



UPSHUR COUNTY COMMISSIONERS COURT

GILMER, TEXAS

March 9, 1981

Commissioners Court met in a Regular Session with Judge Dean absent. Charles Still presided.

Commissioner Charles Still read the minutes of the March 2, 1981 meeting: The motion was made by J. W. Meadows seconded by Delmo Lawson to approve the minutes to stand as read with a correction on the certificate of obligation. Motion carried.

Sheriff, Dale Jewkes met with the court asking for a resolution authorizing the appointment of Reserve Deputy Sheriffs. This was tabled until the March 16, 1981 meeting.

Alton P. Youngblood submitted a permit application to install two (2) culverts within the right of way of county road Paw Paw Trail. Charles Still made the motion seconded by Delmo Lawson to approve. Motion carried. Copy attached.

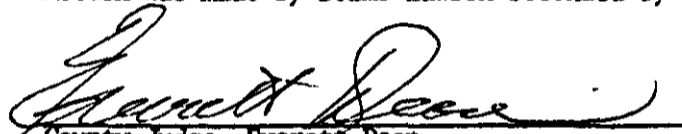
A permit application was submitted by Larry D. Carter to install a water line within the right of way of county road Bob O Link Road. Delmo Lawson made the motion seconded by J. W. Meadows to approve. Motion carried. Copy attached.

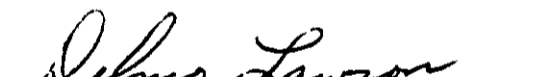
Motion was made by Delmo Lawson seconded by J. W. Meadows to appoint a replacement of the East Mountain Election Judge, Precinct #21. Charles Daniel Medlin, Rt. #1 Box 102AA, Gilmer, Texas is to replace Carl Mathis. Motion carried.

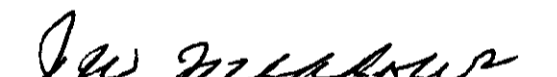
Motion was made by J. W. Meadows seconded by Delmo Lawson to place a letter outlining accounting systems and procedures from Keith Barber in the court minutes. Motion carried. Copy attached.


Floyd Drennan made the motion seconded by Delmo Lawson to approve the unpaid bills. Motion carried. Copy attached.


Motion was made by Delmo Lawson seconded by Floyd Drennan to adjourn.


County Judge, Everett Dean


Commissioner Pct. #1, Delmo Lawson


Commissioner Pct. #2, J. W. Meadows


Commissioner Pct. #3, Charles Still


Commissioner Pct. #4, Floyd Drennan

PERMIT APPLICATION FOR
USE OF UPSHUR COUNTY RIGHT OF WAY

ok

Date March 9, 1981

TO: THE UPSHUR COUNTY COMMISSIONERS' COURT
COUNTY OF UPSHUR
GILMER, TEXAS

Normal notice is hereby given that Alton P. Youngblood
whose principal address is Rt. 3 Box 305, Gilmer, Texas 75644
does propose to place a 2 culvert installations
within the ROW of County Road Paw Paw Trail
as follows:

The location and description of the proposed lines or
improvements is more fully shown by three (3) copies of
drawings attached to this application.

All work will be as directed by the County Commissioner or
his designate in full accordance with Upshur County Road &
Bridge Department policies and specifications.

Proposed construction will begin, if approved, on or after
_____ day of _____, 19____.

NAME: Alton P. Youngblood

TITLE: _____

ADDRESS: _____

*Approved
3-9-81*

CR.

PERMIT APPLICATION FOR
USE OF UPSHUR COUNTY RIGHT OF WAYDate Feb. 26, 1981TO: THE UPSHUR COUNTY COMMISSIONERS' COURT
COUNTY OF UPSHUR
GILMER, TEXAS

Formal notice is hereby given that Larry D. Carter
whose principal address is Rt. 1 Box 120, Gilmer, Texas 75644
does propose to place a water line
within the ROW of County Road Bob O Link Road
as follows:

Approximately 1/4 mile.
Line will be placed as near the fence as possible and be
buried at a depth of 32" to 36".

The location and description of the proposed lines or
appurtenances is more fully shown by three (3) copies of
drawings attached to this application.

All work will be as directed by the County Commissioner or
his designate in full accordance with Upshur County Road &
Bridge Department policies and specifications.

Proposed construction will begin, if approved, on or after
_____ day of _____, 19____.

NAME: Larry Dale Carter

TITLE: _____

ADDRESS: _____

Approved
3-9-81

KEITH BARBER
COUNTY AUDITOR
UPSHUR COUNTY
GILMER, TEXAS
March 2, 1981

OK.

Commissioners Court
Upshur County, Texas
District Judge
115th Judicial District

Gentlemen:

Re: Accounting Systems and Procedures

This letter outlines the method of changing existing accounting systems, procedures, forms, and reports of money. Further, it outlines the mode and manner for developing and implementing new accounting systems, procedures, forms, and reports of money. Please file this letter with the Clerk of Commissioners Court as a part of the official Upshur Commissioners Court records.

Under the authority of Article 1656, Vernon's Civil Statutes the County Auditor adopts regulations for the speedy and proper collection, auditing, and accounting of the revenues and other funds and fees belonging to the County. Also, under the authority of Article 1656, the Auditor prescribes the forms to be used by all persons in the collection of County revenues, the mode and manner of keeping their accounts, and the mode and manner of making their reports.

CURRENT ACCOUNTING PROCEDURES

1. Department Heads and Officials are encouraged to recommend revisions for improving existing accounting systems, procedures, forms, and reports of money. These recommendations should be written and forwarded to the Auditor's office.

2. Changes to existing accounting systems, procedures, forms, or reports of money for Upshur County will be authorized only if signed or approved in writing by the County Auditor. This authorization can be in the form of a written procedure or letter signed by the County Auditor.

NEW ACCOUNTING PROCEDURES

1. New accounting systems, procedures, forms, and reports of money will be developed by the County Auditor's office with the participation of the affected departments.

Commissioners Court
March 2, 1981

NEW ACCOUNTING PROCEDURES, Continued

2. Drafts for comment of a new system or procedure will be distributed by the Auditor's office to the appropriate officials.
3. After the coordination of the drafts has been completed, the finished procedure or a letter covering the document will be submitted to the County Auditor for his signature.
4. Any of the accounting systems, procedures, forms, and reports are subject to revision as time and experience or new law dictates.

Sincerely Yours,

Keith Barber

Keith Barber
Upshur County Auditor

GENERAL

478	Quill Corporation	Supplies	580.13
479	Walraven	Supplies	373.27
480	General Telephone	Service&charges	43.51
481	Marshall Business Equipment	Supplies	347.50
482	The Gilmer Mirror	Supplies Service&charges	287.90
483	The University of Texas Medical Branch Hospital	Services&charges	24.00
484	Clarke&Courts, Inc.	Supplies	67.66
485	Pitney-Bowes	Supplies	85.50
486	Hill Printing-Stationery	Supplies	27.10
487	Standard Office Equipment	Supplies	34.81
488	Business Records Corp.	Supplies	829.20
		Services&chgs.	1,043.40
		total	1,872.60
489	Oakerson&Randall Company	Supplies	30.00
490	Valeria Mitchell	Services&charges	5.00
491	John Walters	Services&charges	200.00
492	Lowell C. Holt	Services&charges	600.00
493	West Publishing Co.	Supplies	35.40
494	Bennetts	Supplies	235.84
495	Postmaster	Supplies	15.00
496	Longview Mobil, Fone*Paging	Services&charges	23.50
497	Loyd Funeral Home	Services&charges	38.00
498	Gordon E. Irons	Services&charges	185.54
499	Loloyd E. Billups, CSR, RPR	Services&charges	50.00
500	Andrews&Associates	Services&charges	100.00
501	Texas Assoc. of Co. Auditors	Services&charges	30.00
502	Underwood Ins. Agency	Services&charges	48.00
503	First National Bank	Supplies	19.17
504	Edwin York	Services&charges	2,484.34
505	William D. Jennings	Services&charges	62.32
506	Wilson Distributing Co.	Supplies	141.00
507	Gilmer Seed&Feed Co.	Supplies	26.69
508	White Auto Store	Supplies	33.43
509	Economy Auto Supply	Supplies	2.61
510	Summers Southland	Supplies	349.42
511	Industrail Uniform&towel ser.	Supplies	20.00
512	Construction SupplyCo.	Supplies	269.74
513	Burnice Ashbrook	Services&charges	10.80
514	Burl Townsend	Services&charges	21.00
515	Arkla Gas	Services&charges	159.76
516	Upshur Rural Electric	Services&charges	10.57
517	Esco Elevators	Supplies	125.16
518	Ronny's Communication	Services&charges	48.00
519	Schwaab	Supplies	28.05
520	Hogg's Phamacy	Supplies	135.06
521	Tyler Uniform Co.	Supplies	273.90
522	Sargent-Sowell, Inc.	Supplies	69.80
524	Walter F. Stephens, Jr. Inc.	Supplies	123.58
525	Jerry's Foods, Inc.	Supplies	833.35
526	Barbara Robinson	Supplies	11.09
527	Diamond Shamrock	Supplies	13.84
528	Stegall Laundry	Supplies	67.65
529	Exxon Co. U.S.A.	Supplies	166.50
530	Gulf Oil Corporation	Supplies	769.26
531	American Petrofina Co. of Tex.	Supplies	20.74
532	Phillips Petroleum Company	Supplies	74.08
533	Texaco, Inc.	Supplies	15.51
534	Atlantic Richfield Co.	Supplies	727.51
535	Mobil Oil Credit Crop.	Supplies	149.41
536	Whiteside Garage	Supplies	137.08
		Services&chgs.	77.50
		total	214.58
537	Goodyear Service Store	Supplies	21.00
		Services&chgs.	205.19
		total	226.19
538	Yazell Chevrolet-Olds. Inc.	Supplies	28.36
		Services&chgs	26.00
		total	54.36
539	Lewis Polygraph Service	Services&charges	170.00
540	Gilmer Hospital, Inc.	Services&charges	43.50
541	Ragland-Fenlaw-Ford Clinic	Services&charges	231.00

GENERAL CONT.

542	Racal-Milgo	Services&charges	105.00
543	Hank's Framed&Wheel Service	Services&charges	38.50
544	James Beasley	Services&charges	31.98
545	Hogg's Pharmacy	Supplies	16.50
546	Johnny Miller	Services&charges	313.00
547	University Microfilms, Inc.	Supplies	12.34
548	R.R. Bowker Co.	Supplies	111.82
549	Thames Book Co.	Supplies	36.07
550	G.A. Thompson Co.	Supplies	63.55
551	The Baker&Taylor Co.	Supplies	24.33
552	Doubleday&Company, Inc.	Supplies	70.20
553	Singley Incorporated	Capital Outlay	13,962.00

R&B #1

79	Goodyear Service Store	Tires&tubes	5.00
80	Smith Oil Co.	Gas&Oil	48.00
81	Cliff's #3	Gas&Oil	10.01
82	Herbert L.Young	Gas&OIL	574.23
83	Grady Holmes	Culverts	12.60
84	Doyle Tacket	Gravel	48.00
85	Willie Lee Williams	Gravel	28.00
86	Economy Auto Supply	Other Supplies	4.02
87	Winn's Quality Builders Supply	" "	85.59
88	Sherck Equipment Co.	Other Supplies	98.80
89	Upshur Rural Electric	Utilities	17.54
90	Ace Lawn&Garden Supply Inc.	Auto Supplies	4.50
		Auto Repair	12.50
			total 17.10

R&B #2

102	George P. Bane, Inc.	Repair Parts	203.50
103	Hankins Wrecker Service	Repair Parts	407.75
104	Clarence A. Hackett, Inc.	Gravel	48.00
105	Mill & Welding Supply	Other Supplies	37.50
106	Economy Auto Supply	Other Supplies	82.00
107	Gilmer Auto Supply, Inc.	Other Supplies	25.50
108	Etex Telephone	Utilities	18.78
109	Upshur Rural Electric	Utilities	13.64

R&B #3

83	Crow's Texaco	Tires&Tubes	27.50
84	Murdock Distributing Co.	Gas&OIL	121.24
85	Herbert L. Young	Gas & Oil	2,496.31
86	Longview Cluth&Drive Shaft CO.	Repair Parts	70.18
87	Holman-Bennett-Phillips	Repair Parts	8.53
88	Tractor Parts Distributors Inc.	" "	9.50
89	Economy Auto Supply	Other Supplies	168.17
90	Mill & Welding Supply	Other Supplies	40.95
91	Sargent-Sarwell, Inc.	Other Supplies	39.20
92	Upshur County Ford	Other Supplies	4.50
93	Upshur Rural Electric	Utilities	10.59
94	Max Teffteller	Maintenance	50.00

R&B #4

107	Sherck Equipment Co. Inc.	Repair Parts	23.41
108	Upshur County Ford Tractor	Other Supplies	15.10
109	Economy Auto Supply	Other Supplies	14.11
111	Upshur Rural Electric	Utilities	11.61

REV. SHARING

55	Long Motor Co. Inc.	G.O. Capital Outlay	8,160.00
56	Darr Equipment	Capital Outlay PCT#3	751.50
57	Darr Equipment Co.	" " " "	751.50
58	Allen Machinery, Co. Inc.	Capital Outlay	655.00

SALARY

34	TCDRS	Retirement	9,717.72
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35	Family Cancer Plan	Insurance	142.20
36	Transport Life Ins. Co.	Insurance	314.10
37	State Reserve Life Ins. Co.	Insurance	28.90
38	Blue Cross-Blue Shield	Insurance	4,727.88

MUW Probation

9	General Fund	Transfer	90.00
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