Dennis Cisneros	Reviewed policy and schedule Interviewed staff and inmates
291 4	Visitation	Dennis Cisneros	Reviewed policy and schedule Interviewed staff and inmates
291.5	Religious Practices	Dennis Cisneros	Reviewed policy and schedule Interviewed staff and inmates
xxx	Variances	Dennis Cisneros	Not applicable
xxx	Remedial Orders	Dennis Cisneros	Not applicable
xxx	Complaints	Dennis Cisneros	Not applicable

Inspector concerned with Staff — 8-13-02
discussed with Co. Judge & Chief Jail Deputy.

VOL 62 PG 654

SPECIAL ROAD USE AGREEMENT CONTRACT

THE STATE OF TEXAS ()

KNOW ALL MEN BY THESE PRESENTS

COUNTY OF UPSHUR ()

The undersigned Monnie Williams, hereinafter referred to as First Party, enters into and makes an agreement with Upshur County Commissioner of precinct No.___, Upshur County, and in order to get material to market it is necessary to use a portion of Upshur County roads located in Precinct No. 1, over which Commissioner has jurisdiction and obligation to maintain in good repair, and both parties being aware of possible damage to said roads as a result of hauling on and over same, enter into the following agreement:

1.

First Party agrees to use only that section of (describe exact route, direction and miles in tenths) Gerson 154 and onto Bob White Road about 1½ miles

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:42
UPSHUR COUNTY, TEX.
BY
DEPUTY

2.

First Party agrees to use its vehicles in such a manner as not to block or interfere with other traffic on said road, so that said road will be open to travel by the public at all times.

3.

First party agrees to grade, maintain and otherwise repair said road, using its own equipment, labor and materials, if any needed, during the duration of time that First Party is removing logs + pulpwood from its lands located in Precinct No. 1, Upshur County.

4

First Party agrees to put said road back into the same condition as it was prior to the commencement of hauling operations on the part of First Party.

5.

First Party agrees to **POST SURETY BOND** in the amount of $ -0- to Upshur County Commissioner's Court to insure performance of agreement.

6.

Nothing herein shall be construed as a waiver by the Commissioner of the authority granted him by Article 6716, V.A.C.S., but the rights and authority granted the Commissioner by the terms of Article 6716, V.A.C.S., are expressly reserved by the Commissioner in the event First Party fails to abide by the conditions above set forth.

Monnie Williams First Party Signature	County Judge
C.R. 2 Box 91335 Street or Box	Commissioner 1
Hinndon La 75494 City, State and Zip Code	Commissioner 2
903-629-7312 Telephone	Commissioner 3
Pine Timber Tract	Commissioner 4
8-27-02 Date Signed	Date Signed

Permit issued for a period not to exceed 90 days.

PERMIT APPLICATION FOR USE OF UPSHUR COUNTY RIGHT OF WAY

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:12
BY _____ DEPUTY

VOL 62 PG 655

TO: THE UPSHUR COUNTY COMMISSIONERS COURT
COUNTY OF UPSHUR
GILMER, TEXAS

PRECINCT 1 DATE August 26, 2002

Formal notice is hereby given that Sue Wallace, whose principal address is P. O. Box 173, Diana, TX 75640, does hereby purpose to place a sewer line within the ROW of County Road Handy. The location and description of the proposed lines and appurtenances is more fully shown by three (3) copies of drawings attached to the application. Proposed construction will begin, if approved, on or after the 30th day of August, 2002. I, Sue Wallace, hereby attest that I have read the conditions set forth in this application and understand its contents.

NAME: Sue Wallace
TELEPHONE: 903-968-4790

APPROVAL OF PERMIT APPLICATION

The Upshur County Commissioners Court offers no objection to the location on the right of way of your proposed sewer line as shown by accompanying drawings and notice dated August 26, 2002, except as noted below:

It is expressly understood that the Upshur County Commissioners Court does not purport, hereby, to grant any right, claim, title or easement in or upon this county road; it is further under-stood that in the future should for any reason Upshur County need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right of way, this appurtenance, if affected, will be moved under the direction of the Upshur County Commissioners Court representative and shall be relocated at the expense of the owner within thirty (30) days upon receipt of notice from the Commissioners Court.

All work on the County right of way shall be performed in accordance with the Commissioners Court instructions. The installation shall not damage any part of the roadway and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Specifications for placing this line are as follows:

1. Barricades, warning signs, lights and flag men when necessary shall be provided by the contractor or owner. One half of the traveled portion of the road must be open at all times.
2. All lines, where practicable, shall be located or cross roadbed at approximately right angles. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
3. Parallel lines will be installed as near the right of way lines as possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the County Commissioners Court.
4. Overhead lines will have minimum clearance of 18 feet above the road surface at the point of crossing.

VOL 62 PG 636

5. Operations along roadways shall be performed in such a manner that all excavated material be kept off the surface at all times, as well as all operating equipment and materials. No equipment for installation procedures will be used which will damage any road surface, roadbed, structures or other right of way feature. Any expenditure that is a direction result of this installation will be borne by owner of this line.
6. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from the right of way line to right of way line. Pipe used for casing may be of any type approved by the County Engineer or Commissioners' Court and shall be capable of supporting load of roadbed and traffic and shall be so constructed that there will be no leakage of any matter through casing for its entire length; inside diameter of casings shall be at least 2 inches greater than the largest diameter of carrier pipe, joints or couplings.
7. All excavations within the right of way and not under surfacing shall be backfilled by tamping 6 inch horizontal layers.
8. Any material placed in County right of way by permit will be of a nature or composition that said line can be located with the use of a standard locator device used in locating buried cables and pipes.)
9. Lines crossing under roads and under cross roads within the right of way will be placed by boring. Boring shall extend from crown line to crown line. Gravity flow sewer lines under roadway will be cast iron or equivalent pipe.
10. Where evidence is presented indicating the impracticability of boring or tunneling, the Commissioners Court may grant permission to cut the surface no wider than 4 inches. In the event a cut is permitted the following conditions will govern: (a) Excavation areas are to be filled and packed with compatible material; (b) The surfacing will be replaced with equivalent quality surfacing.
11. Notice will be given to the precinct Commissioner 48 hours prior to starting construction of the line in his precinct.
12. Where in the opinion of the Commissioners Court it may be necessary to protect losses incurred by damage to the roads, bridges or right of way structure, they may by action of the Court require a surety bond in an amount sufficient to cover any damages.
13. Where, in the opinion of the Commissioners Court, an inspector is necessary, the party receiving permit will bear the cost of inspection.

APPROVED ON THIS _____ DAY OF _____, 2002.

_____
County Judge - Charles Still

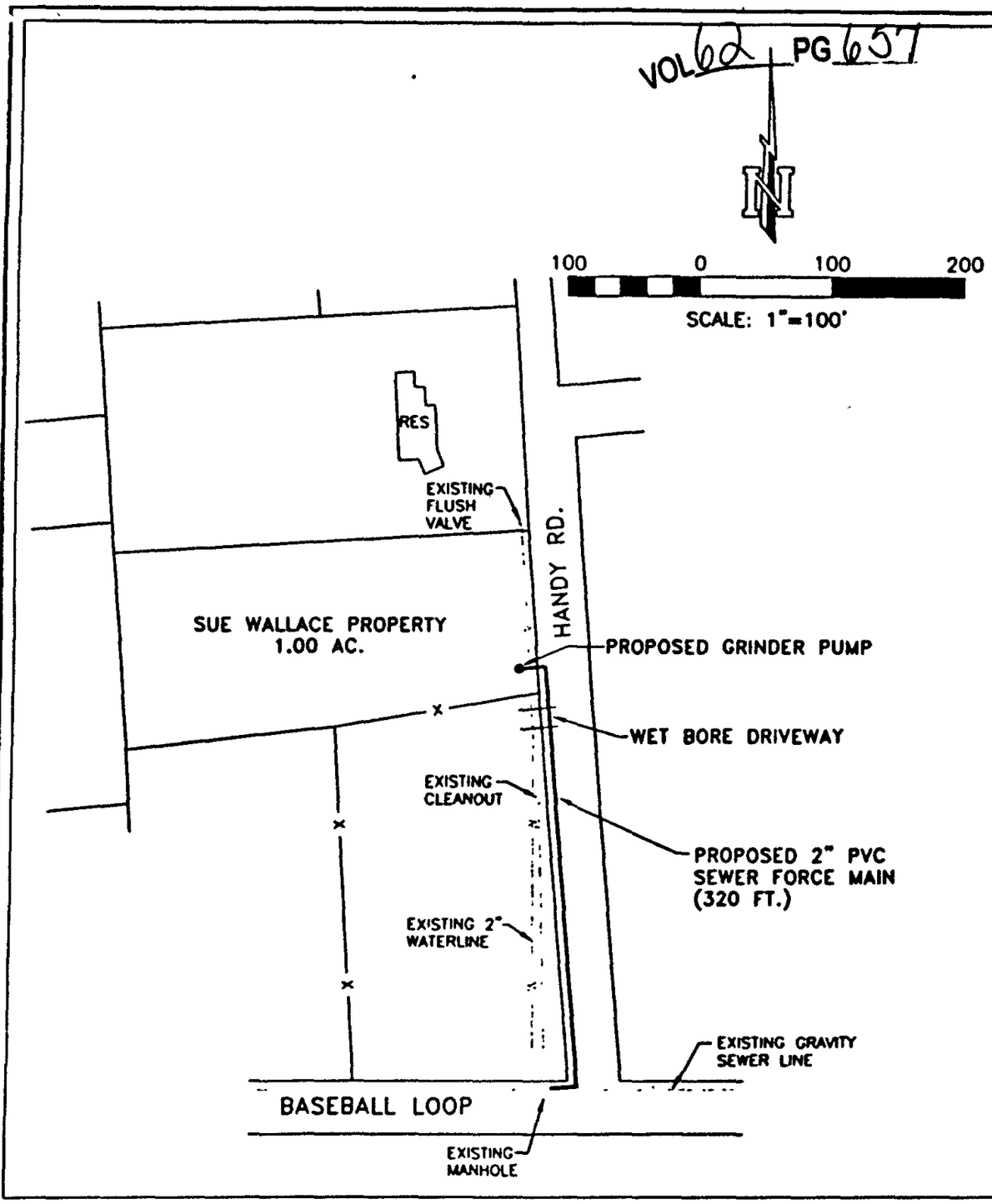
_____
Commissioner, Precinct #1, Joe Orms

_____
Commissioner, Precinct #2, Tommy Stanley

_____
Commissioner, Precinct #3, Rick Jackson

_____
Commissioner, Precinct #4, Russell Green

VOL 62 PG 657



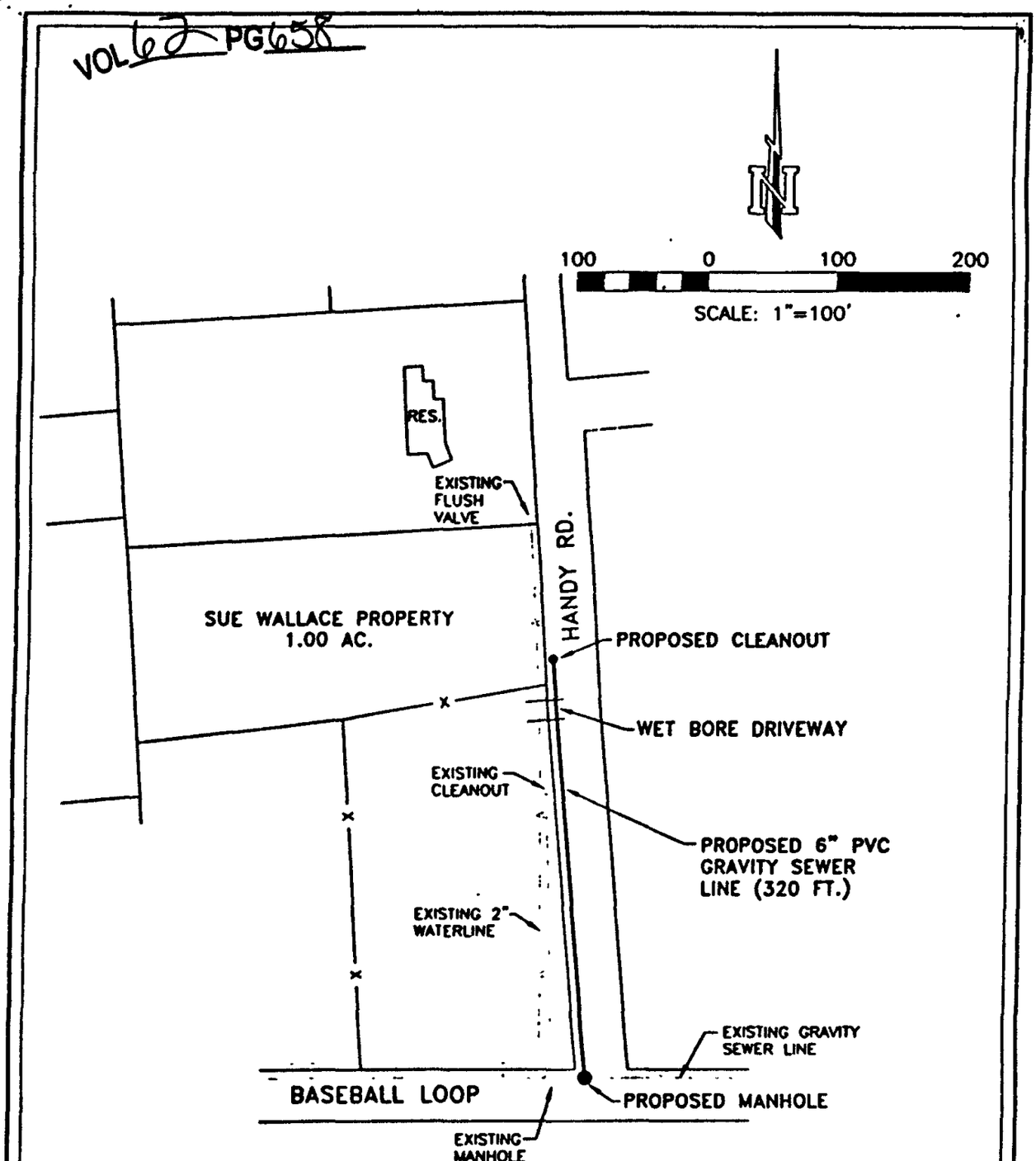
KSA ENGINEERS, INC.
Engineers • Planners • Surveyors

DIANA WSC
SUE WALLACE
SERVICE EVALUATION

FIGURE 2

DW-013\WALLACE-FIG-2.DWG

VOL 62 PG 658



KSA ENGINEERS, INC.

DIANA WSC
SUE WALLACE
SERVICE EVALUATION

FIGURE 1

DW-013\WALLACE-FIG-1.DWG

VOL 62 PG 659

PERMIT APPLICATION FOR USE OF UPSHUR COUNTY RIGHT OF WAY

TO: THE UPSHUR COUNTY COMMISSIONERS COURT
COUNTY OF UPSHUR
GILMER, TEXAS

PRECINCT 2 DATE 8-30-02

Formal notice is hereby given that Neal Wright whose principal address is 2952 Bluebell does hereby propose to place a water line within the ROW of County Road Bluebell.

The location and description of the proposed lines or appurtenances is more fully shown by three (3) copies of drawings attached to the application Proposed construction will begin, if approved, on or afer the 30 day of August, 2002.

I, Neal Wright, hereby attest that I have read the conditions set forth in this application and understand it's contents

NAME Neal Wright

PHONE 762-6456

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12: 12
UPSHUR COUNTY, TX.
BY DEPUTY

APPROVAL OF PERMIT APPLICATION

The Upshur County commissioner Court offers no objections to the location on the right of way of your proposed water line as shown by accompanying drawings and notice dated August 30, 2002, except as noted below.

It is expressly understood that the Upshur County Commissioners Court does not purport, hereby, to grant any right, claim, title, or easement in or upon this county road, it is further understood that in the future should for any reason Upshur County need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right of way, this appurtenance, if affected, will be moved under the direction of the Upshur County Commissioners Court representative and shall be relocated at the expense of the owner within thirty (30) days upon receipt of notice from the Commissioners Court.

All work on the County right of way shall be performed in accordance with the Commissioners Court instructions The installation shall not damage any part of the roadway and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners Specifications for placing this line are as follows

1. Barricades, warnings signs, lights and flag men when necessary shall be provided by the contractor or owner. One half of the traveled portion of the road must be open at all times
2. All lines, where practicable, shall be located to cross roadbed at approximately right angles. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
3. Parallel lines will be installed as near the right of way lines as possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the County Commissioners Court.

VOL 92 PG 1660

4. Overhead lines will have minimum clearance of 18 feet above the road surface at the point of crossing
5. Operations along roadways shall be performed in such a manner that all excavated material be kept off the surface at all times, as well as all operating equipment and materials. No equipment for installation procedures will be used which will damage any road surface, roadbed, structures or other right of way feature. Any expenditure that is a direct result of this installation will borne by owner of this line.
6. All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from the right of way line to the right of way line. Pipe used for casing may be of any type approved by the County Engineer or Commissioners Court and shall be capable of supporting load of roadbed and traffic and shall be so constructed that there will be no leakage of any matter through casing for its entire length; Inside diameter of casings shall be at least 2 inches greater than the largest diameter of carrier pipe, joints or couplings
7. All excavations within the right of way and not under surfacing shall be backfilled by tamping 6 inch horizontal layers All surplus material will be removed from the right of way and the excavation finished flush with surrounding natural ground
8 All ground lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or borrow ditch (Any material placed in county right of way be permit will be of a nature or composition that said line can be located with the sue of a standard locator device used in locating buried cables and pipe)
9 Lines crossing under roads and under cross roads within the right of way will be placed by boring Boring shall extend from crown line to crown line Gravity flow sewer lines under roadway will be cast iron or equivalent pipe
10 Where evidence is presented indicating the impracticability or boring or tunneling, the Commissioner Court may grant permission to cut the surface no wider than 4 inches In the event a cut is permitted the following conditions will govern (a) Excavation areas are to be filled and packed with compatible material (b) The surfacing will be replaced with equivalent quality surfacing
11 Notice will be given to the precinct Commissioner 48 hours prior to starting construction of the line in his precinct
12 Where in the opinion of the Commissioners Court it may be necessary to protect losses incurred by damage to the roads, bridges or right of way structures, they may by action of the court require a surety bond in an amount sufficient to cover any damages
13 Where, in the opinion of the Commissioners Court, an inspector is necessary, the party receiving permit will bear the cost of inspection

APPROVED ON THIS_____DAY OF_____, 2002

County Judge

Commissioner Precinct # 1

Commissioner Precinct # 2

Commissioner Precinct # 3

Commissioner Precinct # 4

VOL 62 PG 661

PERMIT APPLICATION FOR USE OF UPSHUR COUNTY RIGHT OF WAY

TO: THE UPSHUR COUNTY COMMISSIONERS COURT
COUNTY OF UPSHUR
GILMER, TEXAS

PRECINCT 1 DATE 8-15-02

Formal notice is hereby given that Lester Cummings whose principal address is 2371 Old Oak Rd. Gilmer Tx 75644 does hereby propose to place a culvert within the ROW of County Road Old Oak Rd.

The location and description of the proposed lines or appurtenances is more fully shown by three (3) copies of drawings attached to the application. Proposed construction will begin, if approved, on or afer the 30 day of August 2002.

I, Lester Cummings, hereby attest that I have read the condtions set forth in this application and understand it's contents.

FILED
REX A. SHAW
COUNTY CLERK
02 AUG 30 PM 12:12
UPSHUR COUNTY, TX.
BY
DEPUTY

NAME: Lester Cummings

PHONE: none

APPROVAL OF PERMIT APPLICATION

The Upshur County commissioner Court offers no objections to the location on the right of way of your proposed culvert as shown by accompanying drawings and notice dated August 15, 2002, except as noted below

It is expressly understood that the Upshur County Commissioners Court does not purport, hereby, to grant any right, claim, title, or easement in or upon this county road, it is further understood that in the future should for any reason Upshur County need to work, improve, relocate, widen, increase, add to or in any manner change the structure of this right of way, this appurtenance, if affected, will be moved under the direction of the Upshur County Commissioners Court representative and shall be relocated at the expense of the owner within thirty (30) days upon receipt of notice from the Commissioners Court

All work on the County right of way shall be performed in accordance with the Commissioners Court instructions The installation shall not damage any part of the roadway and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners Specifications for placing this line are as follows

1. Barricades, warnings signs, lights and flag men when necessary shall be provided by the contractor or owner. One half of the traveled portion of the road must be open at all times.
2. All lines, where practicable, shall be located to cross roadbed at approximately right angles No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
3. Parallel lines will be installed as near the right of way lines as possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the County Commissioners Court.

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4. Overhead lines will have minimum clearance of 18 feet above the road surface at the point of crossing.
5. Operations along roadways shall be performed in such a manner that all excavated material be kept off the surface at all times, as well as all operating equipment and materials. No equipment for installation procedures will be used which will damage any road surface, roadbed, structures or other right of way feature. Any expenditure that is a direct result of this installation will borne by owner of this line.
6 All lines under roads carrying pressure in excess of 50psi shall be enclosed in satisfactory casing extending from the right of way line to the right of way line. Pipe used for casing may be of any type approved by the County Engineer or Commissioners Court and shall be capable of supporting load of roadbed and traffic and shall be so constructed that there will be no leakage of any matter through casing for its entire length, Inside diameter of casings shall be at least 2 inches greater than the largest diameter of carrier pipe, joints or couplings
7. All excavations within the right of way and not under surfacing shall be backfilled by tamping 6 inch horizontal layers All surplus material will be removed from the right of way and the excavation finished flush with surrounding natural ground
8 All ground lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or borrow ditch (Any material placed in county right of way be permit will be of a nature or composition that said line can be located with the sue of a standard locator device used in locating buried cables and pipe)
9. Lines crossing under roads and under cross roads within the right of way will be placed by boring Boring shall extend from crown line to crown line Gravity flow sewer lines under roadway will be cast iron or equivalent pipe
10. Where evidence is presented indicating the impracticability or boring or tunneling, the Commissioner Court may grant permission to cut the surface no wider than 4 inches In the event a cut is permitted the following conditions will govern (a) Excavation areas are to be filled and packed with compatible material (b) The surfacing will be replaced with equivalent quality surfacing
11 Notice will be given to the precinct Commissioner 48 hours prior to starting construction of the line in his precinct
12 Where in the opinion of the Commissioners Court it may be necessary to protect losses incurred by damage to the roads, bridges or right of way structures, they may by action of the court require a surety bond in an amount sufficient to cover any damages.
13 Where, in the opinion of the Commissioners Court, an inspector is necessary, the party receiving permit will bear the cost of inspection

APPROVED ON THIS_____DAY OF_____, 2002

County Judge-Charles Still

Commissioner Precinct # 1 -Joe Orms

Commissioner Precinct # 2 -Tommy Stanley

Commissioner Precinct # 3 -Rick Jackson

Commissioner Precinct # 4 -Russell Green

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ATTENDANCE SIGN-IN SHEET

LOCATION: UPSHUR COUNTY LIBRARY ANNEX

DATE: 8-30-2002

1. Joyce Morrison	1. Gilmer
2. Gloria Peyton	2. Gilmer
3. Bill Dart	3. Atlanta
4. Linda Price	4. Atlanta
5. [illegible]	5. [illegible]
6. Willie Hansen	6. Gilmer
7. [illegible]	7.
8. [illegible]	8.
9. Myra Harris	9. Gilmer
10. Lou Holley	10. Big Sandy
11. Mike Smith	11. Upshur County
12. [illegible]	12.
13. [illegible]	13.
14. Pam Long	14. Gilmer
15.	15.
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